

**NON-ADMINISTRATIVE CERTIFICATED EMPLOYEE
INTERVIEW SHEET**

NAME _____ POSITION _____

DATE _____

TOTAL SCORE _____

Problem
 Fair
 Satisfactory
 Good
 Outstanding

ITEM #	FACTORS	0	1	2	3	4
1	Personal Traits					
2	Attitude					
3	Judgment					
4	Initiative					
5	Expression - Verbal Ability					
6	Academic Record					
7	Knowledge of Theory					
8	Knowledge of Role					
9	Job Related Experience					
10	Ability to Solve Problems					

Overall Evaluation:

Strongest Points (Comment & Award 0 to 5 Points): _____

Weakest Points (Commend & Deduct 0 to 5 Points): _____

Total Points: _____

Interviewed by: _____