### SCHOOL

**Academics**
- Providing high quality curriculum and instruction in a supportive and effective learning environment that enables students to meet Maryland’s academic achievement standards.
- Monitoring student academic progress and updating parents every 4-5 weeks.
- Making sure all students get help as soon as it is needed.
- Assigning appropriate homework that extends and reinforces lessons taught at school.
- Continuing to grow and enhance our teaching strategies in order to successfully teach all children.
- Using Garrett County curriculum in daily instruction, while using data to make instructional/planning decisions.

**School Communication/Climate**
- Creating a welcoming and safe environment while providing opportunities that promote social emotional & physical wellness.
- Holding at least 2 parent-teacher conferences at flexible times in order to review student’s progress.
- Providing parents with weekly communication detailing school information and upcoming events.
- Providing parents opportunities to volunteer and participate in their child’s class and to observe classroom activities as follows:
  - Parents are welcomed into classrooms for observations or to volunteer by scheduling a time with their child’s teacher in advance. Parents may volunteer by contacting the school to obtain information.
  - Providing parents with reasonable access to staff.
  - Providing parents with the opportunity to view grades online.
- Staff will maintain open communication with parents regarding student academic progress and behavior.

**Responsibilities**
- Providing a motivating learning environment where children are respected and encouraged.
- Explaining expectations and the grading system to students and parents.
- Providing opportunities for families to learn new strategies to help their children be successful.

### PARENT

**Academics**
- Letting my child’s teacher know if my child has any problems with learning.
- Reading to my child 15 minutes every day and talking to my child about school activities.
- Maintaining high standards of excellence and achievement for my child.
- Providing an area where my child can complete homework with minimal distractions.

**Communication/Climate**
- Providing homework assistance, participating in programs, and volunteering within the school.
- Checking my child’s planner and communication folder nightly for homework and school information.
- Responding to all school communications.
- Attending school conferences and participating in PTO and family involvement programs.

**Responsibilities**
- Ensuring that my child attends school regularly and arrives on time, and completes assigned homework.
- Supporting the schools efforts to maintain proper discipline and praise my child for academic/behavioral success.

### STUDENT

**Academics**
- Completing and turning in all class and homework assignments on time.
- Coming to school well rested and ready to learn.
- Asking my teacher questions when I don’t understand and talking to my parents about what I am learning.
- Persevering on challenging assignments and letting my teacher and parents know if I need help.

**Communications/Climate**
- Paying attention in class and maintaining appropriate behavior.
- Giving my parents all notices and information received by me in school and talking to them about my day.

**Responsibilities**
- Reading on my own and with my family every day, writing all assignments in my planner, and following school rules.
- Respecting school staff.