



## Garrett County Public Schools Foundation

The Garrett County Public Schools Foundation serves as a means of complementing educational resources, channeling funds into existing accounts, and disseminating information on how best to contribute to the supplemental needs of Garrett County Public Schools. Donations may be made as designated assistance to specific programs or undesignated for needs to be determined by the Foundations' Board of Directors. The Foundation was created in honor of Dr. Wendell Teets, who served as superintendent of schools from 1997 to 2011. The GCPS Foundation (GCPS-F) is a non-profit 501(c)3 organization dedicated to enhancing experiences and programs for preschoolers through 12<sup>th</sup> graders in all Garrett County Public Schools.

### The GCPS-F Mini-Grants to Teachers Program – (Up to \$250 each)

The Garrett County Public Schools Foundation (GCPS Foundation) is offering mini-grants to teachers within the Garrett County Public School System. These Mini-Grants of up to \$250 will be awarded to teachers who need financial assistance with special projects, materials, or classroom resources.

### Application Deadline

All grant applications **must be postmarked or received** by May 27, 2022, to be considered. Our representatives may contact applicants for a phone, face-to-face interview, and/or site visit. Grants will be announced by June 5, 2022.

### Grant Size, Payment, and Final Reports

Grants are generally \$250.00. NOTE: Grants are awarded on a reimbursable basis. Receipts and invoices must be provided to the GCPS Foundation to receive grant payments. The GCPS Foundation may consider requests for advance distribution. A final report, including a summary of grant expenses, must be provided to the GCPS Foundation by July 1, 2023. Extensions may be allowed with prior approval.

### Teachers Eligible to Apply

All full-time GCPS Teachers are eligible to apply.

### Grant Making Priorities

Grant seekers must submit proposals for specific projects and programs rather than for general support or operations. Programs that have already been completed are unlikely to be funded. No grants for individuals will be made.

## Garrett County Public Schools Foundation Grant Application

(Download and save this application to your hard drive or cloud storage before filling it out)

Name of Applicant: \_\_\_\_\_

School: \_\_\_\_\_ Class: \_\_\_\_\_

Principal's signature: \_\_\_\_\_

Date Applying: \_\_\_\_\_

Amount Requested: \$ \_\_\_\_\_

Estimated number of Students Directly Aided: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_

### **Please attach the following to the above application:**

- Project narrative and budget of no more than **three (3) pages** which include:
  - Organizational Overview
  - Proposed Program or Project along with Expected Outcomes
  - Program/Project Budget (income & expenses for specific program/project only)
  - Other possible, supplemental funding sources

Mail this Application with supporting documentation by May 27, 2022, to:  
Garrett County Public Schools Foundation  
PO Box 11  
Oakland, MD 21550

Alternatively, email the application and supporting documentation to:  
[tcarr@mail2.gcnet.net](mailto:tcarr@mail2.gcnet.net)

Questions are welcome:  
Contact *Cynthia Downton* at [mcd151@comcast.net](mailto:mcd151@comcast.net) or  
*Tom Carr* at [tcarr@mail2.gcnet.net](mailto:tcarr@mail2.gcnet.net)