

## **BUSINESS SESSION MINUTES**

### **MEETING OF THE GARRETT COUNTY BOARD OF EDUCATION**

**Oakland, MD 21550**

**Tuesday, June 10, 2014**

#### **Part I - Call to Order**

Mr. Thomas Carr, President, called the Business Meeting of the Board of Education to order at 8:41 p.m. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member, Mr. John Major, Student Board Member, Ms. Annie Fratz, Student Board Member, Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, and Ms. Miriam Sincell, Attorney for the Board. The meeting was held at Central Office in the Board room.

#### **Part II – Consent Agenda**

Mr. Reckart made a motion to approve the Consent Agenda. Mrs. Downton seconded the motion. The Board unanimously approved the Consent Agenda.

#### **Part III – Superintendents Report**

Announcements:

- June 12        Swan Meadow Graduation at Pleasant Valley Community Center 7:00 pm
- June 13        MABE Regional Seminar at Washington County Public Schools Board of Education office in Hagerstown, MD, 9:30 a.m. – 12:00 p.m. for Ethics and 1:00 – 3:00 pm for Open Meetings Act and Student Discipline
- June 16        Special Board Meeting 5:00 pm Business Session, 6:00 pm Executive Session
- June 17        Students’ Last Day of School, 2 Hours Early Dismissal
- June 18        MABE Board / Superintendent Assistants Program Training at the MABE office in Annapolis, 9:30 am – 12:00 pm for Communication Skills; 1:00 pm – 3:30 pm for Ethics

Teacher’s Last Day of School

June 21      First Day of Summer

#### **Part IV – Hearing of Constituents**

Mrs. Monica Rinker, parent, spoke regarding the School Attendance Area Committee recommendation and her concerns that the board is not allowing the public enough time to review the recommendations and to provide their feedback.

#### **Part V – Continuing Business**

A. Mrs. Jennifer Kotulak, Supervisor of Special Education, presented the Special Education Staffing for board approval. Mrs. Downton moved to approve the Special Education staffing as presented and Mr. Reckart seconded the motion. The Board unanimously approved the policy.

B. Policy IHBA, Infants and Toddler Program was presented by Mrs. Kotulak. Mr. Paugh made a motion to approve the policy, and Mr. Reckart seconded the motion. The Board unanimously approved the policy.

Mrs. Barbara Baker, Assistant Superintendent of Educational Services, presented the following policies for second review and action by the Board:

C. Policy EDB, Acceptable Use of Technological Resources for Employees was presented. Mr. Paugh made a motion to approve the policy, and Mrs. Downton seconded the motion. The Board unanimously approved the policy.

D. Policy JIK, Acceptable Use of Technological Resources for Students was presented. Mrs. Sebold made a motion to approve the policy, and Mr. Paugh seconded the motion. Ms. Sincell requested minor verbiage additions to the policy. The Board unanimously approved the policy as amended.

#### **E. 2015-2016 School Year Calendar**

Mr. Thornburg, Director of Human Resources and Employee Relations, presented the 2015-16 School Calendar and had taken into consideration the feedback from the last special business meeting when updating this draft. Mr. Reckart moved to approve the calendar. Mrs. Downton seconded the motion. Mr. Reckart reminded the board that the state legislature may alter the calendar despite the Board's approval. Mr. Paugh made an amendment to the motion for schools to begin on August 31, 2015, and Mrs. Sebold seconded the motion. The adoption of the 2015-16 school calendar at this time was rejected by the Board. The Board voted 3 to 2 against the amendments. Mrs. Downton, Mr. Carr and Mr. Reckart voted against the amendment.

F. Mr. Scott Germain, Supervisor of Food and Nutrition Services, requested a price increase for school lunches by five (5) cents for elementary and secondary schools as mandated by the federal government. Mrs. Downton made a motion to raise the price of school lunches, and Mrs. Sebold seconded the motion. The board unanimously approved the price increase.

G. Mr. Swift requested approval for the Southern High School tennis courts to be renovated by Mountain Top Paving. Mr. Reckart made a motion to approve the renovation, and Mr. Paugh seconded the motion. The Board unanimously approved the motion.

## **VI - Board Business**

### **A. Student Board Member Report**

Mr. John Major reported on the success of the high school graduation at the CARC building. He stated the building was large enough for students, family members and friends to attend and hoped that the graduation services would continue at this location.

Ms. Annie Fratz reported that Relay for Life raised \$25K at the event. Their original goal was \$10K so they surpassed their goal because of a great response from the school and community.

She also reported that the day before had been the National Honor Society pep rally where the school celebrated academic achievements, athletics awards, theatre, etc. The Blue Ribbon pizza party which had been celebrated the month before was a huge success for the students and staff to enjoy.

### **B. MABE**

Mr. Carr went to MABE for a session on student discipline policies. The four guiding principles which were presented were foster positive behavior, provide education to all suspended and expelled students, provide behavior support for these students and provide support liaisons between teachers and students.

### **C. BoardDocs Conference**

Mr. Carr discussed the eGovLIVE 2014 Conference for BoardDocs. It will be in Atlanta from September 3 – 5, 2014 and there is no cost for registration and meals because of the Board's agreement with BoardDocs. Further details will be provided at the next board meeting.

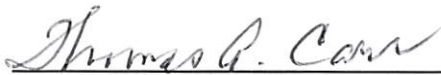
### **D. Other**

Mr. Larry McKenzie, Director of Finance, requested the transfer of current funds saved from efficiency measures to take care of some current needs (computer carts and textbooks). By taking care of these needs in the current fiscal year budget, the Board would be able to fulfill employee negotiated agreements for the next fiscal year. The Board authorized a letter to request the transfer of funds. Mrs. Cynthia Downton reiterated the desirability concerning the fulfillment of employee negotiated agreements for FY2015.

A motion was made by Mr. Reckart to reconvene the executive session at 9:30 p.m. to discuss legal matters and personnel recommendations under authority of 10-503 and 10-508 of the State Government Article of the Annotated Code of Maryland. Mrs. Downton seconded the motion at 9:30 p.m.

### **VII – Adjournment**

The Board reconvened at 11:11 p.m. and adjourned the business session at 11:12 p.m. upon a motion made by Mr. Reckart.



Mr. Thomas Carr, President



Dr. Janet S. Wilson, Secretary/Treasurer

Approved: