

# BOARDROOM REVIEW

## Garrett County Board of Education

November 12, 2019

Prepared by: Public Information Office

*Board of Education Members: Dr. Matthew Paugh, President; Mr. M. Thomas Woods, Vice President; Mr. Rodney Glotfelty, Mrs. Monica Rinker, Mrs. Charlotte Sebold, Associate Members; Ms. Katherine J. Catulle, Student Member; Ms. Barbara L. Baker, Superintendent; Mr. Brandon Hoover, Attorney*

### PUBLIC SESSION

#### Hearing of Constituents

- There were no comments at this time.

#### Announcements

- Nov. 11-15: School Psychology Awareness Week
- Nov. 13: Strategic Facilities Committee Meeting at Central Office Board Room 5:00 - 7:00 p.m.
- Nov. 14: Legislative Day in Annapolis at Miller Senate Building in Annapolis 10:00 - 2:00 p.m.
- Nov. 18-22: American Education Week
- Nov. 27: Students Dismissed 3 hours early
- Nov. 28-29: Thanksgiving Holiday - Schools Closed
- Dec. 3: Board Retreat/Self Evaluation at Garrett College, GIEC Building, Room 103, 4:00 - 7:00 p.m.
- Dec. 4: Progress Reports for Second Grading Period
- Dec. 5: ACPS and GCPS Pre-Legislative Breakfast at Northern Middle School - Community Room from 8:30 - 11:00 a.m.

#### Recognitions

##### *Southern Garrett High School Marching Band – Atlantic Coast 1A Champions*

- Dr. Matthew Paugh, Board President, recognized the Southern High School Marching Band.
- The Southern Garrett Marching Band won the Tournament of Bands 1A Atlantic Coast Championship on Saturday, October 26, 2019, in Harrisburg, PA. The band scored a 96.285 with high scores in music, visuals, and winning best color guard.
- This historic season included the first ever Atlantic Coast Championship in school, county, and Chapter 13 history. The band maintained the top rank for 7 straight weeks against 49 other high schools across 9 states. The score of 96.285 ranks as the 2nd highest score in Class 1A history. The band was also promoted to open class. This occurs when a band scores a 92 or higher at region or ACC championship.
- The Southern Garrett Marching Band won first place in all of its competitions as well as the top ranking across all of Class 1A bands in the Tournament of

Bands competition. Class 1A had a total of 50 bands that competed throughout the season. A total of 23 bands competed in the Class 1A Atlantic Coast Championships.

#### *Veterans Day Proclamation - November 11, 2019*

- Mrs. Monica Rinker, Board Member, read a Resolution in honor of Veterans Day, November 11, 2019, which was signed by Board members and Ms. Barbara Baker, Superintendent of Schools. Mrs. Rinker presented the proclamation to Mr. Bob Bonser, an Air Force veteran.

#### *School Psychologist Week Proclamation – November 11-15, 2019*

- Mr. Rodney Glotfelty, Board Member, read a Proclamation in honor of School Psychologist Week, November 11-15, 2019, which was signed by Board members and Ms. Baker. Mr. Glotfelty presented the proclamation to Dr. Phil Lauver, Supervisor of Pupil Services, and Dr. Allyson Martz and Ms. Susan Thatcher, school psychologists.

#### *American Education Week Proclamation – November 18-22, 2018*

- Mrs. Charlotte Sebold, Board Member, read a Proclamation in honor of American Education Week, November 18-22, 2019, which was signed by Board members and Ms. Baker. The Proclamation was a salute to the dedicated employees of Garrett County Public Schools. Mrs. Sebold presented the Proclamation to Mr. Patrick Damon, Yough Glades Elementary School teacher and GCEA President, and Ms. Stephanie Lewis, teacher at Southern High School and GCEA Vice President.

#### Curriculum, Instruction, and Administration Report

##### *Southern Middle School*

- Mr. John Hummel, Principal of Southern Middle School, highlighted initiatives at Southern Middle School for the 2019-20 school year.
- Mr. Hummel highlighted the Positive Behavioral Intervention and Support (PBIS) kickoff and rewards, student behavior, restorative discipline,

community engagement, and the Character Education School of the Year 2018-19 award.

### ***PARCC and High School Assessment Results for 2018-19***

- Mr. Jim Morris, Supervisor of Research, Evaluation, and Information, presented assessment data from the 2018-19 school year.

#### ***Elementary/Middle School Assessments 2018-19***

- The elementary grades (3-5) had 37.4% (State: 42.9%) of the students scoring at the 4<sup>th</sup>-5<sup>th</sup> performance levels (met and/or exceeded expectations and college and career ready) on the PARCC English/Language Arts in 2018-19. Overall, this was an increase of 1.0 percentage points from 2017-18. Students receiving free or reduced meals and special education scored lower than “All Students”. In middle schools (grades 6-8), 41.7% (State: 44.5%) of the students scored at the 4<sup>th</sup>-5<sup>th</sup> performance levels on PARCC English/Language Arts in 2018-19. Overall, this was an increase of 5.6 percentage points from 2017-18. Students receiving free or reduced meals and special education scored lower than “All Students”.
- The elementary grades (3-5) had 27.6% (State: 39.5%) of the students scoring at the 4<sup>th</sup>-5<sup>th</sup> performance levels on the PARCC Mathematics in 2018-19. Overall, this was a decrease of 2.5 percentage points from 2017-18. Students receiving free or reduced meals and special education scored lower than “All Students”. In the middle schools, 28.9% (State: 23.1%) of the students scored at the 4<sup>th</sup>-5<sup>th</sup> performance levels on PARCC Mathematics in 2018-19. Overall, this was a decrease of 2.0 percentage points from 2017-18. Students receiving free or reduced meals and special education scored lower than “All Students”.

#### ***High School Assessments 2018-19***

- On the high school assessments, the graduating class of 2019 had 77.3% of the students passing Algebra 1/Data Analysis, 98.0% in Biology, 81.3% in English, and 90.4% in Government.
- For PARCC Assessments in the high school subjects, Garrett County had 31.6% of the students scoring at the 4<sup>th</sup>-5<sup>th</sup> performance levels in Algebra 1, 19.8% in Algebra 2, 40.1% in English 10, and 39.4% in English 11. Garrett County’s percentages in Algebra 1 and English 11 exceeded the state’s percentages. As in the elementary and middle schools, students receiving free or reduced meals and special education scored lower than “All Students” on the high school PARCC assessments.

- ACT results show that Garrett County students scored higher than the state of Maryland and the nation in English, Reading, Mathematics, Science, and the Composite score.
- On the AP assessments, in 12 subject areas, 57.0% of Garrett County students scored a 3 or higher (scale of 1-5). There were 258 exams administered - the second highest participation level of Garrett County students in the last 16 years. The 57.0% passing rate was the third highest percent in the last 16 years.

### **Hearing of Constituents**

- There were no comments at this time.

### **Continuing Business**

#### ***Strategic Facilities Committee Update***

- Dr. Mathew Paugh, Board President, provided an update on the Strategic Facilities Committee (SFC) progress from information provided by Dr. David Lever, Facilitator for the Strategic Facilities Committee.
- The SFC will present its recommendations and final report regarding Garrett County Public Schools facilities at the December 10, 2019, Board of Education Meeting.
- Click [here](#) to read the November 8, 2019, Strategic Facilities Committee’s update.

### **New Business**

#### ***Quarterly Finance Report***

- Mrs. Alison Sweitzer, Director of Finance, presented this informational item.
- Mrs. Sweitzer shared the FY2020 first quarter financial review by showing the school system’s expenditure/balances by category.
- For the Unrestricted Expenditure Budget to this point, the system has spent 11.3% of the FY20 budget. Compared to the percentage (10.0%) at this time last year: \$825,045 more was expended compared to FY19.

#### ***Budget Amendment***

- Mrs. Alison Sweitzer, Director of Finance, presented this action item.
- Mrs. Sweitzer requested the Board approve a budget amendment and one time expenditures for the following:
  - Instruction: \$94,541: In FY19, the majority of the Next Gen-aligned Science textbook series ‘Science Dimensions Hybrid’ by Houghton Mifflin Harcourt was purchased for kindergarten through twelfth grades. Unfortunately, a portion

of the textbooks was not delivered prior to the fiscal year end (\$65,541). There are additional devices required at the secondary level due to curricular changes (\$30,000).

- Capital Outlay - Northern High School Sewer Project \$53,000: Garrett County Public Schools was fortunate to receive QZAB State Funding for a portion of this construction project. However, the expenses of architecture and engineering are not covered. Additionally, due to the age of the system, the construction was more extensive than initially estimated.
- Operations - IT Hardware Infrastructure Upgrades \$113,232: This e-rate multi-year project consists of purchasing and installing moveable hardware while qualifying to receive up to 70% of the expense reimbursed. The net investment is \$48,232 after reimbursement. The GCPS server must be replaced (\$65,000).
- Operations - Safety, Security and Health \$49,918: Two-way radios have been requested by building administrators above and beyond the quantity allocated in the approved operating budget (\$8,140). Broad Ford Elementary and Friendsville Elementary require additional swipe badge reader door access (\$14,778). Southern High School will have vaping sensors installed (\$27,000).
- Food and Nutrition Services - Equipment Replacement \$14,340: – Investments must continue to be made to replace an aging kitchen equipment infrastructure.
- The Board unanimously approved the budget amendment.

### ***Comprehensive Maintenance Plan for Educational Facilities of Garrett County***

- Mr. Richard Wesolowski, Director of, Maintenance, Operations, Facilities and Transportation, presented the ***Comprehensive Maintenance Plan for Educational Facilities of Garrett County*** to the Board.
- Mr. Wesolowski indicated that the *Comprehensive Maintenance Plan for Educational Facilities of Garrett County* is established to develop, maintain, and/or improve the maintenance program of the public school system of Garrett County in order to support the delivery of educational programs and services in safe and healthy environments as effectively and efficiently as possible.
- The primary objective of the maintenance program is the upkeep of buildings and grounds and fixed equipment through repairs or replacement during the 40-year life expectancy of a building.

- The Comprehensive Maintenance Plan can be viewed [here](#).
- The Board unanimously voted to accept the *Comprehensive Maintenance Plan for Educational Facilities of Garrett County* with changes made by the Board.

### **Policies and Procedures**

#### ***Policy and Procedure #JLDBD – Team Threat Assessment***

- Dr. Phil Lauver, Supervisor of Pupil Services, presented this action item.
- Dr. Lauver indicated that this policy will address threats of violence made to the GCPS system in general, toward a specific school or activity, or individual or groups of students or adults, including school staff, parents and guardians, GCPS and agency contracted service providers, volunteers and non-affiliated persons or other visitors who are in school buildings, on school property and/or attending school sponsored events.
- This policy establishes procedures by which school safety will be provided for the GCPS system and the school community by implementing behavioral team threat assessments.
- The Board unanimously voted to accept *Policy and Procedure #JLDBD – Team Threat Assessment*.

#### ***Policy and Procedure #IKABB – Reporting Student Progress in Garrett County Secondary Schools***

- Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration, presented this informational item.
- The purpose of this policy is to ensure that parents, students, and teachers are informed of the policies that govern the grading process in Garrett County Public Schools. Marks and comments on a student's progress report should represent the teacher's thoughtful judgement as to the degree a student is meeting the specific objectives as outlined in the philosophy and curricula of the school system.
- Garrett County Public Schools is committed to maintaining rigorous performance and achievement standards for all students and providing a fair process for evaluating and reporting student progress that is understandable to students and their parents/guardians and relevant for instructional purposes. Interim and report card grades are a measure of student achievement in mastering content standards and course outcomes.
- The Board will revisit this policy at next month's meeting.

## **Board Business**

### ***Student Board Member Report***

- Ms. Katherine Catulle, Student Board Member, presented informational items.
- Ms. Catulle provided an update to the Board regarding student activities and GCASC events.

### ***Board Member Updates***

- Mrs. Sebold commented positively on the Veterans Day activities that took place in the schools.
- Mr. Glotfelty reviewed the top priorities for the legislative committee.
- Mrs. Rinker, accompanied by Ms. Baker, visited Northern Middle School.
- Dr. Paugh, accompanied by Ms. Baker, visited Friendsville Elementary School.

## **Next Meeting**

- The next regular meeting of the Board of Education will be held on Tuesday, December 10, 2019. Details will be announced prior to the meeting.