Cumulative Grade Averages; Graduation Status; Class Rank; and College Admissions/Scholarships

Administrative Procedures

A. CUMULATIVE GRADE AVERAGES (unweighted)

Cumulative unweighted grade averages will be computed for all students at the end of each school year and at the end of each semester of the senior year (grade 12). The following procedure will be used to calculate cumulative unweighted grade averages:

A. Only those courses for which the school recognizes credits will be considered.
B. Grades used in the calculation will be final grades (excluding pass/fail credit courses) as recorded on the permanent record card. Semester grades will be used for the calculation at the end of first semester of the senior year. [In the event final grades are not awarded at the end of the first semester of the senior year, semester grades will be used to calculate the cumulative unweighted grade averages.]
C. Cumulative unweighted grade averages will be calculated at the end of each school year and at the end of both semesters of the senior year.
D. Calculation Procedure
   1. Total all grades earned in all credit classes (excluding pass/fail credit courses) whether the student received the credit or not.
   2. Divide by the number of credit classes attempted. Carry all calculations out to [ ]
   3. The result will be an average unweighted percentage grade for credit course work (excluding pass/fail credit courses) attempted.

A. CLASS RANK AND CUMULATIVE GRADE AVERAGES (weighted)

Cumulative weighted grade averages are available in Power School and will be used to determine class rank. Cumulative weighted grade averages will be based on a "weighted 4.0" system. The following procedure will be used to calculate cumulative weighted grade averages:

A. Only those courses for which the school recognizes credits (excluding pass/fail credit courses) will be considered.
B. Grades used in the calculation will be final grades (excluding pass/fail credit courses) as recorded on the permanent record card. Semester grades will be used for the calculation at the end of first semester of the senior year. In the event final grades are not awarded at the end of the first semester of the senior year, semester grades will be used to calculate the cumulative weighted grade averages.
C. Class rank is updated and available through Power School at the conclusion of each semester.

D. Calculation Procedure
   1. Total all grades (percentages) including extra percentage points from weighted courses earned in all credit classes (excluding pass/fail credit courses) whether the student received the credit or not.
   2. Divide by the number of credit classes (excluding pass/fail credit courses) attempted. Carry all calculation out to the second \(2^{nd}\) decimal place and then round to the nearest first \(1^{st}\) decimal place.
   3. The result will be an average A weighted@ percentage grade for all credit courses (excluding pass/fail credit courses) work attempted.

E. Course Weights
   Merit, honors, dual enrollment, and AP courses shall carry extra weight in the determination of class rank and weighted GPA. Only courses designated as merit, honors dual enrollment, or AP in the GCBOE Student Education Planning Guide shall be considered.
   1. Merit Courses - All merit courses shall be awarded a weight of 0.25 point for the purpose of determining class rank and weighted GPA.
   2. Honors/Dual Enrollment Courses - All honors and dual enrollment courses shall be awarded a weight of 0.50 point for the purpose of determining class rank and weighted GPA.
   3. AP Courses – All AP courses shall be awarded a weight of 1.0 point for the purpose of determining class rank and weighted GPA.

III. COLLEGE ADMISSIONS/SCHOLARSHIP APPLICATIONS

   A. The cumulative unweighted and weighted grade average and/or class rank will be provided when it is requested by eligible parties as a requirement for admission or scholarship.
   
   B. The class rank of students will be based upon the cumulative weighted grade averages outlined in Section II. Class rank will be determined by the student’s relative standing with respect to all other students at the same grade level in the school. The student/s with the highest cumulative weighted grade average will be ranked first.

IV. GARRETT COUNTY CERTIFICATE of MERIT PROGRAM

Merit Program Criteria:

Those students eligible for merit certificate status shall obtain a minimum of:

   A. 12 merit and/or honor, dual enrollment, or AP credits (1 foreign language credit);
   B. a weighted cumulative grade average of 2.7 GPA (80%) or above including all credit classes attempted in grades 9 through 12; and
   C. maintain full-time equivalent enrollment status or be enrolled in an approved alternative program.
V. HONOR GRADUATE STATUS

Honor Graduate Criteria:

Those students eligible for honor graduate status shall obtain a minimum of:

A. 25 credits of course work;
B. 15 merit and/or honor, dual enrollment or AP credits (2 credits same foreign language and Algebra II);
C. a weighted cumulative grade average of 3.7 GPA (90%) or above including all credit classes (excluding pass/fail credit courses) attempted in grades 9 through 12; and
D. maintain full-time equivalent enrollment status or be enrolled in an approved alternative program.

VI. VALEDICTORIAN AND SALUTATORIAN

The valedictorian and salutatorian awards are given to the scholars with the highest overall cumulative weighted grade averages, and who qualify for the Garrett County Public School Honor Graduate status. The valedictory award will be given to the student possessing the highest cumulative weighted grade average, and the salutatory award will be given to the student possessing the second highest cumulative weighted grade average. Determination for these awards will be made after all course work is completed and final grades are posted. In case of a tie for either award duplicate or multiple awards will be made. In order to be eligible for valedictorian and salutatorian awards a student must:

1. Maintain full-time equivalent enrollment status.
2. Display an exemplary discipline record.
3. Have obtained at least eight credits at the school in which they are currently enrolled.

VII. LETTER GRADE CONVERSION

Any student who transfers into Garrett County Public will have his/her grades converted based on the following scale:
<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Percent Grade</th>
<th>4.0 Scale</th>
<th>5.0 Scale (AP Course)</th>
<th>5.0 Scale (Honors Course)</th>
<th>5.0 Scale (Merit Course)</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>97-100</td>
<td>4.0</td>
<td>5.0</td>
<td>4.5</td>
<td>4.25</td>
</tr>
<tr>
<td>A</td>
<td>93-96</td>
<td>4.0</td>
<td>5.0</td>
<td>4.5</td>
<td>4.25</td>
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<tr>
<td>A-</td>
<td>90-92</td>
<td>3.7</td>
<td>4.7</td>
<td>4.2</td>
<td>3.95</td>
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<tr>
<td>B+</td>
<td>87-89</td>
<td>3.3</td>
<td>4.3</td>
<td>3.8</td>
<td>3.55</td>
</tr>
<tr>
<td>B</td>
<td>83-86</td>
<td>3.0</td>
<td>4.0</td>
<td>3.5</td>
<td>3.25</td>
</tr>
<tr>
<td>B-</td>
<td>80-82</td>
<td>2.7</td>
<td>3.7</td>
<td>3.2</td>
<td>2.95</td>
</tr>
<tr>
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<td>3.3</td>
<td>2.8</td>
<td>2.55</td>
</tr>
<tr>
<td>C</td>
<td>73-76</td>
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<td>3.0</td>
<td>2.5</td>
<td>2.25</td>
</tr>
<tr>
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<td>2.2</td>
<td>1.95</td>
</tr>
<tr>
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<td>2.3</td>
<td>1.8</td>
<td>1.55</td>
</tr>
<tr>
<td>D</td>
<td>63-66</td>
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<td>2.0</td>
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<td>1.25</td>
</tr>
<tr>
<td>D-</td>
<td>60-62</td>
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<td>1.2</td>
<td>0.95</td>
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<tr>
<td>E/F</td>
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<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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</tbody>
</table>

AP Courses – receive 1.0 point extra
Honors – receive 0.5 point extra
Merit – receive 0.25 point extra

Pupil Services 499.1
Adopted 9/10/81
Revised 8/18/83, 9/13/84, 6/07/88, 12/13/93, 08/08/95, 5/14/96, 07/08/02, 7/12/05, 3/11/14 PCE