

**Garrett County Board of Education  
40 S Second Street  
Oakland, MD 21550**

**BUSINESS SESSION  
Tuesday, December 8, 2015**

**Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton, and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Lauren Frick, Student Member of the Board, Mr. Tim Thornburg, Director of Human Resources and Employee Relations, and Mr. Larry McKenzie, Director of Finance.**

**The meeting was held at Central Office in the Board room.**

**1. Business Meeting**

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**A. Call to Order**

Mr. Matthew Paugh, Board President, called the meeting to order at 7:26 p.m.

**2. Consent Agenda**

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**A. Approval of Consent Agenda**

The consent agenda included the agenda, minutes from the November 10 and December 2 Board meetings, field trips, professional leave requests, negotiations, and certificated staffing. Field trips and professional leave requests included:

<b><u>School / Group or Class</u></b>	<b><u>Field Trip or Professional Leave</u></b>	<b><u>Date</u></b>
Director (CO)	PARCC Rangefinder Review Meeting (PLF)	December 6-12, 2015
SGHS Wrestling	Winters Mill High School Tournament (field trip)	December 11-12, 2015
SGHS Wrestling	Musselman High School Tournament (field trip)	December 18-19, 2015
SGHS Boys Basketball	North Carroll High School Tournament (field trip)	December 28-29, 2015
SGHS Girls Basketball	Governor Challenge Tournament at St John's Catholic High School (field trip)	December 28-29, 2015
NGHS Wrestling	North Hagerstown High School Tournament	January 8-9, 2016
NGHS Wrestling	Catoctin High School Tournament (field trip)	January 15-16, 2016
NGHS Wrestling	Bedford High School Tournament (field trip)	January 29-30, 2016
Secretary Pupil Services and State Reporting (DR)	PowerSchool University (PLF)	February 28-March 3, 2016

**Certificated staffing recommendations included:**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Location</u></b>	<b><u>Effective Date</u></b>
Ashley Taylor	Resident Teacher	Grantsville Elementary	Nov. 23, 2015
Melanie Williams	Resident Teacher	Route 40 Elementary	Nov. 23, 2015

A motion was made by Monica Rinker to approve the consent agenda and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

**3. Superintendent's Report**

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**A. Announcements**

<b><u>Dates</u></b>	<b><u>Event Description</u></b>
Dec 9, 2015	Allegany and Garrett County Public Schools Pre-Legislative Delegation Breakfast at Northern Middle School, 8:30 - 11:00

a.m.

Dec. 11,  
2015  
5 MABE Boardmanship Academy: PARCC Assessments:  
What Every Board Member Needs to Know, MABE Office in  
Annapolis, 9:00 am – 12:00 pm

Dec 23,  
2015 Students Dismissed 3 hours early  
Dec 24 –  
Jan 1, 2016 Schools Closed – Winter Break

See December Calendar of Activities for various events including holiday programs and concerts at the schools throughout the month.

#### 4. Public Comments

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There was no public comment at the meeting.

#### 5. Continuing Business

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##### **A. GBEE Acceptable and Responsible Use of Technological Resources for Employees Policy – Action**

Mr. Jeff Gank, Director of Information Technology, presented the GBEE Acceptable and Responsible Use of Technological Resources for Employees Policy to the Board for action.

A motion was made by Thomas Carr to approve the policy and seconded by Cynthia Downton.  
Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, and Monica Rinker

##### **B. JIK Acceptable and Responsible Use of Technological Resources for Students Policy - Action**

Mr. Jeff Gank, Director of Information Technology, presented the JIK Acceptable and Responsible Use of Technological Resources for Students Policy to the Board for action.

A motion was made by Thomas Carr to approve the policy and seconded by Cynthia Downton. Final Resolution: Motion Carries in a 3:1 vote; Yea: Thomas Carr, Cynthia Downton, Monica Rinker; Nay: Charlotte Sebold

##### **C. Allegany and Garrett County BOE 2016 Legislative Session Core Values and Priorities - Action**

Dr. Wilson provided the Board members with the Allegany and Garrett County Board of Education 2016 Legislative Session Core Values and Priorities for their approval.

A motion was made by Charlotte Sebold approve the core values and priorities and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, and Monica Rinker

#### 6. Board Business

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##### **A. Student Board Member Report**

Lauren Frick, Student Board Member, discussed the Friends of Rachel (FOR) club projects for SGHS. She attended the recent GCASC meeting and reported on school activities. NGHS and SGHS both had a successful Red Cross blood drive. Northern Middle School has fund raising projects for charities, and Southern Middle School has a winter clothing drive.

##### **B. MABE Report**

Mr. Carr discussed the MABE meetings that he attended last month. He attended the Boardmanship Academy regarding Appeals, a legislative committee meeting, a Board of Directors meeting, and a Budget and Planning Meeting. He will share copies of MABE documents/handouts with the Board members.

#### 7. Informational Items

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**A. Home & School - December 2015**  
**B. December 2015 School Activities**

**8. Recess and Adjournment**

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**A. Recess**

A motion was made by Thomas Carr to recess the meeting for the purpose of returning to Executive Session. Cynthia Downton seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, and Monica Rinker

The Board recessed the meeting at 8:00 p.m.

**B. Adjournment**

The Board returned to the Business Session at 9:19 p.m. A motion was made by Thomas Carr to adjourn the meeting and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, and Monica Rinker

The Board adjourned the Business Session at 9:20 p.m.