Photographs and Video Recording
A professional photographer has been engaged by the school to take individual pictures of the graduates as they receive their diploma. These pictures will be mailed directly to each graduate’s home.

The graduation ceremony will be video recorded and copies will be available at a cost of $10. Payment should be made at the end of the ceremony at designated areas or payment may be dropped off at the main office by June 3.

No other picture or video taking will be allowed during the ceremony unless it is taken from the person’s seat.

Reporting Time for Graduation
All graduates must report to the CARC no later than 1:30 PM if you intend to participate in the graduation ceremony. During this time you will be assisted by Ms. Bittinger and Ms. Zumpano.

Security of Personal Items During the Ceremony
It is recommended that graduates do not bring any personal items to graduation.

The Program
The graduation program will last approximately sixty minutes and continue in the traditional way of Southern Garrett High School. The members of the National Honor Society will wear a blue stole over their gowns, the merit students will wear green ropes, the honor students will wear purple ropes, and the valedictorian and salutatorian will wear gold stoles. Prior to the ceremony, the band will play selected music and the chorus will sing. The program format will include:

- The Processional
- Pledge of Allegiance
- National Anthem
- Welcome
- Valedictorian Address
- Salutatorian Address
- Senior Farewell Address
- Danforth Award Presentation
- Mantle Ceremony
- Awarding of Diplomas
- Turning of the Tassels
- Graduation Confirmation
- Charity Donation
- Recessional

Class Charity
This graduating class will be continuing the tradition of each of you donating a silver dollar to a charity of your choice upon receiving your diploma. This small token will be symbolic of your assuming a responsible and supportive role in your community. This money is being donated from your class account, and a silver dollar will be given to each of you before the processional begins.
Southern Garrett High School  
Graduation Information - Class of 2014

The traditions associated with graduation highlight an important step in a student’s life. Earning a diploma is an achievement which should be shared with your parents or guardians, friends, and the community. The Graduation Ceremony has long been a tradition in high schools and universities. Its purpose is to honor the graduate, motivate underclassmen to strive for academic excellence, and serve as a bond between the school and the community.

Please share this information with your parents, family, and friends. The content will be useful to you and individuals you invite to the Southern Garrett High School Commencement Exercise.

Participation in graduation ceremonies is optional. Any student not present for graduation practice at 9:00AM on Friday May 30 at the CARC will NOT be allowed to participate in the graduation ceremony! Unlike a student’s right to a diploma upon completion of the graduation requirements, participating in the ceremony is a privilege.

IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>May 9</td>
<td>Senior attendance appeal letters due to attendance</td>
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<tr>
<td>May 29</td>
<td>School obligations due to Mrs. Cathell in the main office</td>
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<tr>
<td>May 28-29</td>
<td>Senior Exams</td>
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<tr>
<td>May 29</td>
<td>Awards Assembly (7:00PM at the SHS cafetorium)</td>
</tr>
<tr>
<td>May 30</td>
<td>Graduation Practice (9:00AM at the CARC)</td>
</tr>
<tr>
<td>May 31</td>
<td>GRADUATION – 3:00 PM (arrive by 1:30PM at the CARC)</td>
</tr>
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</table>

Senior Attendance Appeals
Any senior that needs to appeal their attendance should have their letters in to attendance by May 9.

School Obligations
All money owed to the school must be paid to Ms. Cathell in the Main Office by May 29. A student cannot participate in the graduation ceremony if all obligations are not paid.

Senior Picnic
After graduation practice on Friday, you will be dismissed to attend the senior picnic at Broadford Park. We will be in Pavilion #5 which is nearest to the boat ramp. You must provide your own transportation and have returned the attached field trip permission form to Ms. Bittinger by May 5. Dress casual, bring your bathing suit and come to have fun. There is no charge and all refreshments are provided from your class funds. The picnic ends at 3:00 PM.

Senior Awards Assembly
May 29, 7pm - Awards Assembly in the cafetorium. Dress in nice clothes. No jeans, shorts, sweats. Do not wear your cap and gown. All seniors are requested to attend the Awards Ceremony.

Practice
Attendance at graduation practice is mandatory for those planning to participate in the graduation ceremony. Ms. Bittinger and Ms. Zumpano are in charge of rehearsal, and no one may be excused from practice. Seniors should plan recreation and work schedules now in order to avoid conflicts on May 30. Practice starts at 9:00am at the CARC.

Seniors may drive to the CARC for practice. If you do not have transportation to practice, transportation will be provided. YOU MUST sign up with Ms. Zumpano to ride the bus to practice by May 23rd.

Seating
Due to fire and safety regulations, all guests must be seated during graduation. Walking areas and ramps must remain open during the entire ceremony. All seating will take place on the bleachers or on chairs provided.

Smoking/Food/Cell Phones
Smoking is prohibited by State law. This applies to the general public. No food or drinks should be taken into the CARC. Cell Phones must be turned off.

Graduate Dress Code
**Boys:** Dark dress slacks and dark socks, dark dress shoes, shirt and tie, red cap and gown. Tie can be provided upon request.

**Girls:** Very light or white colored dress or skirt/top, white shoes that secure behind the ankle. Sandals are allowed but they must secure behind the ankle. **NO flip flops**, white cap and gown.

**Nothing** extra will be permitted to be hung, pinned or attached in any way to either the cap or gown during graduation.

**Do Not** decorate the top of your cap.

Once you receive your graduation gown:
- remove from the plastic wrapper and try on for proper fit. The gown should extend down to the mid-calf area of your leg (approximately ten inches from the floor),
- press prior to the ceremony. Use a VERY low temperature on the iron or scorching will occur.

**Any student who does not comply with the dress code will not take part in the graduation ceremony.**
The following dress code is required at graduation:

**Boys:** Dark dress slacks and dark socks, dark dress shoes, shirt and tie, red cap and gown. Tie can be provided upon request.

**Girls:** Very light or white colored dress or skirt/top, white shoes that secure behind the ankle. Sandals are allowed but they must secure behind the ankle. **NO flip flops!**, white cap and gown.

**Nothing** extra will be permitted to be hung, pinned or attached in any way to either the cap or gown during graduation.

**Do Not** decorate the top of your cap.

**Any student who does not comply with the dress code will not take part in the graduation ceremony.**

**Wearing of the Cap and Tassel**
The cap should be placed on the head so that the mortarboard is level. Caps are never worn on the back of the head tilted upward. The front of the cap is indicated on the inside of the crown.

During the processional and throughout the awarding of the diplomas, the tassel is worn on the right side of the mortarboard. After the diplomas have been awarded and at the rehearsed signal, the tassels will be shifted to the left side of the cap.

**Sign and return to Ms. Bittinger by May 5, 2014.**

I hereby agree to comply with the dress requirements for graduation.

Student Signature: ______________________________

Parent Signature: ______________________________