Garrett County Public Schools
Professional Development Agenda

At the conclusion of this meeting, please scan this agenda and the sign-in sheet and email to glenna.whetsell@garrettcountyschools.org

<table>
<thead>
<tr>
<th>Title of Meeting:</th>
<th>School Improvement Team Meeting</th>
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</thead>
<tbody>
<tr>
<td>Meeting Leader:</td>
<td>Dr. Nicole Miller</td>
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<tr>
<td>Meeting Place:</td>
<td>Media Center</td>
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<tr>
<td>Meeting Date:</td>
<td>10-11-2018</td>
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<tr>
<td>Meeting Purpose:</td>
<td>To identify school wide goals based on our data analysis and begin reflecting on the questions embedded into our SIT plan.</td>
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Meeting Objectives:
- Discuss, brainstorm, and identify 3-4 goals for our SIT plan including our school wide SLO based on the data analysis we conducted at our last meeting.
- Begin addressing target questions embedded in SIT plan, identify goals and strategies.
- Next Steps

<table>
<thead>
<tr>
<th>Time</th>
<th>Item:</th>
<th>Action:</th>
<th>Decision?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00</td>
<td>Goals/School Wide SLO</td>
<td>Determine goals and school wide SLO</td>
<td>Yes</td>
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<tr>
<td>2:00</td>
<td>Target Questions</td>
<td>Address and answer target questions including strategies in those areas</td>
<td>Yes</td>
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<tr>
<td>3:00</td>
<td>Next steps</td>
<td>Identify next steps</td>
<td>Yes</td>
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Notes & Next Steps:
- Discussion was led related to the school-wide SLO. Possible options included focusing on senior bridge plan completion as this directly relates to the graduation rate; increasing parent communication, which correlates to building relationships and increased achievement; and attendance.
- The decision was made to identify senior bridge plans as our school-wide SLO. We will also include a plan for juniors to prevent a backlog from occurring but the emphasis of the SLO will be seniors.
- Next steps- Dr. Miller will put bridge plan data and input information into the SIT plan and share bridge plan data with the SIT team. We need to identify strategies next time we meet.
- Discussion was led related to SIT goals based on the comprehensive data analysis conducted at our last meeting. Much of the discussion centered around attendance and the need to improve attendance. Some questions included: Is there a correlation between attendance and bridge...
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plans; does chronic absenteeism get worse as students get older etc.

- Other items of discussion included strategies for attendance related to the PBIS team. Some strategies shared included more RAM rumbles and maybe a field day at the stadium. Also, student teacher day. We also discussed the need to ensure students understand the appeal process for attendance.

- We discussed the need to have some diversity amongst our student representatives on our SIT team. Students are on board with this.

- We have identified a parent representative at this time (Mr. John Rose)

- We discussed needing to poll students on their currency and PBIS incentives. PR coupons are extremely underutilized and we are not sure of student buy in at this time. We also talked about the importance of teachers playing the morning announcements to get information out to students.

- The decision was made to include an attendance goal in our SIT plan. We discussed if we would look at overall attendance or chronic attendance. At this time, we will look at overall attendance as they are interrelated.

- A discussion was led related to two additional academic/CTE goals. At this time we decided to move forward with Alg I and English 10 PARCC scores as these are the root causes to having so many bridge plans and they count as 30% of our ESSA score. Bethany Custer is currently working on an action research project related to Alg 1 so we will incorporate this into our plan and we will work with our literacy coach on English 10.

- Next steps: PBIS team needs to meet to dig into acknowledgements related to attendance. The Math team and English team need to meet to dig into data and identify areas of focus. We did discuss focusing on some sub groups with our strategies as well as bubble kids.

- The group then looked at 5 leading questions within the SIT template. We broke into groups to answer questions and rotated to ensure that everyone was able to respond to each question and all views were heard/seen. The group was asked to brainstorm things we are currently doing and things we might want to consider doing moving forward. The following questions were addressed:
  - Describe our school’s strategies to encourage positive working relationships between teachers.
  - What types of parent involvement opportunities do we offer?
  - How do we assess the learning environment to support the physical, social, and cultural needs of students and staff?
  - Describe your school’s strategies to recruit, develop, and retain highly qualified, certified in field, effective teachers to the school?
  - How do we use data and UDL strategies to provide and differentiate instruction to meet student needs?

- Next step: A recap will be provided at our next meeting on Monday.