Board Members present included Mrs. Monica Rinker, President, Board Members: Mr. Matthew Paugh, Mrs. Charlotte Sebold, Dr. Nathan Sorber, and Mr. Tom Woods. Also present for the meeting: Ms. Barbara Baker, Secretary -Treasurer / Interim Superintendent of Schools, Mrs. Alison Sweitzer, Director of Finance, Dr. Jane Wildesen, Director of Human Resources, Mr. Scott Germain, Supervisor of Food and Nutrition Services, Dr. Phil Lauer, Supervisor of Pupil Services, Mr. Brandon Hoover, Board Attorney, and Ms. Sheyenne Tichnell, Student Board Member.

The meeting was held at Central Office in the Board Room.

1. Opening

A. Opening of Meeting
Mrs. Monica Rinker, Board President, called the meeting to order at 2:08 p.m.

B. Oath of Office for Newly Elected Board Member
Mr. Timothy Miller, Clerk of the Circuit Court of Garrett County, administered the Oath of Office to newly appointed Board member Dr. Nathan Sorber.

C. Election of Vice President – Action
A motion was made by Tom Woods to appoint Matthew Paugh as the Vice President of the Garrett County Board of Education and was seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

D. FY2018 Operating Budget
Mrs. Alison Sweitzer, Director of Finance, presented the FY2018 Operating Budget information to the Board. Based on feedback from the Board, the school system is requesting $1,504,311 instead of $1,960,311 from the county government. The difference is due to the funds ($456,000) from the Governor’s Initiative budget.

Mrs. Rinker mentioned that she met with the Mr. Paul Edwards, Chairman of the Board of County Commissioners. Mr. Edwards requested the Board submit capital items in addition to the FY2018 Capital Improvement Plan (CIP) projects.

The Board discussed the revised 2018 Operating Budget Reduction Scenario consisting of IT Rotation Cycle, Professional Development, Maintenance and Operations, Positions through Attrition, Transportation Bus Contractors, and System-wide participation in state meetings and conferences. The Board also discussed and prioritized items in the Capital Improvement Plan (CIP), QZAB requests, and the requested county funded projects.

Tom Woods made a motion to request $1,504,311 from the Garrett County Commissioners in excess of the maintenance of effort amount they originally offered. Matthew Paugh seconded the motion.

Matthew Paugh made a motion to table this motion for further personnel information to be discussed in the Executive Session and Charlotte Sebold seconded the motion. The motion was tabled for further personnel information during the Executive Session. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

E. Recess
The Board recessed the meeting at 3:41 p.m. for a short break before public comment at 4:00 p.m.

2. Public Comments

There was no public comment during this time of the meeting.

3. Executive Session

A. Move to Executive Session
A motion was made by Tom Woods to recess the meeting to go into the Executive Session and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

B. Executive Session Closed to the Public
The Board of Education met in an Executive Session on Monday, April 3, 2017, at Central Office in the Board Room at 4:02 p.m. under authority §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes, Personnel topics: field trips, professional leave requests, contracts, negotiations, and administrative function topics.

The Board recessed the Executive Session at 5:02 p.m. for a brief break before the Public Session would begin. The Executive Session reconvened at 7:03 p.m. to discuss contracts, legal topic, negotiations; and administrative function
Matthew Paugh made a motion to adjourn the Executive Session and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 9:04 p.m.

Board Members present included Mrs. Monica Rinker, President, Mr. Matthew Paugh, Vice President; Board Members: Mrs. Charlotte Sebold, Dr. Nathan Sorber, and Mr. Tom Woods. Mrs. Barbara Baker, Secretary-Treasurer / Interim Superintendent of Schools, and Mr. Brandon Hoover, Board Attorney, also attended the meeting. Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, Dr. Jane Wildesen, Director of Human Resources, and Mrs. Alison Sweltzer, Director of Finance, were present for part of the meeting. Mrs. Karen Brewer, Executive Assistant to the Superintendent, was present for part of the meeting for the purpose of taking minutes.

4. Welcome

A. Re-Opening of Public Session
The meeting re-opened at 5:31 p.m.

B. Consent Agenda – Action
The consent agenda included the following items: agenda, minutes from the March 14, 17 and 27, 2017 Board meeting, field trips, and professional leave requests.

The field trips and professional leave requests included:

<table>
<thead>
<tr>
<th>No</th>
<th>School Group or Class or Staff</th>
<th>Field Trip or Professional Leave Request</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>a</td>
<td>SH Students</td>
<td>Skills USA State Skills</td>
<td>4/28/2017</td>
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<td></td>
<td></td>
<td>Competition Field Trip</td>
<td>4/30/2017</td>
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<tr>
<td>b</td>
<td>SM, SX and NX Students</td>
<td>Mountain State FIRST LEGO League Invitational Tournament Field Trip</td>
<td>7/7/2017 – 7/9/2017</td>
</tr>
<tr>
<td>c</td>
<td>AC, BR, CO, NH, NX, YG, and SH staff</td>
<td>ISTE 2017 Conference Professional Leave</td>
<td>6/25/2017 – 6/28/2017</td>
</tr>
<tr>
<td>d</td>
<td>NX Principal</td>
<td>DENS1 Principal Summit</td>
<td>7/12/2017 – 7/16/2017</td>
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<tr>
<td>e</td>
<td>NX teacher, CO staff member</td>
<td>FIRST Robotics Competition Championship Event Professional Leave</td>
<td>4/26/2017 – 4/30/2017</td>
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A motion was made by Charlotte Sebold to approve the Consent Agenda and seconded by Tom Woods. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

C. Moment of Silence

D. Pledge of Allegiance - Student Board Member

E. Closed Session Summaries
Ms. Barbara Baker, Interim Superintendent, read the Closed Session Summaries for March 20, 2017 Board Meeting.

The Board of Education met in an Executive Session on Monday, March 20, 2017, at Central Office in the Board Room at 4:02 p.m. under authority §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes, Personnel topics: field trip, professional leave request, personnel matter, negotiations, and administrative function topics.

The Board recessed the Executive Session at 5:28 p.m. for a brief break before the Public Session would begin. The Executive Session reconvened at 8:55 p.m. to discuss a personnel matter; Negotiations; and administrative function topics.

The Board met in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code and pursuant to Section 6-202 (a) of the Education Article of the Annotated Code and discussed and voted on the Interim Superintendent’s recommendation on the dismissal of an employee who had not requested a hearing before the Board. By a vote of 4 to 0, the Board voted to accept the Interim Superintendent’s recommendation and dismissed the employee.

The Board met in accordance with Section 3-305(b)(1) of the General Provisions Article of the Annotated Code and pursuant to Section 6-408 of the Education Article of the Annotated Code and discussed and voted on recommended negotiation parameters for each of the four bargaining units. The Board voted 3 to 0 vote in favor of the recommended parameters.

Matthew Paugh made a motion to adjourn the Executive Session and Tom Woods seconded the motion. The Board unanimously approved adjourning the Executive Session at 11:10 p.m.
Board Members present included Mrs. Monica Rinker, President, Board Members: Mr. Matthew Paugh, Mrs. Charlotte Sebold, and Mr. Tom Woods. Mrs. Barbara Baker, Secretary -Treasurer / Interim Superintendent of Schools, and Mr. Brandon Hoover, Board Attorney, also attended the meeting. Dr. Jane Wildesen, Director of Human Resources, and Mrs. Alison Sweltzer, Director of Finance, were present for part of the meeting. Mrs. Karen Brewer, Executive Assistant to the Superintendent, was present at part of the meeting for the purpose of taking minutes.

F. Announcements
Ms. Barbara Baker, Interim Superintendent of Garrett County Public Schools, shared the upcoming events and activities around the district which are listed below:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Apr 7</td>
<td>Staff Development, Students dismissed 3 hours early</td>
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<tr>
<td>Apr 14</td>
<td>Good Friday, Schools Closed</td>
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<tr>
<td>Apr 17</td>
<td>Easter Monday, Schools Closed</td>
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<td>Apr 21</td>
<td>NGHS FFA Banquet</td>
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<td>Apr 22</td>
<td>GCPS Student Arts Fair</td>
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<td></td>
<td>CARC Building</td>
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<td>9:00 a.m. - 3:00 p.m.</td>
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<tr>
<td>May 4</td>
<td>SGHS FFA Banquet</td>
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<tr>
<td>May 5</td>
<td>Progress Reports for Fourth Grading</td>
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<td>Period</td>
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5. Recognitions

A. NGHS Concert Band and Chorus
Mrs. Charlotte Sebold, Board member, recognized the Northern Garrett High School Concert Band and Chorus for their participation at the Presidential Inauguration Celebration and their achievements at the Worldstrides Onstage Inaugural Music Festival.

B. School Library Month - April 2017
Dr. Nathan Sorber, Board Member, presented the School Library Month proclamation to Mrs. Penny Proudfoot, Director of Elementary Education and Professional Development/Media Services on behalf of the school system media specialists.

6. New Business

A. GCPS-Teets Foundation
Mr. Thomas Carr, Foundation Member, provided an update to the Board regarding the GCPS - Teets Foundation, which is now officially operable as of January 2017. There will be an official kick-off ceremony on July 7, 2017 to promote the foundation, which will begin accepting donations for fiscal year 2017-18. The purpose of the foundation is to receive contributions to be used as a supplement for school programs in grades PreK-12. The Foundation can also be a conduit for grants and scholarships, as needed.

7. Policies and Procedures

A. EEBAA Vehicle Use Policy and Procedure - New
Mr. Richard Wesolowski, Director of Transportation, presented the new EEBAA Vehicle Use Policy and Procedure to the Board Members. Much of the policy and procedure were already common practice in the school system and reflects the IRS Publication 15-B guidelines and requirements.

B. 853.4 Contract Breakdown – Route Miles and Grade Policy - Retire
Mr. Richard Wesolowski, Director of Transportation, discussed the 853.4 Contract Breakdown – Route Miles and Grade Policy and recommended the Board retire this policy.

C. 855.221 Reimbursement of Drive for Field Trip on County-Owned Bus Policy - Retire
Mr. Richard Wesolowski recommended the Board retire 855.221 Reimbursement of Drive for Field Trip on County-Owned Bus Policy.

D. 853.1 County-Owned Vehicles Available for Field Trips Procedure – Retire
Mr. Richard Wesolowski stated that they will retire 853.1 County-Owned Vehicles Available for Field Trips Procedure.

E. 855.2201 Off-Highway Loading and Unloading Zones for School Sponsored Extra Curricular Activities Procedure – Retire
Mr. Richard Wesolowski stated that they will retire 855.2201 Off-Highway Loading and Unloading Zones for School Sponsored Extra Curricular Activities Procedure.

F. IHBA Special Education Policy - Revised
Ms. Heather Raybold, Supervisor of Special Education, proposed revisions to IHBA Special Education Policy. Revisions to the policy included referencing the Special Education Handbook, which provides assistance to schools in implementing a free and appropriate public education program for students with disabilities. The special education handbook and programs comply with federal and state mandates. Other revisions included defining ‘child with disability’ and ‘free appropriate public education’.

G. 345.22 Special Education Parent Complaint Procedure – Retire
Ms. Raybold indicated that 345.22 - Special Education Parent Complaint Procedure will be retired.

8. Continuing Business

A. FY2018 Budget Discussion
Mrs. Alison Sweitzer, Director of Finance, once again discussed the FY2018 Budget with the Board. She indicated that after some revised figures, we are requesting $1,504,311 instead of $1,960,311 from the county government. The difference is due to the funds ($456,000) from the Governor’s Initiative budget.

Matthew Paugh made a motion to bring back the original motion from earlier in the meeting and Tom Woods seconded this motion.

Tom Woods made a motion for the Board to request $1,504,311 from the county government. Matthew Paugh seconded the motion. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Nathan Sorber; Nay: Charlotte Sebold

B. Health Curriculum Video - Action
Dr. Phil Lauver, Supervisor of Pupil Services, recommended the Board adopt the Always Changing and Growing Up video (DVD) to be included in the Health Curriculum for 5th and 6th grades. The Procter and Gamble video incorporates puberty education for students. The video has been available for public review and feedback since the March 20, 2017 Board Meeting.

A motion was made by Matthew Paugh to adopt the recommended health curriculum video and seconded by Tom Woods. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

9. Public Comments

There was no public comment at this time of the meeting.

10. Board Business

A. Student Board Member Report
Ms. Sheyenne Tichnell, Student Member of the Board, provided an update to the Board regarding student activities at each of the middle schools and high schools. She also stated the Garrett County Association of Student Councils (GCASC) will be sending a group of students to the Maryland Student Council Conference in Ocean City on April 5-7, 2017 and she will be one of the presenters at the conference.

B. Committee Assignments
The Board discussed the filling of vacancies on several Garrett County Public Schools advisory committees.

C. Upcoming Events - Board Member Invitation
The Board discussed several school and administrative events that are coming up. Sign-up sheets were available the members to complete.

D. May Board Meeting Date Change
The Board discussed the change in the May Board of Education Meeting. The Board will meet on Tuesday, May 2, 2017 instead of the previously scheduled May 9, 2017 date.

11. Informational Items

A. April 2017 Home & School Connection
B. April 2017 School Activities

12. Recess and Adjournment

A. Recess
The Board recessed the Public Session at 6:48 p.m. for a short break before the public comment. The Board returned to the Public Session at 7:02 p.m. As there was no public comment, the Board returned to the Executive Session at 7:03 p.m. to discuss contracts, negotiations and administrative function items. The Board returned to the Public Session at 9:02 p.m.
B. Adjournment
A motion was made by Tom Woods to adjourn the meeting and seconded by Nathan Sorber. Final Resolution: Motion Carries; Yea: Matthew Paugh, Tom Woods, Charlotte Sebold, Nathan Sorber

The Board adjourned the Public Session at 9:03 p.m.