

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**WORK SESSION MINUTES
Tuesday, December 8, 2015**

Board Members present included Mr. Matthew Paugh, President, Mrs. Charlotte Sebold, Vice President; Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Lauren Frick, Student Member of the Board; Mr. Tim Thornburg, Director of Human Resources and Employee Relations, and Mr. Larry McKenzie, Director of Finance.

The meeting was held at Central Office in the Board room.

1. Opening

A. Move to Executive Session

The meeting was called to order by Mr. Matthew Paugh, Board President at 4:06 p.m. Thomas Carr, Board Member, made a motion to move into executive session and Charlotte Sebold, Board Member, seconded the motion. The Board unanimously approved moving into executive session.

B. Executive Session Closed to the Public

The Board of Education met in an Executive Session on Tuesday, December 8, 2015, at Central Office in the Board room at 4:07 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes; Personnel Topics included: Field Trip Requests, Professional Leave Requests, Negotiations and Certified Staffing; Administrative Function; and Board Administration.

The Board recessed the Executive Session at 5:35 p.m. for a short break before the Work Session would begin.

The Board went back into the Executive Session at 8:05 p.m. to discuss Board Administration. Thomas Carr made a motion to adjourn the Executive Session and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the executive session at 9:19 p.m.

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, Mrs. Monica Rinker and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Also present for part of the meeting was Mr. Tim Thornburg, Director of Human Resources and Employee Relations; Mr. Larry McKenzie, Director of Finance and Mr. Paul Edwards, Director of Secondary Education. Mrs. Karen Brewer, Executive Assistant to the Superintendent, was present for part of the meeting for the purpose of taking minutes.

2. Welcome

A. Call to Order - Mr. Matthew Paugh, President

Mr. Paugh called the meeting to order at 5:46 p.m.

B. Moment of Silence

C. Pledge of Allegiance - Student Board Member

Ms. Lauren Frick, Student Member of the Board, led the Board in the Pledge of Allegiance.

D. Closed Session Summaries

Dr. Janet Wilson, Superintendent, read the closed session summaries from the November 10 and December 2, 2015, Board meetings:

The Board of Education met in Executive Session on Tuesday, November 10, 2015, at Central Office in the Board Room at 4:01 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Board meeting minutes; Personnel items: field trips, a professional leave request, negotiation teams, Calendar Committee composition; essential employee MOU, and Statutory Requirement – Public Funds.

The Board adjourned the Executive Session at 5:09 p.m. for a short break before the Work Session would begin.

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, Mrs. Monica Rinker and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Also present for part of the meeting: Mrs. Barbara Baker, Assistant Superintendent of Educational Services, Mr. Tim Thornburg, Director of Human Resources, Mr. Larry McKenzie, Director of Finance. Mrs. Karen Brewer, Executive Assistant to the Superintendent, was present for part of the meeting for the purpose of taking minutes.

The Board of Education met in Executive Session on Wednesday, December 2, 2015 at Cornish Manor at 6:57 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss a Personnel topic: Superintendent Evaluation

The Board adjourned the Executive Session at 9:08 p.m.

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, Mrs. Monica Rinker and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools.

3. Policies and Procedures

A. GBEE Acceptable and Responsible Use of Technological Resources for Employees Policy and Procedure

Mr. Jeff Gank, Director of Information Technology, presented GBEE Acceptable and Responsible Use of Technological Resources for Employees Policy and Procedure to the Board members for their second review. The policy and procedure were first presented at the May 2015 meeting and were later presented to school administrators and staff for their review and feedback.

B. JIK Acceptable and Responsible Use of Technological Resources for Students Policy and Procedure

Mr. Jeff Gank, Director of Information Technology, presented JIK Acceptable and Responsible Use of Technological Resources for Students Policy and Procedure to the Board members for their second review. The policy and procedure were first presented at the May 2015 meeting and were later presented to school administrators, staff, and students for their review and feedback.

C. EHAB IT Disaster Recovery Policy and Plan

Mr. Jeff Gank, Director of Information Technology, presented new policy and procedure, EHAB IT Disaster Recovery, to the Board. He also shared the IT Disaster Recovery Plan.

4. Program Update

A. Real Deal Program

Dr. Phil Lauver, Supervisor of Pupil Services, provided an update to the Board regarding the Real Deal Program. The Real Deal program is a life simulation activity that presents various situations and choices to students, many of which they may face as independent adults. The purpose of the simulation is to teach students the impact of choices and decisions, including educational, career and family decisions; to help students understand that life choices may have unexpected consequences; and to teach students financial literacy and money management.

The Real Deal is provided to all 8th and 11th grade students. Students have responded positively to the experience as noted at the end of the activity when they comment on posters concerning what they have learned and what they would do differently. The posters with student comments were shared with the Board members.

5. New Business

A. Declaration Network Group (DNG) Presentation

Mr. Bob Nichols, DNG CEO, and Mr. Keith Montgomery, DNG CFO (Garrett County Project Manager), presented to the Board information regarding the DNG broadband network infrastructure which will deliver high-speed Internet services to more than 3,000 unserved or underserved homes and businesses in Garrett County.

The initiative was jointly developed by Garrett County and the Appalachian Regional Commission (ARC), who have both committed grant funding to the effort. DNG was selected as the private industry partner by the County through a

competitive bid process. DNG is an alternative broadband access provider leveraging disruptive technology to deliver high capacity access services with significant cost and performance advantages. DNG provides private network, wholesale, commercial and residential broadband services to meet the needs of users in underserved areas. Ms. Cheryl DeBerry, Garrett County Economic Development, and Mr. Frank Shap, CTC Technology and Energy, were also present at the Board meeting to answer questions.

DNG is requesting the development of an MOU with GCPS since school buildings will be necessary for the network.

B. Governor Hogan's Letter

Mr. McKenzie, Director of Finance, discussed a letter from Governor Hogan's office to the Public School Superintendents Association of Maryland (PSSAM) and the Maryland Association of Boards of Education (MABE) regarding his proposed FY17 Budget. In the letter, Governor Hogan indicated a desire "to assist local jurisdictions that have been facing the challenge of maintaining adequate funding during the same time that their student enrollments have declined." The Governor has indicated he would propose \$1.3 million in "stop-gap" funding for Garrett County Public Schools in his FY17 budget. Mr. McKenzie emphasized that the proposed \$1.3 million for Garrett County "is not a done deal." The Governor's budget must go through the legislative process.

6. Public Comments

There was no public comment at the meeting.

7. Adjourn Work Session

A. Adjourn the Meeting

A motion was made by Thomas Carr to adjourn the meeting and seconded by Monica Rinker.

Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, and Monica Rinker.

The meeting adjourned at 7:15 p.m.