

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**WORK SESSION MINUTES
Thursday, May 19, 2016**

Board Members present included Mrs. Charlotte Sebold, President, Mrs. Monica Rinker, Vice President; Board Members: Mr. Thomas Carr and Mrs. Cynthia Downton. Mr. Matthew Paugh, Board Member, participated in the meeting via conference phone. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Mrs. Barbara Baker, Assistant Superintendent of Education Services, Mr. Tim Thornburg, Director of Human Resources and Employee Relations, Mr. Larry McKenzie, Director of Finance, Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, Ms. Michelle Harman, Supervisor of Career and College Readiness, and Ms. Lauren Frick, Student Member of the Board.

The meeting was held at Central Office in the Board Room.

1. Opening and Welcome

A. Call to Order - Mrs. Charlotte Sebold, President

Mrs. Charlotte Sebold called the meeting to order at 4:04 p.m.

B. Moment of Silence

C. Pledge of Allegiance - Student Board Member

Ms. Lauren Frick, Student Member of the Board, led the Board in the Pledge of Allegiance.

D. Closed Session Summaries

Dr. Janet Wilson, Superintendent, read the Closed Session Summaries for the April 12, 2016 and May 12, 2016 Board meetings:

The Board met in Executive Session on Tuesday, April 12 2016 at Central Office in the Board Room at 4:08 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes; Banking Update, Negotiations, and Personnel topics: superintendent search, field trips, professional leave request.

The Board recessed the Executive Session at 5:43 p.m. to go into the Work Session. The Board reconvened the Executive Session at 9:00 p.m. The Board meeting adjourned the Executive Session at 9:40 p.m. Present for the meeting were Mrs. Charlotte Sebold, President; Mrs. Monica Rinker, Vice President; Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, and Mr. Matthew Paugh. Also present for part of the meeting were Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Tim Thornburg, Director of Human Resources and Employee Relations; and Mr. Larry McKenzie, Director of Finance. Mrs. Karen Brewer, Executive Assistant to the Superintendent was present for part of the meeting for the purpose of taking minutes.

The Board met in Executive Session on Thursday, May 12, 2016 at Central Office in the Board Room at 6:05 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following Personnel topics: Superintendent Search and Attorney Search.

The Board adjourned the Executive Session at 9:00 p.m. Present for the meeting were Mrs. Charlotte Sebold, President; Mrs. Monica Rinker, Vice President; Board Members: Mr. Thomas Carr, and Mrs. Cynthia Downton. Mr. Matthew Paugh, Board Member, joined the meeting via conference phone. Also present for part of the meeting were Mr. William Middleton and Dr. Thelma Monk, Lead Consultants for MABE.

2. Program Update

A. Overview of Garrett County Association of Student Councils

Ms. Michelle Harman, Supervisor of Career and College Readiness, and of student council students from the middle and high schools presented information about the Garrett County Association of Student Councils to the Board. Ms. Harman provided an overview of GCASC including who they are, what they do, the leadership conferences they participate in, and who this year's officers are.

The students from the Northern Middle School, Southern Middle School, Northern Garrett High School and Southern Garrett High School presented their programs and activities for the school year.

3. Recognitions

A. Southern Garrett High School Lady Rams Basketball Team

Mrs. Monica Rinker, Board Vice President, recognized the Southern Garrett High School Lady Rams Basketball Team for winning the 2016 MPSSAA 1A West Regional Basketball Championship.

B. Wrestling State Champion – Devan Hamrick

Mr. Thomas Carr, Board Member, recognized Devan Hamrick, 12th grade student at SGHS, for winning the 2A/1A state championship in the 138 pound weight class at the MPSSAA State Wrestling Tournament.

C. Congressional Art Contest Winner - Morgan Weingardner

Mrs. Monica Rinker recognized Ms. Morgan Weingardner, 11th grade student at SGHS, for winning a Congressional Art Contest.

D. Silver Hammer Award - Southern Garrett High School

Mrs. Charlotte Sebold, Board President, recognized Southern Garrett High School Custodial Staff and GCPS Maintenance Department for being

the recipient of the 2016 Silver Hammer Award. Mr. Jim McGruder, Head Custodian, and Mr. Jim Maddy, Principal, accepted the recognition certificates on behalf of the Southern Garrett High School custodial staff. Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, accepted the recognition on behalf of the school system maintenance department.

F. Garrett County Teacher of the Year - Lorie Burdock

Mrs. Cynthia Downton, Board Member, recognized Mrs. Lorie Burdock, teacher at Northern Middle School, for being named the 2016-17 Garrett County Teacher of the Year.

G. Teacher Appreciation Week, May 2 - 6, 2016

Mrs. Charlotte Sebold, Board President, recognized Teacher Appreciation Week, May 2 - 6, 2016, with a proclamation. Various teachers accepted the proclamation on behalf of the school system.

H. FIRST FRC Team 1629

Mr. Thomas Carr, recognized the FIRST Robotics Competition (FRC) Team 1629 which recently competed at the FRC Championships held in St. Louis. Team 1620 won the "Team Spirit" Award at the 2016 FRC Championships, the "Engineering Inspiration" Award and 12th Place at the Chesapeake District Championship.

4. Policies and Procedures

A. EEBDA Reimbursement for Physicals/In-Service Procedure

Mr. Larry McKenzie, Director of Finance, spoke to the Board regarding the updates to EEBDA Reimbursement for Physicals/In-Service Procedure. Each school bus route contract will be reimbursed in accordance with the School Bus Contract Table of Rates for the annual physical examination.

5. New Business

A. Receipt of Bids (Northern Garrett High School Stadium Lights and Dennett Road Maintenance Facility)

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, provided the Board will recent bids for maintenance projects for GCPS. The first project is for Northern Garrett High School stadium lights upgrade. The lowest bidder for this project is Byco Enterprises. The second project is for Phase 1 and Phase 2 of the Dennett Road Maintenance Building renovation. The lowest bidder for this project is AEI Builders. LLC.

B. Educational Facilities Master Plan

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, presented the Educational Facilities Master Plan to the Board for their review. The Board will review this and take action on it at the June 21, 2016 Board meeting.

C. Math Textbook Recommendation

Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Carrie Frantz, teacher; Arlene Lantz, teacher; Miranda Gallagher, teacher; and Ryan Wolf, teacher; presented the recommended math textbook curriculum to the Board. The staff chose the Pearson Envision 2.0 K - 12 Math Textbook Series for consideration of adoption at the June Board meeting. The staff mentioned several reasons for their recommendation including seamless transition between grades, a STEM connection, vocabulary and games online which assist the students in learning, and common benchmarks that feed into the student database. Also, the curriculum provides guidance for parents who would like assistance in helping their students with homework and studying. The math textbooks will be at schools and Central Office for the parents and public to review.

6. Public Comments

Mr. Bill Skipper, Ms. Sandy Robinson, Ms. Carrie Hook, Ms. Bev Marple, and Mr. Ivan Ackerman addressed the Board with concerns regarding the transgender mandate that was recently released by the federal government.

Ms. Robinson requested a special Board meeting to discuss this topic and provide an opportunity for the public to provide their feedback.

7. Continuing Business

A. DNG Lease Agreement

Mr. William Swift, Director of Facilities, Operations, Maintenance, and Security, presented an update to the Board regarding the DNG Lease Agreement. Recent updates recommended by the Board's legal counsel were approved by DNG with exception of the fee per month. DNG countered with a new fee per month for the Board to consider. The school system now has a proposed lease agreement to move forward with and this item will be added to the Business agenda for the Board to take action on.

B. Recommendations for FY2017 CIP (Southern Middle School)

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, discussed the recommendations for the revised FY2017 CIP which includes the Southern Middle School limited renovation.

8. Recess Work Session

A. Move to Executive Session

A motion was made by Thomas Carr to recess the meeting to go into the Executive Session and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

The Board recessed the Work Session at 8:15 p.m.

B. Executive Session Closed to the Public

The Board of Education met in an Executive Session on Thursday, May 19, 2016, at Central Office in the Board Room at 8:15 p.m. under authority §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes; Negotiations topics: update and parameters; Personnel topics: professional leave request, field trips, staffing realignment, and superintendent search.

The Board recessed the Executive Session at 9:48 p.m. to return to the Work Session. The Board went back into the Executive Session at 10:25 p.m. to discuss Personnel topics. Thomas Carr made a motion to adjourn the Executive Session and Cynthia Downton seconded the motion. The Board unanimously approved adjourning the executive session at 10:41 p.m.

Board Members present included Mrs. Charlotte Sebold, President; Mrs. Monica Rinker, Vice President, Board Members: Mr. Thomas Carr, and Mrs. Cynthia Downton. Mr. Matthew Paugh, Board Member, joined the meeting via a conference phone. Also present for part of the meeting were Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Mrs. Barbara Baker, Assistant Superintendent of Educational Services, Mr. Tim Thornburg, Director of Human Resources and Employee Relations; and Mr. Larry McKenzie, Director of Finance. Mrs. Karen Brewer, Executive Assistant to the Superintendent, was present for part of the meeting for the purpose of taking minutes.

9. Public Comment

Mr. David Moe spoke to the Board regarding his budget concerns. Dr. Wilson stated she would follow-up with Mr. Moe and schedule a meeting to discuss his questions.

10. Board Business

A. Student Board Member Report

Ms. Lauren Frick, Student Member of the Board, provided an update to the Board regarding student activities.

11. Adjournment

A motion was made by Thomas Carr to adjourn the meeting and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker.

The Board adjourned the meeting at 10:42 p.m.