

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**BUSINESS SESSION
Wednesday, September 23, 2015**

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mrs. Cynthia Downton, and Mrs. Monica Rinker. Mr. Thomas Carr joined the meeting via teleconference. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Mrs. Barbara Baker, Assistant Superintendent of Educational Services, Mr. Tim Thornburg, Director of Human Resources and Employee Relations, and Mr. Larry McKenzie, Director of Finance. The meeting was held at Central Office in the Board room.

1. Opening

A. Move to Executive Session

A motion was made by Charlotte Sebold to go into Executive Session and seconded by Monica Rinker. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

B. Executive Session - Closed to the Public

The Board of Education met in an executive session on Wednesday, September 23, 2015, at Central Office in the Board room at 5:01 p.m. under authority of §3-305 of the General Provisions of the Annotated Code of Maryland to discuss the following items: Personnel Topic: Certificated Staffing; Financial - Statutory Requirement; and Board Administration topic: Superintendent Evaluation.

The Board adjourned the Executive Session at 6:07 p.m. to begin the Work Session.

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mrs. Cynthia Downton and Mrs. Monica Rinker and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Mr. Thomas Carr, Board Member, joined the meeting via teleconference. Also present for part of the meeting were Mr. Tim Thornburg, Director of Human Resources and Employee Relations, and Mr. Larry McKenzie, Director of Finance. Mrs. Karen Brewer, Executive Assistant to the Superintendent was present for part of the meeting for the purpose of taking minutes.

2. Business Meeting

A. Call to Order

Mr. Matthew Paugh, Board President, called the meeting to order at 6:31 p.m.

3. Consent Agenda

A. Consent Agenda Approval

The Consent Agenda includes Certificated Staffing:

Name	Position	Location	Effective Date
Jennifer Brenneman	Social Worker	Yough Glades	TBD
Kelly Lasher	Teacher	Grantsville/Route 40	TBD
Kristin Shank	Teacher	Broad Ford	10/12/2015

A motion was made by Cynthia Downton to approve the Consent Agenda items and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

4. Continuing Business

A. FY2015 Financial Statements and Single Audit Results

Mr. James Murray, CPA, and Principal of The Rodeheaver Group, PC, presented the financial report for the period ending June 30, 2015, including the Independent Auditors' Report. Mr. Murray shared how changes to Generally Accepted Accounting Principles (GAAP) were reflected in the Financial Report. The most significant change impacting the school system's financial statements was GASB Statement 68, Accounting and Financial Reporting for Pensions, which became effective in FY15. Mr. Murray explained in detail the Independent Auditors' Report and indicated that Rodeheaver Group, P.C. has issued an unmodified opinion on the financial statements for the period ending June 30, 2015.

Mr. Daniel Porter, CPA, and Manager of the Board of Education audit, reviewed the Single Audit Report. He indicated that as a result of testing the major federal programs selected for audit, there were no instances of non-compliance found. Mr. Porter also indicated that there were no deficiencies reported in internal controls over compliance. In the opinion of the auditors, the schedule of expenditures of federal awards was fairly stated in all material respects in relation to the basic financial statements as a whole. The Board of Education was determined to be a low-risk auditee. Mr. Porter also shared recommendations to management and members of the Board.

A motion was made by Cynthia Downton to approve the FY2015 Financial Statements and Single Audit Results and seconded by Monica Rinker. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

B. FY2017 Capital Improvement Project (CIP)

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, presented the FY2017 CIP to the Board.

Dr. Janet Wilson, Superintendent, shared with the Board that the Board of County Commissioners supports the efforts of the school system to upgrade services that impact a student's ability to effectively learn and will continue to work with the Board of Education to identify these services. The Board of County Commissioners has allocated \$1.2 million dollars for the design of the Southern Middle School renovation. The Commissioners recently requested that the Southern Middle School renovation project be permitted to move forward to the bidding process with the understanding that no commitment of funds has been made at this time.

A motion was made by Cynthia Downton to approve the FY2017 CIP and seconded by Thomas Carr. Final Resolution: Motion Carries in a 3:2 vote: Yea: Matthew Paugh, Thomas Carr, Cynthia Downton; Nay: Charlotte Sebold, Monica Rinker

5. Adjourn

A. Adjourn the Meeting

A motion was made by Charlotte Sebold to adjourn the meeting and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

The meeting adjourned at 7:07 p.m.