

# BOARDROOM REVIEW

## Garrett County Board of Education

May 11, 2020

Prepared by: Public Information Office

*Board of Education Members: Mr. M. Thomas Woods, President; Mrs. Monica Rinker, Vice President; Mr. Rodney Gloffely, Dr. Matthew Paugh, Mrs. Charlotte Sebold, Associate Members; Ms. Katherine J. Catulle, Student Member; Ms. Barbara L. Baker, Superintendent; Mr. Brandon Hoover, Attorney*

***The meeting was conducted virtually due to COVID-19 and Governor Hogan's executive orders prohibiting public gatherings.***

### **PUBLIC SESSION**

#### **Hearing of Constituents**

- There were 60 public comments, via emails, received through the Board of Education's guidelines on the proposed project regarding the football field, track, and turf at both high schools. Mr. Woods, Board President, Mrs. Charlotte Sebold, Board Member, and Mrs. Monica Rinker, Board Vice President, read each of the comments. Of the 60 comments, 52 people supported the project, while 8 people were in opposition.

#### **Announcements**

- May 25: Memorial Day - Holiday
- May 27: Last Day for Seniors
- June 11: Last Day for Students
- June 12: Last Day for Teachers.
- Garrett County Teacher of the Year - Kista Powell, Allied Health and Biomedical Science Teacher at Northern Garrett High School
- Student Member of the Board for FY2020-21 - Jarrett Michael Miller, who will be a senior at Southern Garrett High School
- Alternate Student Member of the Board for FY2020-21 - Leah Elizabeth Wilt, who will be a junior at Southern Garrett High School

#### **Policies and Procedures**

##### ***Procedure #JEB – Enrollment Requirements***

- Dr. Phil Lauver, Supervisor of Pupil Service presented this information item.
- Dr. Lauver outlined several revisions to the procedure regarding enrollment.
- He indicated that "It is the responsibility of the student's parent(s)/guardian(s) to inform their child's or children's school of any change in residency and to then submit new documentation of residency. The Garrett County Public Schools' retains the right to require additional proof of residency at any time that residency in Garrett

County becomes questionable. This includes, but not limited to personal tax records, vehicle registration, driver's license, government documents, work or business records etc. The Garrett County Public Schools can collect nonresident tuition payment for that time period of fraudulent verification of residency."

#### **New Business**

##### ***Project Bids***

- Mr. Richard Wesolowski, Director of Maintenance, Facilities, Operations, and Transportation, presented project bids to the Board for approval.
- Mr. Wesolowski requested the competitive bid for the FY21 Capital Improvement Project for the Accident Elementary School Security Vestibule be awarded to Harbel, Inc. for the low bid of \$220,000.
- The Board unanimously voted to award the contract to Harbel, Inc.
- Mr. Wesolowski requested the competitive bids for the turf field construction at Southern and Northern High Schools be awarded to BYCO Enterprises for the low bid of \$1,717,314 and the turf field installation to Sprint Turf for \$802,052.
- The Board voted to award the contract to BYCO Enterprises and Sprint Turf.

##### ***Insurance Bid Approval***

- Mrs. Alison Sweitzer, Director of Finance, presented this action item.
- Mrs. Sweitzer presented the liability insurance bid for the school system from CBIZ.
- She recommended to renew the policy with the current carrier, Markel. There will be an increase of 12.8% or \$28,174 from \$220,090 in FY2020 to \$248,264 in FY2021. This is attributed largely to the increase in property and automobile coverages.
- The Board unanimously voted to accept the Markel liability insurance premium.

#### **Continuing Business**

##### ***Proposed Reading/Language Arts Curriculum***

- Mrs. Penny Proudfoot, Director of Early Childhood/Elementary Education, presented this action item.

- Presented at the March meeting, Mrs. Proudfoot recommended the approval of the *American Reading Company (ARC) Core* curriculum for PreK-5th grade. Public comments were received and reviewed.
- The Board unanimously voted to approve the purchase of the Reading/Language Arts curriculum materials.

### ***Contracts***

- Ms. Barbara Baker, Superintendent of Schools, presented this action item.
- Mrs. Baker discussed bus contracts and Spring coaching contracts with the Board.
- The Board unanimously voted to approve payment for both contracts through the remainder of the school year.

### ***FY21 Superintendent's Proposed Budget***

- Ms. Barbara Baker, Superintendent, and Mrs. Alison Sweitzer, Director of Finance, presented the FY2021 Superintendent's Budget for the Board's review.
- Mrs. Sweitzer discussed the design of the document regarding some of the reallocations, reclassifications, and other changes that are reflected in the detailed FY2021 Superintendent's Proposed Operating Budget. Many of the formatting, classification changes, and additional tables are the direct result of ESSA reporting requirements.

### ***Quarterly Financial Report***

- Mrs. Alison Sweitzer, Director of Finance, presented this informational item.
- Mrs. Sweitzer shared the third quarterly report showing the school system's expenditures/balances by category.
- For the Unrestricted Expenditure Variances to this point, the system has spent 60.9% of the FY20 budget compared to 59.3% at this time last year.

## **Board Business**

### ***Student Board Member Report***

- Ms. Katherine Catulle, Student Board Member, presented informational items.
- Ms. Catulle provided an update to the Board regarding student learning, activities, and robotics during the COVID-19 situation.

### ***Board Member Updates***

- Mrs. Sebold indicated that she misses being able to attend all the end of the year school activities.

## **Next Meeting**

- A special budget meeting will be held on May 27, 2020, at 4:00 PM.
- The next regular meeting of the Board of Education will be held on Tuesday, June 9, 2020. Details will be announced prior to the meeting.