

## **BUSINESS SESSION MINUTES**

### **MEETING OF THE GARRETT COUNTY BOARD OF EDUCATION Oakland, MD 21550**

**Tuesday, May 13, 2014**

#### **Part I - Call to Order**

Mr. Thomas Carr, President, called the Business Meeting of the Board of Education to order at 9:11 p.m. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member, Mr. John Major, Student Board Member, and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. The meeting was held at Northern Middle School in the cafeteria.

#### **Part II – Consent Agenda**

Mrs. Downton made a motion to approve the Consent Agenda. Mr. Paugh seconded the motion. The Board unanimously approved the motion.

#### **Part III – Superintendents Report**

Announcements:

- May 17      Student Arts Fair - Garrett County Fairground Exhibition Building  
                 10:00 a.m – 3:00 p.m.  
                 Armed Forces Day
- May 23      Southern High FFA Spring Banquet at Southern High 6:00 p.m.
- May 26      Memorial Day – Schools Closed
- May 31      High School Graduation – CARC Building at Garrett College  
                 Northern High 10:00 a.m. and Southern High 3:00 p.m.
- June 5      Middle School Success Night Northern Middle School 6:00 p.m.
- June 9      Retirement Dinner Dutch’s at Silver Tree 6:00 p.m.
- June 12     Swan Meadow Graduation at Pleasant Valley Community Center 7:00 pm

- June 13 MABE Regional Seminar at Washington County Public Schools Board of Education office in Hagerstown, MD, 9:30 a.m. – 12:00 p.m. for Ethics and 1:00 – 3:00 pm for Open Meetings Act and Student Discipline
- June 18 MABE Board / Superintendent Assistants Program Training at the MABE office in Annapolis, 9:30 am – 12:00 pm for Communication Skills; 1:00 pm – 3:30 pm for Ethics
- June 19 MABE Key Work of School Boards at MABE in Annapolis, 9:00 a.m. – 12:00 pm

#### **Part IV – Hearing of Constituents**

There were no public comments.

#### **Part V – Continuing Business**

Policy BED, *Board Meeting Procedures*, was presented by Dr. Janet Wilson. Mr. Rodney Reckart made a motion to approve the policy, Mr. Sebold seconded the motion. The Board discussed minor updates to the policy. The Board unanimously accepted the amendments and the policy.

Policy ADA, *Goals for the Garrett County Public Schools*, was presented by Dr. Janet Wilson, Superintendent. Mr. Paugh moved to approve the policy and Mrs. Sebold seconded the motion. The Board unanimously approved the policy.

Policy BEDH, *Public Inquiries*, was presented by Dr. Wilson. Mrs. Downton moved to approve the policy, and Mr. Reckart seconded the motion. The Board unanimously approved the policy.

Mrs. Baker provided the following policies for second review and approval by the Board:

Policy BDFA, *Garrett County School Health Advisory Committee*

Mr. Paugh moved to approve the policy and Mrs. Downton seconded the motion. The Board unanimously approved the policy.

Policy BDFC, *Local Advisory Council (LAC)*

Mr. Paugh moved to approve the policy, and Mr. Reckart seconded the motion. The Board unanimously approved the policy.

Policy BDFD, *Federal Programs Advisory Committee*

Mrs. Downton made a motion to approve the policy, and Mr. Paugh seconded the motion. The Board unanimously approved the policy.

#### Policy BDFE, Fine Arts Advisory Committee

Mrs. Downton approved the policy, and Mr. Paugh seconded the motion. The Board unanimously approved the policy.

Mr. William Swift presented the Educational Specifications (Ed Specs) for Southern Middle School. Mr. Reckart moved to approve the Ed Specs, and Mrs. Downton seconded the motion. The Board unanimously approved the Ed Specs for Southern Middle School.

Mr. Thornburg, presented the 2013-14 School Calendar for five (5) student waiver days. Mr. Reckart made a motion to approve the five (5) student waiver days, and Mr. Paugh seconded the motion. The Board unanimously approved the five (5) student waiver days.

### **Part VI - New Business**

Policy BBBGA, *Election Campaigns* was presented by Dr. Wilson. Mrs. Downton made a motion to approve the new policy. Mrs. Sebold seconded the motion. After further comments, questions and concerns, the Board voted to table this policy for further review.

Mr. Swift presented the Broad Ford Fire Alarm Replacement project. This is a 2014 QZAB project, and they received bids last month from contractors. The contract was awarded to ARK Systems Inc. for \$71,300. Mr. Reckart made a motion to approve the bid, and Mrs. Downton seconded the motion. The Board unanimously approved this project.

Policy 173.33 *Advisory Committee for Work-Force Preparation* was presented by Mrs. Baker to be sunset. Mr. Paugh made a motion to approve to sunset the policy. Mrs. Downton seconded the motion. The Board unanimously approved to sunset the policy.

### **VII - Board Business**

#### **A. Student Board Member Report**

Mr. John Major reported on the Blue Ribbon celebration with Dr. Lowery at Northern High School which occurred on April 24, 2014. The student council had a Question and Answer session with Dr. Lowery. Mr. Major reminded the Board that the Relay for Life event at Northern High School would be this Friday and that they have raised over \$11K for the event so far.

Mr. Major also spoke about the need for universal CPR training for students, teachers and substitutes and asked whether it would be implemented.

## **B. MABE**

Mr. Carr reported on the MABE Social Media training that many board members and administrative staff attended at the Allegany County Public Schools central office.

Mr. Carr and Mrs. Wildesen attended the Teacher Principal Evaluation meeting with MSDE on May 8, 2014 at Hagerstown Community College.

## **C. Committee Assignments**

Mrs. Baker presented the Committee Assignment chart for the Board review and updates. Board members signed up for the various committees.

## **D. Comprehensive Agreements**

Mr. Thornburg presented the ratifications of the comprehensive agreements for 2014-15 between Garrett County Public Schools and GCEA (teachers and support personnel) and the A & S Association. The agreements were signed by all respective parties.

## **VIII – Informational Items**

The Board received the following information items:

- May Home & School
- May Activity Calendar
- Maryland School Performance Report 2013

## **Next Meeting**

A special business session meeting will be held on Friday, May 23, 2014 at Southern High School at 4:30 p.m. to discuss and vote on the School Year 2014-15 calendar.

The next regular meeting will be held on Tuesday, June 10, 2014 at 5:00 pm at Central Office in the Board Room.

A motion was made by Mrs. Downton to reconvene the executive session at 9:58 p.m. to discuss healthcare coalition update, negotiations, budget updates and Student Board Member selection under authority of 10-503 and 10-508 of the State Government Article of the Annotated Code of Maryland. Mr. Reckart seconded the motion.

## **Part IX - Adjournment**

The Board reconvened at 11:11 p.m. and adjourned the business session at 11:12 p.m. upon a motion made by Mr. Reckart.

*Thomas A. Carr*

Mr. Thomas Carr, President

*Janet S. Wilson*

Dr. Janet S. Wilson, Secretary/Treasurer

Approved: