

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**BUSINESS SESSION
Tuesday, July 12, 2016**

Board Members present included Mrs. Charlotte Sebold, President, Mrs. Monica Rinker, Vice President; Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, and Mr. Matthew Paugh. Also present for the meeting: Ms. Barbara Baker, Secretary -Treasurer / Interim Superintendent of Schools, Mr. William Swift, Director of Facilities, Maintenance, Operations and Security; Ms. Amy Barnhouse, Interim Director of Human Resources and Employee Relations, Ms. Alison Sweitzer, Interim Director of Finance, Mr. Brandon Hoover, Board Attorney, Dr. Phil Lauver, Supervisor of Pupil Services, and Ms. Sheyenne Tichnell, Student Member of the Board.

The meeting was held at Central Office in the Board Room.

1. Business Meeting

Call to Order

Mrs. Charlotte Sebold, Board President, called the meeting to order at 7:00 p.m.

2. Consent Agenda

Approval of Consent Agenda

The consent agenda included the following items: agenda, minutes from the June 21 and 28, 2016 meeting; professional leave requests; field trips; and certificated staffing recommendations.

The professional leave requests and field trip included:

<u>School / Group or Class</u>	<u>Field Trip or Professional Leave (PLF)</u>	<u>Date</u>
Chelsey Saler (NH)	PLTW/Intro to Engineering Design Training PLF	July 24 – August 5, 2016
Heather Roth (BR) Laura Dahlien (BR)	American Orff-Schulwerk Association National Professional Development PLF	November 2 – 6, 2016
Students (NH and SH)	WVROX Competition Field Trip	August 5-6, 2016

The certificated staffing recommendations included:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Effective Date</u>
Shannon Bittinger	Teacher	NX	8/23/2016
Michael DeVore	Teacher	NX	8/23/2016
Tania Glotfelty Hershman	Teacher	SX	8/23/2016
Connie Kamp	School Guidance Counselor	TBD	8/1/2016
Heather Katz	Teacher	NH	8/23/2016
Susan Thatcher	School Psychologist	TBD	8/1/2016

A motion was made by Cynthia Downton to approve the Consent Agenda and Thomas Carr seconded the motion. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

3. Superintendent's Report

A. Announcements

<u>Date</u>	<u>Event</u>
Aug 4, 2016	New Superintendent Training and Lunch with PSSAM in Annapolis
Aug 17, 2016	Student New Board Orientation, MABE Office in Annapolis 9:00 - 3:00 p.m.
Aug 25, 2016	County Wide Staff Development at the CARC
Oct 5 - 7, 2016	MABE Annual Conference 2016 in Ocean City, MD

4. Public Comments

There was no public comment at the meeting.

5. Continuing Business

A. Student Handbook for 2016-17 - Action

Dr. Phil Lauver, Supervisor of Pupil Services, presented the Student Handbook for 2016-17 school year for the Board to approve. The additions included were regarding attendance guidelines.

A motion to approve the Student Handbook was made by Monica Rinker and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

B. FY2018 CIP - Action

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, presented the FY2018 CIP to the Board for approval.

A motion was made by Thomas Carr to accept the FY2018 CIP and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

6. Board Business

A. MABE Report

Mr. Thomas Carr attended the State Board meeting at the end of the June. He will be attending the MABE Board of Directors meeting this week.

7. Adjournment

A motion was made by Matthew Paugh to adjourn the Business Session and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

The meeting adjourned at 7:12 p.m.