The Garrett County Board of Education met on May 27, 2020, via a teleconference due to the COVID-19 pandemic and Governor’s executive order prohibiting public gatherings. Mr. Tom Woods, Board President; Mrs. Monica Rinker, Board Vice President; Mrs. Charlotte Sebold, Board Member; Ms. Barbara Baker, Superintendent; Mr. Brandon Hoover, Board Attorney; Dr. Jane Wildesen, Director of Human Resources and Employee Relations; Mrs. Alison Sweitzer, Director of Finance; Mr. Richard Wesolowski, Director of Maintenance, Facilities, Operations, and Transportation, and Mrs. Karen Brewer, Executive Assistant to the Superintendent, were present in the Board Room at Central Office. Mr. Rodney Glotfelty, Board Member; Dr. Matthew Paugh, Board Member; Mrs. Karen DeVore, Executive Assistant to the Superintendent; attended the meeting via conference phone.

1. Opening

A. Call to Order

Mr. Tom Woods, Board President, called the meeting to order at 4:00 p.m.

B. Move to Executive Session

Monica Rinker made a motion to move to Executive Session, and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Monica Rinker, Rodney Glotfelty, Charlotte Sebold, Matthew Paugh. Due to technical issues, the meeting was delayed until 4:18 p.m.

Thereafter, Mr. Woods took attendance at the meeting and ascertained the Board Members were meeting in private and that no one was in the room with them.

C. Executive Session - Closed to the Public

The Board of Education met in an Executive Session on Tuesday, May 27, 2020, at 4:18 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: negotiations topics, pursuant to §3-305(b)(9); and administrative function topics. The meeting was conducted via a video conference due to the COVID-19 pandemic and Governor’s executive order prohibiting public gatherings.

Monica Rinker made a motion to close the meeting, and Charlotte Sebold seconded the motion. Thereafter, the Board unanimously voted to close the session, with a yea vote from Rodney Glotfelty, Monica Rinker, Matthew Paugh, and Charlotte Sebold. The topics discussed in the closed session included the following:

I. Negotiations

   a. Healthcare Update

      Dr. Wildesen and Mrs. Alison Sweitzer, Director of Finance, provided an update on healthcare recommendations.

   b. Salary Parameters

      Dr. Wildesen and Mrs. Sweitzer shared tentative negotiated agreements for all of the bargaining groups, as well as the corresponding salary scales for negotiations.

      The Board did not take action on these topics.

II. Administrative Function

      The Board discussed various Administrative Function topics. The Board considered these topics but did not take any action on these items.

III. Adjournment

      Charlotte Sebold made a motion to adjourn the Executive Session, and Monica Rinker seconded the motion. The Board adjourned the Executive Session at 5:18 p.m.

      Mr. Tom Woods, Board President; Mrs. Monica Rinker, Board Vice President; Mrs. Charlotte Sebold, Board Member; Ms. Barbara Baker, Superintendent; Mr. Brandon Hoover, Board Attorney; and Mrs. Karen Brewer, Executive Assistant to the Superintendent; joined the meeting via video conference at Central Office. Mr. Rodney Glotfelty, Board Member; Dr. Matthew Paugh, Board Member; Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration; joined the video conference remotely. Mrs. Alison Sweitzer, Director of Finance; Dr. Jane Wildesen, Director of Human Resources; Mr. Richard Wesolowski, Director of Maintenance, Operations, Facilities; and Transportation; and Mr. Paul Edwards, Director of Secondary Education, attended part of the meeting via video conference.

2. New Business

A. Re-Opening of Public Session

      The Public session reopened at 5:40 p.m. where Mr. Woods, Board President, conducted a roll call.

3. New Business

A. Educational Facilities Master Plan – Revised

      Mr. Richard Wesolowski presented the FY2020 Educational Facilities Master Plan to the Board for their review. He provided a highlighted version where changes were made from the prior year’s report. He stated that changes included outdoor cleaning issues and enrollment updates. Mr. Wesolowski answered questions regarding some of the declining facility evaluation scores and the facility improvement project needs. The Board requested a notes page for Northern Middle School as this additional information was provided for the other schools. Mr. Wesolowski stated he would provide that at the June Board Meeting.

B. Electric Rate Bids Energy Initiative – Action
Mr. Wesolowski presented information regarding an energy initiative for electric rate bids for cost savings to the school systems. Mr. Wesolowski stated that electric rates were bid for the sixteen locations in the Garrett County Public School system. With the assistance of Marshall Vanderpoel Procurement Services, LLC (MVPS LLC) acting as the broker, seven suppliers provided bids for 36 & 48 month fixed rate:

<table>
<thead>
<tr>
<th>Name of Supplier</th>
<th>36 Month</th>
<th>48 Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Engie</td>
<td>6.75</td>
<td>6.744</td>
</tr>
<tr>
<td>Hudson</td>
<td>6.82</td>
<td>None</td>
</tr>
<tr>
<td>Direct Energy</td>
<td>6.86</td>
<td>6.874</td>
</tr>
<tr>
<td>WGL</td>
<td>6.94</td>
<td>6.97</td>
</tr>
<tr>
<td>AEP</td>
<td>7.10</td>
<td>7.15</td>
</tr>
<tr>
<td>Next Era</td>
<td>7.17</td>
<td>7.08</td>
</tr>
<tr>
<td><strong>FreePoint Energy</strong></td>
<td><strong>6.596</strong></td>
<td>none</td>
</tr>
</tbody>
</table>

Mr. Wesolowski recommended that the Board approve the 36 month fixed rate of 6.596 c/kwh with Freepoint Energy Solutions, who supplied the lowest bid. Mrs. Alison Sweitzer, Director of Finance, stated this contract rate will begin in the July billing statement, however the contract must be signed by July 1, 2020. The Board discussed the estimated savings between $95,000 to $110,000 in the reduced rate. Mrs. Sweitzer stated that MVPS LLC will transfer their commissions ($60,000) by Freepoint Energy Solutions to GCPS as a direct pass through, and Mr. Wesolowski stated that this funding would be used to pay for labor to install LED equipment in schools. They also shared that the equipment will be provided through a reimbursement program with Potomac Edison, and the LED equipment will use less energy overall. Mr. Brandon Hoover, Board Attorney, shared some minor concerns regarding the contracts, and the Board requested this be shared with the broker and supplier. Rodney Glotfelty made a motion to move forward with the electric rate bids energy initiative contracts providing that Mr. Hoover’s concerns are properly communicated with the vendors and addressed in the contracts. Matthew Paugh seconded the motion. Final Resolution: Motion Carries in a 3:1 vote: Yea: Monica Rinker, Rodney Glotfelty, Matthew Paugh; Nay: Charlotte Sebold

4. Continuing Business

A. FY21 Proposed Superintendent’s Proposed Budget - Discussion

Mrs. Alison Sweitzer, Director of Finance, and Ms. Barbara Baker, Superintendent, presented the FY2021 Superintendent’s Budget for the Board’s review. Mrs. Sweitzer presented the components of the unrestricted budget revenue and the estimated revenues for the FY2021 operating budget as of January 17, 2020. She also provided the components of the unrestricted budget expenditures and a report of the unrestricted operating budget by category. Mrs. Sweitzer presented the FY 2021 recommended unrestricted operating budget by object and a summary of the recommended deferred expenses to FY2022 and budgetary cuts.

Mrs. Sweitzer then reviewed various sections of the FY2021 Proposed Superintendent Operating Budget book by answering numerous questions from the Board Members. Mrs. Sweitzer noted a few changes to the budget that will be made based on the feedback from Board members as well as necessary revisions.

Mr. Woods discussed possible recommendations regarding adjustments to the budget. The Board decided that given the uncertainty with COVID-19 restrictions in FY2021 that budget amendments could be made if necessary adjustments were needed in the school year.

Mrs. Sweitzer will present the revised FY2021 Proposed Superintendent Operating Budget to the Board at the June 9, 2020, Board Meeting for their approval.

5. Adjournment

Charlotte Sebold made a motion to adjourn the meeting, and Matthew Paugh seconded the motion. Motion Carries; Yea: Monica Rinker, Rodney Glotfelty, Charlotte Sebold, Matthew Paugh. The meeting adjourned at 9:28 p.m.