

2020-2021

Operational Calendar Effective July 1, 2020

Position <u>Non-Certificated Staff:</u>	Start Date	Ending Duty Date	Contract Days
Instructional/Media Asst.- 10 Month	08.31.20	06.09.21*	187
Secretary- 10 1/2 Month	08.24.20	06.11.21*&	197
Secretary- 12 Month	07.01.20	06.30.21	242
Cafeteria Assistant	09.04.20	06.09.21*^	182
Cafeteria PIC	09.01.20	06.09.21*%	185
Cafeteria Manager	08.31.20	06.09.21*%	186
Custodian IV	08.04.20	06.10.21#	210
Custodian- 12 Month	07.01.20	06.30.21	245
Head Custodian	07.01.20	06.30.21	245
Maintenance	07.01.20	06.30.21	245
Position	Start Date	Ending Duty Date	Contract Days
<u>Certificated Staff:</u>			
10 Month Staff	08.31.20	06.09.21*	187
10 1/2 Month Staff	08.24.20	06.11.21*	197
11 Month Staff	08.10.20	06.18.21!*+	207
12 Month Staff	07.01.20	06.30.21	242

Non Work Days	Non Work Days
Head Custodian/Custodian/Maintenance	12 Month Employees
1 Independence Day	1 Independence Day
1 Labor Day	1 Labor Day
1 Autumn Glory (if schools are closed) **	1 Autumn Glory (if schools are closed)**
1 Election Day	1 Election Day
1 Thanksgiving Day	1 Thanksgiving Day
1 Day after Thanksgiving Day	1 Day after Thanksgiving Day
1 Day Monday after Thanksgiving **	1 Day Monday after Thanksgiving **
1 Christmas Eve (if schools are closed)	1 Christmas Eve (if schools are closed)
1 Christmas Day	1 Christmas Day
1 New Year's Eve	4 Extra Days at Christmas
1 New Year's Day	1 New Year's Eve
1 Martin Luther King Day (if schools are closed)	1 New Year's Day
1 President's Day (if schools are closed)	1 Martin Luther King Day (if schools are closed)
1 Good Friday (if schools are closed)	1 President's Day (if schools are closed)
1 Easter Monday (if schools are closed)	1 Good Friday (if schools are closed)
1 Memorial Day (if schools are closed)	1 Easter Monday (if schools are closed)
16 Total Non Work Days for FY 21	19 Total Non Work Days for FY21

** Annual Leave Days- 12 MO Staff will receive annual leave days for working on Autumn Glory (10.09.20) and Monday after Thanksgiving (11.30.20)

* Ending date will be revised depending on number of days schools are closed for inclement weather emergencies

Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 210 days

! Teacher duty year plus twenty days

& Guidance Counselors, Nurses, and Nurse Managers work 10 days beyond the duty year

^ Cafeteria assistants work the 180 day school calendar plus one day prior to the first days for students and one day after student term

% Cafeteria managers and PIC's work the 180 day school calendar plus five days for Cafeteria managers and plus four days for PIC's prior to the first days for students and one day after student term.

+ Beginning and ending dates may be adjusted according to school needs; however, the duty year will not exceed 207 days

NOTE: For Head Custodians/Custodian/Maintenance, per the Negotiated Agreement: Whenever any of the non-work days listed above fall on a weekend, a mutually upon agreed date will be selected for the non-work day.