

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**BUSINESS SESSION
Tuesday, September 8, 2015**

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary - Treasurer / Superintendent of Schools, Ms. Lauren Frick, Student Member of the Board; Mrs. Barbara Baker, Assistant Superintendent of Educational Services, Mr. Tim Thornburg, Director of Human Resources and Employee Relations, Mr. Larry McKenzie, Director of Finance, Mr. Jeff Gank, Director of Information Technology and Dr. Phil Lauver, Supervisor of Pupil Services.
The meeting was held at Central Office in the Board room.

1. Business Meeting

A. Call to Order

Mr. Matthew Paugh, Board President, called the meeting to order at 7:09 p.m.

2. Consent Agenda

A. Approval of Consent Agenda

The consent agenda included the agenda, minutes from the August 11, 2015 and August 19, 2015 Board meetings, and field trips. Field trips included:

School / Group or Class	Field Trip	Date
NGHS FFA Students	Eastern States Expo	Sept 17 – 10, 2015
NGHS FFA Students	Chapter Officer Leadership Training	Oct 16-18, 2015
NGHS FFA Students	National FFA Convention	Oct 27-31, 2015
SGHS FFA Students	National FFA Convention	Oct 27-31, 2015
SH Golf team	Blackrock Golf Tournament	Sept 21-22, 2015

A motion was made by Thomas Carr to approve the Consent Agenda and Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

3. Superintendent's Report

A. Announcements

Dr. Janet S. Wilson, Superintendent of Garrett County Public Schools, discussed with the Board upcoming events and activities around the state:

Date	Event
September 16	Staff Development (Students Dismissed 3 Hours Early)
September 23	Autumn Begins
September 24	Progress Reports for First Grading Period
September 30 – October 2	MABE Annual Conference, Clarion Resort Fontainebleau Hotel, Ocean City, MD
October 9	Autumn Glory (Schools Closed) Teacher of the Year (TOY) Banquet, Martins West, Baltimore, MD

4. Public Comments

There was no public comment at the meeting.

5. Continuing Business

A. Copier Bid - Action

Mr. McKenzie, Director of Finance, presented the multi-function devices bids to the Board for consideration.

A motion was made by Thomas Carr and seconded by Charlotte Sebold to approve the multi-function devices bid with Landis Office Center, Inc. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

B. JRB Privacy and Protection of Digital Student Data Policy - Action

Mr. Jeff Gank, Director of Information Technology, presented JRB Privacy and Protection of Digital Student Data, to the Board for their approval.

Charlotte Sebold made a motion to approve the policy and Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

C. EHAA Privacy and Protection of Digital Administrative Data Policy - Action

Mr. Jeff Gank presented the EHAA Privacy and Protection of Digital Administrative Data Policy to the Board for their approval.

Monica Rinker made a motion to approve the policy and Thomas Carr seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

D. JEB Enrollment Requirements Policy - Action

Dr. Phil Lauver, Supervisor of Pupil Services, presented JEB Enrollment Policy to the Board for their approval.

Thomas Carr made a motion to approve the policy and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

E. JLF Reporting Child Abuse and/or Neglect Policy - Action

Dr. Phil Lauver presented the JLF Reporting Child Abuse and/or Neglect Policy to the Board for approval.

There was no motion to approve the policy. It will be reviewed at the next Policy Committee meeting.

6. New Business

A. Certificated Staffing

Mr. Tim Thornburg, Director of Human Resources, presented a certificated staffing recommendation to the Board.

Name	Position	Location	Effective Date
Sarah Teets	Teacher	Southern Middle	9/9/15
Cindy Farmer	Teacher	Southern High	8/18/2015
Susie Henline	PPW	Central Office	8/18/2015
Lyndia Savopolous	Teacher	Broad Ford	8/18/2015
Meredith Pagenhardt	Teacher	Friendsville	9/1/2015
Rebecca Liffriq	Teacher	Northern High	9/8/15

A motion was made by Thomas Carr to approve the certificated staffing recommendations and seconded by Monica Rinker. Final Resolution: Motion Carries; Yea: Matthew Paugh, Thomas Carr, Monica Rinker; Abstain: Charlotte Sebold

7. Board Business

A. Student Board Member Report

Ms. Lauren Frick, Student Member of the Board, stated that she attended the MABE Student Board Member Orientation on August 12, 2015 in Annapolis with 16 other SMOBs and discussed several educational topics. She stated that the school year has started well for her and her classmates.

B. MABE Report

Mr. Carr stated that there were no MABE meetings to report on since last month's Board meeting. He drafted an article to be published in the newspaper regarding the role of the Board of Education Members. Mr. Carr and Mrs. Brewer, Executive Assistant to the Superintendent, reported on the eGov Live 2015 BoardDocs conference they attended September 2 – 4, 2015 in Wheeling, IL.

8. Informational Items

The following items were shared with the Board:

A. September 2015 School Activities

B. September Home & School

C. Student Handbook: Rights, Responsibilities and Discipline

D. GCPS Handbook for Extra-Curricular Activities

9. Adjournment

A. Adjourn the Meeting

A motion was made by Thomas Carr to adjourn the meeting and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Monica Rinker

The meeting adjourned at 7:36 p.m.