

**GARRETT COUNTY BOARD OF EDUCATION**

**ASSIGNMENT TO VOLUNTEER COACHING POSITIONS**

To: \_\_\_\_\_ Base-School & Extra-Curricular School: \_\_\_\_\_  
(Name)

You are hereby assigned as a Volunteer \_\_\_\_\_ Coach \* at  
\_\_\_\_\_ for the school year 20\_\_\_\_. The term of the agreement shall  
extend from \_\_\_\_\_ to \_\_\_\_\_, and shall automatically expire on June  
30, 20\_\_\_\_. It is understood that this is a volunteer, non-compensated position and is under the direct  
supervision of the contracted, compensated head coach for each specific sport.

Date: \_\_\_\_\_  
Base-School Principal's Signature & Extra-Curricular School Principal's Signature

Date: \_\_\_\_\_  
Director of Secondary Education (9-12)

Date: \_\_\_\_\_  
Director of Human Resources

Date: \_\_\_\_\_  
Superintendent of Schools

**ACCEPTANCE**

I voluntarily accept the position and conditions as indicated above and further agree to perform all  
duties required by the rules and regulations of the County Board of Education and the State Board of  
Education. I understand that all coaches MUST be 21 years of age, shall have completed or be enrolled  
in the prevention and care of athletic injuries, completed a current criminal background check, and  
remain under the supervision of a compensated coach/sponsor.

_____ Signature	_____ Date	_____ Social Security or GCBOE Employee Number	_____ Telephone Number
_____ Date of Birth	_____ Address	_____ City	_____ State
			_____ ZIP

(Must be signed and returned to the extra-curricular school principal on or before \_\_\_\_\_).  
Principals will submit this form to the Director of Secondary Education (9-12) for Board of Education  
approval. Copies will be returned to the employee, principal, and the Personnel Office.

**REQUEST FOR ASSIGNMENT TO VOLUNTEER COACHING POSITIONS  
for First (1<sup>st</sup>) Time Employee for Specific Activity**

Name \_\_\_\_\_ School \_\_\_\_\_

Assignment Desired \_\_\_\_\_

Formal Training (College Preparation) for Assignment Desired \_\_\_\_\_

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Actual Experience in Assignment Desired \_\_\_\_\_

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Related Experience in Assignment Desired \_\_\_\_\_

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Reasons for Seeking Assignment \_\_\_\_\_

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\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**First (1<sup>st</sup>) time applicant MUST complete and submit with contract to the principal.**