

GARRETT COUNTY BOARD OF EDUCATION
40 South Fourth Street
P. O. Box 59
Oakland, Maryland 21550

We have received an application for an administrative position from

It will help us very much to have your opinion regarding the professional and personal characteristics of this applicant.

Please circle the number that best gives the overall rating of the candidate on each characteristic.

4. Outstanding 3. Above Average 2. Average 1. Below Average

The candidate has:

*Ability to solve problems.	4	3	2	1
*Confidence	4	3	2	1
*Ability to communicate clearly and effectively orally.	4	3	2	1
*Ability to communicate clearly and effectively in writing.	4	3	2	1
*Had appropriate administrative related experience.	4	3	2	1
*Potential ability.	4	3	2	1

Would you hire the candidate for a similar position in your school system? _____

Please complete the next page in order that we may give this candidate proper consideration.

1. What is/are the most commendable characteristic(s) of this candidate?

2. What is/are the characteristic(s) of this candidate that most needs(need) to be improved?

3. We will appreciate any additional information you can provide which will help us evaluate this person's qualifications for an administrative position.

Signature _____

Position _____

Organization _____

Address _____

Date _____