

**Garrett County Board of Education  
40 S Second Street  
Oakland, MD 21550**

**BUSINESS SESSION  
Tuesday, February 9, 2016**

**Board Members present included Mrs. Charlotte Sebold, President; Mrs. Cynthia Downton, Vice President, Board Members: Mr. Thomas Carr, Mr. Matthew Paugh, Mrs. Monica Rinker, and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Also present for the meeting: Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Larry McKenzie, Director of Finance; Mr. Tim Thornburg, Director of Human Resources and Employee Relations, and Mr. William Swift, Director of Facilities, Maintenance, Operations and Security. The meeting was held at Central Office in the Board room.**

**1. Business Meeting**

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**A. Call to Order**

Mrs. Charlotte Sebold, Board President, called the meeting to order at 8:17 p.m.

**2. Consent Agenda**

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**A. Approval of Consent Agenda**

The consent agenda included the agenda, minutes from the January 12, and February 1, 2016 Board meetings, a field trip, and a professional leave request. Field trip and professional leave request included:

<u>School / Group or Class</u>	<u>Field Trip or Professional Leave</u>	<u>Date</u>
Staff (NH and SH teachers)	CASE Training in Lubbock, TX, Professional Leave Request	June 12 – 22, 2016
FFA Students (SH)	Oklahoma National Land Judging Event in Oklahoma City, OK, Field Trip	May 2 – 6, 2016

A motion was made by Matthew Paugh to approve the Consent Agenda and seconded by Monica Rinker. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

**3. Superintendent's Report**

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**A. Announcements**

<u>Date</u>	<u>Event</u>
February 12	MABE Legislative Luncheon, Miller Senate Building, Annapolis, 11:00 - 1:00 p.m.
February 15	President's Day (Schools Closed)
February 17	Special Board Budget Work Session, 6:00 p.m. at Central Office; 4:00 p.m. Executive Session
February 23	MABE Boardmanship Academy – Understanding the Work of the State Board, 8:30 a.m. to 1:00 p.m. MSDE, Baltimore
March 11	MABE Boardmanship Academy - Writing Skills for Board Members 9:00 a.m. – 12:00 p.m., MABE, Annapolis
March 21	March Board Meeting (date change)

**4. Public Comments**

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There was no public comment at the meeting.

**5. Continuing Business**

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### **A. Winter Make-Up Day Sequence 2015-2016 Calendar - Action**

Dr. Wilson, Superintendent, recommended the first 4 make-up days to be taken from the end of the school calendar (June 2, 3, 6, and 7, 2016).

A motion was made by Matthew Paugh to approve the Superintendent recommendation and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

### **B. Budget Amendment - Action**

Mr. McKenzie recommended a budget amendment for the Board to approve before sending it to the County Commissioners for final approval.

<b>Dept/ Type</b>	<b>Transfer Details</b>
Instruction	Transfer \$50,000 from Salaries to Science Equipment and Science Instructional Support Materials
Instruction	Transfer \$8000 from Transportation-Contracted Services to Instructional Technology Supplies
Fixed Charges	Transfer \$150,000 from Transportation-Contracted Services to Healthcare Costs.

A motion to approve the budget amendment was made by Thomas Carr and seconded by Matthew Paugh. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

### **C. Financing of Johnson Controls Phase 2B Performance Contract - Action**

Mr. McKenzie recommended the Board authorize the Superintendent, on behalf of the Board, to enter into the financing agreement with Grant Capital Management Group, for the financing of the Johnson Controls Phase 2B Performance Contract.

A motion was made by Thomas Carr to approve the motion and seconded by Matthew Paugh.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Cynthia Downton, Monica Rinker

## **6. Board Business**

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### **A. Student Board Member Report**

Ms. Lauren Frick, Student Board Member, spoke about the upcoming GCASC meeting on February 13, 2016 at Perkins. She also mentioned that the SGHS Theatre Class is presenting The Little Mermaid as their spring play.

### **B. MABE Report**

Mr. Carr reported on MABE meetings. He attended the MABE Board of Directors which discussed procedures and bylaws. He also attended the Conference Planning Meeting which was in preparation for the October conference. He also reminded the Board about the upcoming MABE Legislative Luncheon on Friday, February 12<sup>th</sup>.

### **C. Board Member Activities**

The Board members mentioned recent school related events/games they attended. Mr. Carr attended the Northern and Southern Middle School robotics team competition and stated that they will be combined for the next competition. Mrs. Downton attended the Mountain Maryland PACE conference in Annapolis and stated that Garrett County was well represented at the conference. Mrs. Sebold attended the Southern High School boys basketball game, a Teacher Advisory Group (TAG) meeting and a Northern High and Southern High wrestling match.

## **7. Informational Items**

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### **A. GCPS Annual Report 2014-15**

### **B. February 2016 Home & School Connection**

### **C. February 2016 GCPS Activities**

## **8. Recess and Adjournment**

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### **A. Recess**

The Board recessed the Business Session at 8:30 p.m. to go back into the Executive Session to discuss a personnel

topic. The Board returned to the Business Session at 9:35 p.m.

**B. Adjournment**

Thomas Carr made a motion to adjourn the Business Session, and Cynthia Downton seconded the motion. The Board adjourned the Business Session at 9:36 p.m.