

BOARDROOM REVIEW

Garrett County Board of Education

August 11, 2020

Prepared by: Public Information Office

Board of Education Members: Mr. M. Thomas Woods, President; Mrs. Monica Rinker, Vice President; Mr. Rodney Glotfelty, Dr. Matthew Paugh, Mrs. Charlotte Sebold, Associate Members; Mr. Jarrett M. Miller, Student Member; Ms. Barbara L. Baker, Superintendent; Mr. Brandon Hoover, Attorney

The meeting was conducted virtually due to COVID-19 and Governor Hogan's executive orders prohibiting public gatherings.

PUBLIC SESSION

Hearing of Constituents

- Mr. Woods indicated the Board received 34 correspondences regarding the reopening of schools, extra-curricular activities, educational content on diversity, school dress and equity policy, and request for approval of funding for Grantsville Elementary School.

Announcements

- Aug. 17-21: New Teacher Orientation
- Aug. 27: MABE Board Service Academy: Open Meetings Act - Virtual Training 9:30 a.m.-12:00 p.m.
- Aug. 31: Teachers First Day
- Sept. 7: Labor Day - Offices Closed
- Sept. 8: First Day for Students - Online Learning
- Oct. 14-15: MABE Annual Conference - Virtual

New Business

Reduced Meal Price Elimination

- Mr. Scott Germain, Supervisor of Food and Nutrition Services, presented this action item.
- Mr. Germain requested that the Board eliminate the reduced meal price option for school meals, which is currently 10 cents for breakfast and 20 cents for lunch.
- Mr. Germain indicated that these families struggle the most with food insecurity. By eliminating this cost to these families, we assist them in making sure their children have access to meals at school and not affordability worries.
- The Board unanimously voted to eliminate the reduced meal price.

Amendment to Superintendent Contract

- The Board considered a request for a 2.5% cost of living adjustment to the Superintendent's contract.

- The Board voted for a cost of living adjustment to the Superintendent's contract.

Tenure Staff Recommendations

- Dr. Jane Wildesen, Director of Human Resources, presented to the Board staff tenure recommendations.
- The Board approved the list of staff for tenure.

Continuing Business

Recovery and Reopening Plan

- Ms. Barbara Baker, Superintendent, presented this informational item.
- Ms. Baker provided an update on the Recovery and Reopening Plan. She shared parents/students and staff survey results. Ms. Baker also outlined the opening of schools in a "modified red" phase.
- Mr. Brian Schilpp, STEM Supervisor, presented a demonstration of Schoology, an on-line learning management system that will be used by staff and students.

FY2022 CIP / 5-Year Strategic Plan

- Dr. Matthew Paugh, Board Member, and Mr. Richard Wesolowski, Director of Maintenance, Operations, Facilities, and Transportation, presented this action item.
- At last month's meeting, Dr. Paugh and Mr. Wesolowski outlined the prioritization process in the proposed 5-year strategic plan regarding capital improvement projects.
- The Board voted to accept the FY2022 CIP/5-Year Strategic Plan.

Policies and Procedures

Policy #DKA – Payroll Administration and Schedules

- Mrs. Alison Sweitzer, Director of Finance, presented this action item and second reading.
- At last month's meeting, Mrs. Sweitzer presented the new #DKA Payroll Administration and Schedules policy and procedure to the Board.

- The purpose of Policy DKA is to set forth the protocols for the administration of the employee payroll system.
- The Board voted to accept *Policy #DKA – Payroll Administration and Schedules*.

Procedures to Retire

- Mrs. Alison Sweitzer, Director of Finance, presented this informational item.
- Mrs. Sweitzer indicated the following procedures will be retired based on the revisions and acceptance of *#DKA Payroll Administration and Schedules* policy and procedure:
 - #533.110 Work Year (Certificated and Other Professional Personnel) Procedure – Retire
 - #615.2 Work Year (Supporting Services Personnel) Procedure – Retire
 - #725.121 Payroll Arrangements for Cafeteria Staff Procedure – Retire
 - #725.110 Payment of Salaries Procedure – Retire

Policy and Procedure #JQB – Student Meal Charge

- Mr. Scott Germain, Supervisor of Food and Nutrition Services, presented this action item.
- Mr. Germain requested the Board approve changes to the *#JQB Student Meal Charge* Policy and Procedure.
- The purpose is to establish policy to guide meal charge activities for the students of Garrett County Public Schools and to provide clarification and establish guidelines to assist staff and parents in understanding the process for meal charges and what assistance will be given to families of Garrett County Public Schools.
- Mr. Germain discussed the Meal Benefit Application process, meal charges by students, MySchoolBucks.com website, communication with parents, and refunds in students' accounts.
- The Board unanimously voted to accept *Policy #JQB – Student Meal Charge*.

Procedure #JB – Educational Equity

- Dr. Phil Lauer, Supervisor of Pupil Services, presented this information item.
- Dr. Lauer discussed the revisions to *Procedure #JB - Educational Equity*.
- The major revision is the superintendent shall implement procedures to insure that corrective action be taken with Garrett County Public School employees and/or students who use and/or promote language, speech, actions, and/or symbols of hate to denigrate or disparage a person or group based on, but not limited to, age, color, ability (cognitive,

social/emotional, and physical), ethnicity, family structure, gender identity and expression, language, national origin, race, religion, sex, sexual orientation, and socioeconomic status. This includes disruptive symbols such as those of the confederate battle flag, the Nazi swastika, and gang signs and symbols.

Policy and Procedure #JICA – Student Dress

- Dr. Phil Lauer, Supervisor of Pupil Services, presented this information item and first reading.
- Dr. Lauer discussed the new policy and procedure regarding student dress.
- The purpose is to establish a uniform, countywide policy that defines appropriate student dress to be worn during the school day.
- The Board will review the policy at next month's meeting.

Board Business

Student Board Member Report

- Mr. Jarrett Miller, Student Board Member, presented informational items.
- Mr. Miller indicated he recently attended a MABE New Student Board Member Orientation training. He also provided an update to the Board regarding student activities over the summer and the reopening of school from the students' perspective.

Next Meeting

- The next regular meeting of the Board of Education will be held on Tuesday, September 15, 2020. Details will be announced prior to the meeting.