

# GARRETT COUNTY PUBLIC SCHOOLS

## ASSIGNMENT TO VOLUNTEER COACHING POSITIONS

To: \_\_\_\_\_ Base-School & Extra-Curricular School: \_\_\_\_\_  
(Name)

You are hereby assigned as a Volunteer \_\_\_\_\_ Coach \* at  
\_\_\_\_\_ for the school year 20\_\_\_\_. The term of the agreement shall  
extend from \_\_\_\_\_ to \_\_\_\_\_, and shall automatically expire on June  
30, 20\_\_\_\_. It is understood that this is a volunteer, non-compensated position and is under the direct  
supervision of the contracted, compensated head coach for each specific sport.

Date: \_\_\_\_\_  
Base-School Principal's Signature & Extra-Curricular School Principal's Signature

Date: \_\_\_\_\_  
Director of Secondary Education

Date: \_\_\_\_\_  
Director of Human Resources

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### ACCEPTANCE

I voluntarily accept the position and conditions as indicated above and further agree to perform all duties required by the rules and regulations of the County Board of Education and the State Board of Education. I understand that all coaches MUST be 21 years of age, shall have completed or be enrolled in the prevention and care of athletic injuries, completed a current criminal background check, and remain under the supervision of a compensated coach/sponsor.

_____	_____	_____	_____
Signature	Date	Social Security or GCBOE Employee Number	Telephone Number
_____	_____	_____	_____
Date of Birth	Address	City	State ZIP

(Must be signed and returned to the extra-curricular school principal on or before \_\_\_\_\_).  
Principals will submit this form to the Director of Secondary Education (9-12) for Board of Education approval. Copies will be returned to the employee, principal, and the Personnel Office.

**REQUEST FOR ASSIGNMENT TO VOLUNTEER COACHING POSITIONS  
for First (1<sup>st</sup>) Time Employee for Specific Activity**

Name \_\_\_\_\_ School \_\_\_\_\_

Assignment Desired \_\_\_\_\_

Formal Training (College Preparation) for Assignment Desired \_\_\_\_\_

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Actual Experience in Assignment Desired \_\_\_\_\_

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Related Experience in Assignment Desired \_\_\_\_\_

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Reasons for Seeking Assignment \_\_\_\_\_

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\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**First (1<sup>st</sup>) time applicant MUST complete and submit with contract to the principal.**