OPENING OF THE MEETING

Part I – Call to Order and Opening

Mr. Thomas Carr, Board President, called the meeting to order at 4:01 pm. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member; and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Also present at the meeting were Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Larry McKenzie, Director of Finance; Mr. Tim Thornburg, Director of Human Resources, and Ms. Miriam Sincell, Attorney for the Board. The Board moved to Executive Session at 4:03 pm to discuss the health care coalition update, a field trip and professional leave requests, legal matters and personnel recommendations. The motion to go into executive session was made by Mr. Rodney Reckart and seconded by Mrs. Downton.

Mrs. Cynthia Downton reconvened the work session of the Board of Education at 5:08 p.m. Also present for the meeting were Commissioner Bob Gatto, Ex-Officio Member, Mr. John Major, Ill and Ms. Adriana “Annie” Fratz, Student Board Members. The meeting was held at Central Office.

Part II Opening Ceremonies

Mr. Thomas Carr, President, led a moment of silence after which Mr. John Major and Ms. Annie Fratz, Student Board Members, led the assembly in the Pledge of Allegiance.

Part III Recognition

Mrs. Charlotte Sebold, Board Member, recognized Lexis Trickett, a ninth grade student at Southern High School, who was specially selected to attend Governor O’Malley’s Leadership Forum for Women and Girls on March 25 in Annapolis. In celebration of Women’s History Month in March, Governor Martin O’Malley hosted thirty middle/high school-aged girls from across the state in Annapolis to participate in the Governors Leadership Forum for Women and Girls.

Mrs. Cynthia Downton, Board Member, recognized the FIRST LEGO League (FLL) Team 7978, “iLEGO” team for winning at the Maryland State FLL Championship, for receiving the “Chairman’s Award” and participating in the FLL North American Open Championship. According to FIRST, the Champion’s Award is FLL’s most prestigious award that, “Celebrates the ultimate success of the FIRST mission in FLL Values”. The “iLEGO” team provided a demonstration of their skills to the board members.
Mr. Rodney Reckart, Board Member, recognized Mrs. Lisa Bender, Southern High School teacher, for recently being named as the Financial Literacy High School Teacher of the Year for the State of Maryland through the Financial Education and Capability Awards program. Mrs. Bender has been featured in USA Today and is recognized as a National Master Educator by Take Charge Today (Economics and Financial Education) based out of the University of Arizona.

Mr. Matthew Paugh, Board Member, recognized Mr. Ryan Wolf, a Southern High School teacher, for being selected as the 2014-15 Garrett County Teacher of the Year. Ryan teaches Algebra, Geometry, and Algebra II. Ryan’s other key attributes include Educators Effectiveness Academy attendee the past three years, a SMART Notebook Software and Response Training Facilitator, Professional Learning Communities Leader in mathematics, and voted “Easiest Teacher to Understand” by SHS graduating classes from 2006-12.

Mr. Thomas Carr recognized Mr. Scott Germain, Supervisor of Food and Nutrition Services for receiving two awards from the Association of School Business Officials (ASBO) at the 62nd Annual Spring Conference. Mr. Germain received the 2013-14 Paul B. Bell Award, which recognizes a current member of ASBO MD-DC who has demonstrated exemplary contributions to schools, community, and ASBO and the Faye Miller Leadership Award which is in recognition of exemplary service to education, commitment to excellence, and demonstrated leadership skills.

Dr. Janet Wilson, Superintendent, recognized Sarah Baker, a 12th grade student at Southern High School and Nicholas Martin, a 1st grade student at Swan Meadow for specially selected artwork from the 2014-15 school year that was purchased by the Board of Education to be displayed in the central office.

Part IV Closed Session Summary

Dr. Wilson presented the Closed Session Summary for the May 13, 2014 and May 23, 2014 Executive Session Meetings.

Part V Policy

Mrs. Barbara Baker presented Policy BDF, Garrett County Public Schools Advisory Committee Guidelines for first review by the Board. Policy BDF is a new policy created to be an overarching policy for all of the advisory committees. Minor updates were suggested for the policy.

Procedures

Mrs. Baker presented Procedure EDB, Acceptable Use of Technological Resources for Employees and Procedure JIK, Acceptable Use of Technological Resources for Students for
review. Both procedures were updated to include the purpose, background, definitions, procedures, and an application for access page for users to complete and sign.

**Part VI New Business**

A. Special Education Staffing Plan

Mrs. Jennifer Kotulak, presented the Special Education Staffing plan for 2015-16 school year. There were no changes to the staffing plan as they were not anticipating any major enrollment changes to impact their department. Mr. Carr recommended that they move this item to the business session that evening to vote on as there were no changes to the plan.

B. Infant and Toddlers Handbook

Mrs. Kotulak, Supervisor of Special Education, also presented the Infant and Toddlers Handbook for Board review. The handbook was developed to provide an overview of the program based on COMAR requirements and regulations. The corresponding policy on the Infants and Toddlers program which had been presented at the prior board meeting references this handbook as a basis for program guidelines.

C. Food & Nutrition Services Budget and Price Increase

Mr. Scott Germain presented the meal price increases for the 2014-15 school year. He is requesting that lunch prices be raised for elementary and secondary schools due to the reauthorization of the food and nutrition program which requires school systems to raise prices of paid lunches so that they be equal to the free lunch reimbursement. Mr. Carr also recommended this item be added to the business session for the board to vote on that evening.

D. Transportation / Enrollment Area Recommendations

Mrs. Jane Wildesen, Director of Elementary and Middle Schools, presented the School Attendance Area Committee Report on behalf of that committee. She provided the board members with copies of the presentation as well as the press release that would be released that evening. She provided a brief overview of the committee members and provided the details on how the public could provide comments regarding the recommendations and the timeline on which the Board of Education will make a decision on the school attendance areas.

Mrs. Wildesen provided the summary of the Advocacy Committee recommendations and considerations and an overview of the Transportation Study provided by School Bus Consultants. The Transportation Study looked at boundary line adjustments and impacts and factors regarding these adjustments on the southern end schools.
The School Attendance Area Committee made recommendations for Broad Ford, Crellin, Yough Glades and Swan Meadow schools based on their findings. Those recommendations could be found on the website that evening.

Dr. Wilson reminded the board members that if they should adopt any of the recommendations which would possibly affect students to be relocated to another school based on Policy JC: School Attendance Areas, the board would have to notify the families of the students affected by this change by 45 days prior to the first day of school.

E. FY2015 Facilities Master Plan

Mr. William Swift, Director of Maintenance, Facilities, Operations and Security, introduced the FY2015 Facilities Master for Board review. Mr. Swift mentioned that the Interagency Committee (IAC) on Public School Construction requires a yearly facilities master plan and this year’s plan is due to the IAC and MSDE by July 1, 2014.

Part VI Hearing of Constituents

Mrs. Lynne Elmlinger, a teacher, expressed her concerns regarding maintaining the negotiated agreements for FY2015 even though budget funding is limited.

Mrs. Lois Lipscomb, also a Garrett County Public Schools employee, expressed her concerns regarding the budget. She also asked the board to maintain the negotiated agreements, in particular, for Unit 1 and Unit 3 levels.

Part XII – Adjournment

Mr. Reckart made a motion to adjourn the meeting at 7:21 p.m. Mrs. Downton seconded the motion. Mr. Carr requested that the Board reconvene the executive session.

Mr. Thomas Carr  
President

Dr. Janet S. Wilson  
Secretary/Treasurer

Approved: