The meeting was held at Southern Middle School in the cafeteria.

President of the Board; and Mr. Rodney Glotfelty, Mr. Richard Wesolowski, Director of Facilities, Maintenance Operations, Facilities, and Transportation; Mrs. Penny Proudfoot, Director of Elementary Education; Dr. Phil Lauver, Supervisor of Pupil Services; Mrs. Rebecca Aiken, Nurse Manager; Mrs. Mary VanSickle, Coordinator of Mental Health Services; and Mr. James Friend, Principal of Friendsville Elementary School. Dr. David Lever, Facilitator of the Strategic Facilities Committee (SFC), was also in attendance at the meeting. Mr. Tom Woods, Vice President of the Board; and Mr. Joel Gallihue, AICP, Consultant to the Facilitator of the SFC, joined the meeting via conference phone.

The meeting was held at Southern Middle School in the cafeteria.

1. Opening

A. Call to Order
Ms. Barbara Baker, Superintendent, called the meeting to order at 4:06 p.m.

B. Public Comment
There was no public comment at this part of the meeting.

C. Move to Executive Session - Action
The Board of Education met in an Executive Session on Tuesday, September 10, 2019, at Southern Middle School in the front office conference room at 4:14 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); and administrative function topics.

Monica Rinker made a motion to close the meeting, and Rodney Glotfelty seconded the motion. Thereafter, the Board unanimously voted to close the session, with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods. The topics discussed in the closed session included the following:

I. Executive Session Minutes:
   a. August 13, 2019 Executive Session Minutes
      The Board reviewed the Executive session minutes from the August 13, 2019, meeting. Rodney Glotfelty made a motion to approve the minutes, and Monica Rinker seconded the motion. The Board unanimously approved the minutes with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.
   b. August 14, 2019 Executive Session Minutes
      The Board reviewed the Executive Session minutes from the August 14, 2019, meeting. Charlotte Sebold made a motion to approve the minutes and Monica Rinker seconded the motion. The Board unanimously approved the amended minutes, with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

II. Personnel pursuant to §3-305(b)(1);
   a. Professional Leave Requests:
      Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration, presented a professional leave request for the School Improvement Plan (SIP) Parent Involvement Planning Conference to the Board for their approval. Rodney Glotfelty made a motion to approve the SIP Parent Involvement Planning Conference professional leave request, and Tom Woods seconded the motion. The Board unanimously approved the motion with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.
   b. Certified Staffing Recommendations:
      Dr. Jane Wildesen, Director of Human Resources, requested the Board approve two certificated staffing recommendations. Dr. Wildesen also shared non-certificated employees recently approved by the Superintendent. The Board took this matter into consideration and voted on the certificated recommendations during the Public Session.
   c. Employee Appeal Update
      The Board discussed the procedural status of an employee appeal and agreed to further discuss the matter on September 30, 2019. Ms. Barbara Baker recused herself from this portion of this meeting. The Board did not take any action on the appeal at this meeting.

II. Administrative Function
Ms. Barbara Baker, Superintendent, discussed administrative function topics with the Board. The Board took these matters into consideration but took no action.

II. IV. Adjournment
Rodney Glotfelty made a motion to adjourn the Executive Session, and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 5:35 p.m. with a yea vote from Rodney Glotfelty, Charlotte Sebold, Monica Rinker, and Tom Woods.

2. Welcome

A. Re-Opening of Public Session
Dr. Matthew Paugh, Board President, called the meeting to order at 5:44 p.m.

B. Moment of Silence

C. Pledge of Allegiance - Student Board Member
Ms. Katherine Catulle, Student Member of the Board, led the Board and public in the Pledge of Allegiance.

D. Approval of the Agenda - Action
Dr. Paugh removed the JLDBD Team Threat Assessment Policy and Procedure from the agenda.
Rodney Glotfelty made a motion to approve the agenda as amended. Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

E. Approval of the Consent Agenda – Action
The consent agenda included certificated staffing recommendations.
Monica Rinker made a motion to approve the consent agenda, and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

F. Approval of the August 13, 2019 Public Session Minutes - Action
Rodney Glotfelty made a motion to approve the August 13, 2019 Public Session minutes, and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

G. Closed Session Summaries
Ms. Barbara Baker, Superintendent, read the Closed Session Summaries for the August Board Meetings.

August 13, 2019, Executive Session:
The Board of Education met in an Executive Session on Tuesday, August 13, 2019, at Central Office in the Board Room at 4:17 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); collective bargaining/negotiations topics, pursuant to §3-305(b)(9); and administrative function topics.

Tom Woods made a motion to close the meeting, and this was seconded by Charlotte Sebold. Thereafter, the Board unanimously voted to close the session, with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

II. Personnel pursuant to §3-305(b)(1):

a. Professional Leave Requests:
Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration, presented three professional leave requests to the Board for their approval.

i. Monica Rinker made a motion to approve the Society for Women Engineers Conference professional leave request, and Tom Woods seconded the motion. The board unanimously approved the motion with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

ii. Tom Woods made a motion to approve the National Association for the Education of Young Children professional leave request, and Monica Rinker seconded the motion. The Board unanimously approved the motion with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

iii. Rodney Glotfelty made a motion to approve the American Speech Language Hearing Association Convention professional leave request, and Charlotte Sebold seconded the motion. The Board unanimously approved the motion with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

b. Certificated Staffing Recommendations:
Dr. Jane Wildesen, Director of Human Resources, requested the Board approve certificated staffing recommendations. Dr. Wildesen also shared the non-certificated employees recently approved by the Superintendent. The Board took this matter into consideration and voted on the certificated recommendations during the Public Session.

c. Tenure Staff Consideration
Dr. Wildesen provided the Board with a list of employees for tenure consideration. The Board took this matter into consideration and voted on the tenure recommendations during the Public Session.

d. Update
Dr. Wildesen also provided the Board an update on an employee investigation. The Board considered this information but took no action on this item.

e. Organizational Chart
Ms. Baker discussed personnel changes to the organizational chart. The Board took this matter into consideration and voted on the organizational chart during the Public Session.

III. Negotiations pursuant to §3-305(b)(9):
Dr. Wildesen and Mrs. Sweitzer provided an update to the Board regarding GCEA's position relating to the distribution of funds for the Teacher Salary Enhancement Grant. The Board discussed this matter in detail to make sure that its parameters met the purposes and requirements of Maryland Senate Bill 1030 (2019). Thereafter, Rodney Glotfelty made a motion to set distribution parameters. Tom Woods seconded the Motion. The Board then voted 3-0 to approve the motion with a yea vote from Rodney Glotfelty, Charlotte Sebold, and Tom Woods. Monica Rinker abstained from the discussion and the vote on this matter due to a potential conflict of interest.

IV. Administrative Function
Ms. Barbara Baker, Superintendent, discussed administrative function topics with the Board. The Board took these matters into consideration but took no action.

V. Adjournment
Tom Woods made a motion to adjourn the Executive Session, and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 6:35 pm with a yea vote from Rodney Glotfelty, Charlotte Sebold, Monica Rinker, and Tom Woods.

August 14, 2019, Executive Session:
The Board of Education met in an Executive Session on Wednesday, August 14, 2019, at Green Turtle Restaurant in McHenry, MD, at 1:00 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss a personnel topic, pursuant to §3-305(b)(1): Superintendent's Evaluation. Tom Woods made a motion to go into Closed Session, and Monica Rinker seconded the motion. The Board unanimously voted to go into Executive Session with a yea vote from Monica Rinker, Charlotte Sebold, Rodney Glotfelty, and Tom Woods.

I. Personnel pursuant to §3-305(b)(1)

a. Superintendent Evaluation
II. Adjournment
Charlotte Sebold made a motion to adjourn the meeting, and Rodney Glotfelty seconded the motion. The Board unanimously approved the adjournment of the meeting. The Board adjourned the Executive Session at 3:52 p.m.

H. Announcements

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Sept 17</td>
<td>Strategic Facilities Committee - Community Outreach Session</td>
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<td>Southern High School Cafeteria</td>
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<td>6:30 - 8:30 p.m.</td>
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<td>Sept 18</td>
<td>Strategic Facilities Committee - Community Outreach Session</td>
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<td>Garrett College, GIEC Building in Room 111/112</td>
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<td>6:30 - 8:30 p.m.</td>
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<td>Sept 19</td>
<td>Strategic Facilities Committee - Community Outreach Session</td>
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<td>Northern Middle School Cafeteria</td>
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<td>6:30 - 8:30 p.m.</td>
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<td>Sept 20</td>
<td>Staff Development</td>
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<td>3-hour early dismissal</td>
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<td>Sept 26</td>
<td>Progress Reports for the First Grading Period</td>
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<td>Sept 30</td>
<td>Special Board Meeting</td>
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<td>Board Room at Central Office</td>
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<td>5:00 - 7:00 p.m.</td>
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<td>Oct 2 - 4</td>
<td>MABE Annual Conference</td>
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<td>The Westin Hotel in Annapolis, MD</td>
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<td>Oct 8</td>
<td>Board of Education Meeting</td>
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<td>Board Room at Central Office</td>
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<td>4:00 p.m.</td>
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<td>Oct 25</td>
<td>Teacher of the Year Awards Gala</td>
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<td>Martins West, Baltimore, MD</td>
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<td>5:30 - 9:45 p.m.</td>
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Ms. Baker also discussed the special ceremony for the anniversary of the school bus accident that occurred on September 10, 1959, in Loch Lynn, MD. Ms. Baker, Board members, and some staff members attended the 2:00 p.m. ceremony.

3. Recognitions

A. Student Artwork Recognition
Mrs. Monica Rinker, Board Member, recognized Lindsay Miller, whose artwork was selected by the Fine Arts Committee to be purchased and displayed at the Central Office of Garrett County Public Schools. Ms. Miller is a fifth-grade student at Crellin Elementary and created a sun-moon piece which was made on gold tin foil.

The Board also recognized Ingrid White, a 2019 graduate of Southern Garrett High School, whose painting was also purchased by the Board. Ms. White was not able to attend the meeting.

4. Continuing Business

Strategic Facilities Committee Preliminary Recommendations
Dr. David Lever, Facilitator of the Strategic Facilities Committee, presented the Strategic Facilities Committee Preliminary Recommendations to the Board. He provided the strategic planning methodology, principals and goals, the community engagement process, background factors, age and condition of facilities, principal of findings, rating system, educational adequacy analysis, and findings. He discussed in detail the goals and conclusions. Overarching recommendations included redistricting, capital program improvements, relocating the board of education office, and establishing a committee to investigate the concept of single high school. Capital Programs included security, disruptive behavior, Head Starts in elementary schools, building systems, Open Space classrooms, Southern Middle School / Broad Ford Elementary renovation and expansion project, schools with multiple educational space, and building deficiencies. The Board inquired about some of the recommendations including redistricting, Head Start additions in schools, and the Broad Ford Elementary and Southern Middle School renovation and expansion project. They also discussed possible funding options and challenges.

5. New Business

A. FY2021 CIP
Mr. Richard Wesolowski, Director of Maintenance, Operations, Facilities, and Transportation, presented the draft FY2021 Capital Improvement Program (CIP). The Board inquired about HVAC at SGHS.

Mr. Wesolowski, Dr. Lever, and Mrs. Sweitzer answered preliminary questions regarding the projects and some of the capital projects recommended by the Strategic Facilities Committee.

The Board will revisit the CIP at the special Board meeting on September 30, 2019.

B. NH Sewer Line Replacement Project Bid - Action
Mr. Wesolowski presented the Northern Garrett High School Sewer Line Replacement Project Bid to the Board for their approval. He recommended Carl Belt Incorporated as the low bidder for the project.

Tom Woods made a motion to approve the bid, and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

C. Support Services Update
Mr. Wesolowski, provided an update on the Support Services including Transportation, Information Technology, Food Services, Safety and Security, and Maintenance and Operations departments. He discussed areas of focus and protocols and stated he would provide quarterly updates at Board Meetings.

6. Public Comments

- Jessica Beachy, Swan Meadow School parent, asked questions regarding the preliminary recommendations of the Strategic Facilities Committee.
- Tim Reed, Swan Meadow School parent, spoke about the values of the school.
- Remington Friend, Friendsville Elementary School parent, spoke about school system accountability in finance and test scores.
- Ainsley McHenry Sorber, fifth-grade student at Friendsville Elementary, spoke about value of her school.
7. Curriculum, Instruction, and Administration (CIA) Report

A. Friendsville Elementary School Presentation
Mr. James Friend, Principal, provided the Board with an update on Friendsville Elementary School. School programs and activities that were highlighted included Positive Behavior Interventions and Supports (PBIS), Greenhouse, Pollinating Flower Garden, Maple Fest, and Friendsville Pumpkin Drop. The presentation also included highlights of community partnerships with the Fire Department, University of Maryland Extension Office, Ruth Enlow Library, local Veterans organizations, and the Woodmen of the World Chapter 45.

B. Pupil Services Initiatives and Overview
Dr. Phillip Lauver, Supervisor of Pupil Services, provided the Board with an update on Pupil Services initiatives and an overview of the department. Pupil Services includes School Counseling, School Psychology Services, Pupil Personnel services, and School Health services. The Student Services program provides student services for physical and mental health, personal development, interpersonal development, academic development, and career development. Dr. Lauver provided program initiatives and goals as required by the Every Student Succeeds Act (ESSA). He also highlighted areas of review, commendations, and recommendations. Mrs. Rebecca Aiken, Nurse Manager, spoke about the school health services, and Mrs. Mary VanSickle, Coordinator of Mental Health Services, spoke about how the school system makes certain that students with mental health issues have the support that they need.

8. Policies and Procedures

IKABB Reporting Student Progress in Garrett County Secondary Schools Policy
Dr. Phil Lauver, Supervisor of Pupil Services, presented revisions to the IKABB Reporting Student Progress in Garrett County Secondary Schools Policy. Updates were made to the policy to include the process for student grade changes. A corresponding Grade Change Request Form was also added. The Board will take action on this policy at the October Board Meeting.

9. Board Business

A. Student Member of the Board Report
Ms. Katie Catulle, Student Member of the Board, provided an update to the Board regarding student activities and Garrett County Association of Student Council (GCASC) events.

B. Board Member Updates
Mrs. Sebold discussed the annual staff reunion meeting that was held on August 22.

C. MABE Committee Assignments - Nominations needed for 2019-2020
Dr. Paugh asked the Board to sign up for Maryland Association of Boards of Education (MABE) Committees. He stated that members were required for the Legislative and Budget Committees. Dr. Paugh signed up for the Budget Committee, and Mr. Glotfelty signed up for the Legislative Committee.

10. Informational Items

A. September 2019 School Activities
B. September 2019 Home and School Connection

11. Adjournment – Action

Rodney Glotfelty made a motion to adjourn the meeting, and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold
The meeting adjourned at 9:52 p.m.