

## **BUSINESS SESSION MINUTES**

### **MEETING OF THE GARRETT COUNTY BOARD OF EDUCATION Oakland, MD 21550**

**Tuesday, April 8, 2014**

#### **Part I - Call to Order**

Mr. Thomas Carr, President, called the Business Meeting of the Board of Education to order at 7:26 p.m. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member, Mr. John Major, Student Board Member, and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Ms. Miriam Sincell, Board attorney, and Commissioner Bob Gatto, Ex-Officio Member were also present. The meeting was held at Southern Middle School in the cafeteria.

#### Hearing of Constituents

Mrs. Monica Rinker spoke regarding the upcoming Southern High School FFA Chapter Spring Banquet on May 23, 2014. She handed out invitations to Dr. Wilson, Superintendent, Mrs. Baker, Assistant Superintendent of Educational Services and the Board Members.

#### **Part II – Consent Agenda**

Mrs. Downton made a motion to approve the Consent Agenda. An amendment was made to move the transfer requests to the County Commissioners to New Business. Mr. Reckart seconded the motion. The Board unanimously approved the motion as amended.

#### **Part III – Superintendents Report**

##### Announcements:

April 10 – 12	Southern High School Play - Macbeth SH Auditorium, 8:00 pm each night
April 14 – 17	National Library Week
April 18	Good Friday, Schools Closed
April 21	End of Third Grading Period
April 22	Board of Education Candidate Information Session Central Office, Board Room, 6:00 pm
April 23 – 27	2014 FIRST Robotics Competition Championship Event, St. Louis, MS

April 24	Northern High School – Maryland Blue Ribbon School Tour of Excellence with Dr. Lillian Lowery 10:00 – 11:30 a.m.
May 16	Northern High School Relay for Life
May 17	Student Arts Fair - Garrett County Fair Ground Exhibition Building 10:00 a.m. - 3:00 p.m.
May 31	High School Graduation – CARC Building at Garrett College Northern High 10:00 a.m. and Southern High 3:00 p.m.
June 5	Middle School Success Night Northern Middle School 6:00 p.m.

#### **Part V – Continuing Business**

Policy BED, *Board Meeting Procedures*, was presented by Ms. Miriam Sincell. Mr. Paugh made a motion to approve the policy, Mrs. Downton made a motion to second that motion. The Board unanimously accepted the amendments and the policy.

Policy JC, *School Attendance Areas*, was presented by Dr. Janet Wilson, Superintendent. The policy was created as there was no such policy defining how school attendance areas are determined. Mr. Reckart moved to approve the policy with its revisions and Mrs. Downton seconded the motion. The Board unanimously approved the policy.

#### **Part VI – New Business**

The following policies were presented by Mrs. Baker and recommended for sunset:

##### *Policy 173.34, Title IX Ad Hoc Advisory*

Mr. Reckart moved to sunset the policy; Mr. Paugh seconded the motion. The Board unanimously voted to sunset the policy.

##### *Policy 173.35, Chapter II Federal Program Advisory Committee*

Mrs. Sebold moved to sunset the policy; Mrs. Downton seconded the motion. The Board unanimously voted to sunset the policy.

##### *Policy 173.36, Garrett County Public Schools Wellness Council*

Mr. Paugh moved to sunset this policy; Mrs. Sebold seconded the motion. The Board unanimously voted to sunset the policy.

##### *Policy 173.371, Menu Planning*

Mr. Reckart moved to sunset this policy; Mrs. Sebold seconded the motion. The Board unanimously voted to sunset the policy.

Mr. Swift presented the Capital Improvement Project Bids for Board approval. The Capital Improvement Projects included three (3) projects: Dennett Road Facility Roof Replacement, Grantsville Elementary School Window Replacement and Southern Garrett High School HVAC Replacement. Mrs. Downton moved to approve the Capital Improvement Plans and Mrs. Sebold seconded the motion. The Board unanimously approved the Capital Improvement Project Bids.

Mr. McKenzie presented the budget transfer requests intended to be sent to the County Commissioners. The transfer requests were within the following categories: winter operations, Special Education, Computer Science Pathway Development and Middle School Project Lead the Way Robotics Strand. Mr. Reckart moved to approve the transfer requests and Mr. Paugh seconded the motion. The Board unanimously approved to submit the budget transfers to the County Commissioners for their approval.

Dr. Wilson made a recommendation to the Board to request a five (5) day student waiver from MSDE to reduce the twenty (20) make up days for inclement weather to fifteen (15) days. Mr. Reckart made a motion to accept the five (5) day student waiver and Mr. Paugh seconded the motion. The Board unanimously approved requesting a five (5) day student waiver from MSDE.

## **Part VII – Board Business**

### **Student Member**

Mr. John Major, Student Board Member, does not have the next GCASC meeting date yet however, he invited the board members to attend it. On April 24, 2014, Dr. Lillian Lowery will be visiting Northern High School as one of the Blue Ribbon Schools. She is going to meet with staff and students. Mr. Major stated that he and the Student Council members are looking forward to speaking with Dr. Wilson regarding Common Core implementation and other updates in education.

### **MABE**

Mr. Carr attended the NSBA Conference in New Orleans, LA. He was able to network with other board members and attend interesting informational sessions including computer programs which can assist with redistricting and balancing the budget. Mr. Carr arranged a webinar for the Board Members to view the BoardDocs application at the May 13, 2014 Board Meeting in the executive session.

Mr. Carr presented the upcoming MABE Dates:

- April 25, 2014 – Allegany County Board of Education Meeting is hosting a MABE Session on Social Media.
- June 13, 2014 – MABE Regional Seminar which includes Ethics, Open Meetings and School Discipline. Will be held at Washington County Board of Education Office in Hagerstown.
- October 1 – 3, 2014 – MABE Annual Conference in Ocean City, MD

Next Meeting

The next Board Meeting will be held on Tuesday, May 13, 2014 at Central Office.

**Part VIII – Adjournment**

The Board adjourned the Business session at 8:12 p.m.



Mr. Thomas Carr, President



Dr. Janet S. Wilson, Secretary/Treasurer

Approved: