

**Garrett County Board of Education  
40 S Second Street  
Oakland, MD 21550**

**BUSINESS SESSION  
Tuesday, July 14, 2015**

**Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Lauren Frick, Student Member of the Board; Mr. Tim Thornburg, Director of Human Resources and Employee Relations, Mr. Larry McKenzie, Director of Finance, Mr. William Swift, Director of Facilities, Maintenance, Operations and Security and Dr. Phil Lauver, Supervisor of Pupil Services.**

The meeting was held at Central Office in the Board room.

**1. Business Meeting**

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**A. Call to Order**

Mr. Matthew Paugh, Board President, called the meeting to order at 7:30 p.m.

**2. Consent Agenda**

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**A. Approval of Consent Agenda**

The consent agenda included the agenda, minutes from the June 10, 2015 and June 23, 2015 Board meetings, Certificated Staffing Recommendations, A & S Annual Leave Carryover, and Transfer of a Bus Contract. Certificated Staffing Recommendations included:

<b>Name</b>	<b>Position</b>	<b>Location(s)</b>	<b>Effective Date</b>
Amy Snyder	Teacher	Swan Meadow/Crellin	8/18/2015
Chelsie Manges	Teacher	Broad Ford	8/18/2015
Craig Felton	Teacher	Northern Middle	8/18/2015
Heather Raybold-Redinger	Supervisor	Central Office	7/1/2015
Jenna Hankinson	Teacher	Northern Middle	8/18/2015
Kaitlin Greig	Teacher	Northern High	8/18/2015
Katie Grahek	Teacher	Accident	8/1/2015
Kristin Winebrenner	Teacher	Broad Ford/Crellin/Swan Meadow	8/17/2015
Megan Sgaggero	Teacher	Southern High	8/18/2015
Rebecca Winegardner	Teacher	Southern High	7/15/2015

A motion was made by Thomas Carr to approve the Consent Agenda and Cynthia Downton seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

**3. Superintendent's Report**

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**A. Announcements**

Dr. Janet S. Wilson, Superintendent of Garrett County Public Schools, discussed upcoming events around the district as well as other informational topics.

<b><u>Date</u></b>	<b><u>Details</u></b>
August 11	August Board Meeting, Central Office beginning at 4:00 p.m.
August 12	New Student Board Member Orientation – MABE Office, Annapolis, MD
August 19	County Wide Staff Development Day, CARC Building, 8:30 a.m. – 12:00 p.m.
August 24	First Student Day (Students dismissed 3 hours early)

## **Other Topics:**

1. Public Health Accreditation
2. PARCC Assessment Landscape
3. Proposed Title I Formula Change - ESEA Authorization "Every Child Achieves Act" - Senator Burr (NC)

## **4. Public Comments**

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There was no public comment in this Business Session.

## **5. Continuing Business**

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### **A. Student Handbook 2015-16 – Action**

Dr. Phil Lauver, Supervisor of Pupil Services, presented the 2015-16 Student Handbook to the Board for their approval.

A motion was made by Thomas Carr to approve the Student Handbook for 2015-16 and was seconded by Cynthia Downton. Final Resolution: Motion Carries Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

### **B. Dennett Road Maintenance Facility – Action**

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, presented the Dennett Road Maintenance Facility proposal to the Board.

A motion was made by Monica Rinker to approve the Dennett Road Maintenance Facility and this was seconded by Thomas Carr. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

## **6. New Business**

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### **A. FY2016 Paper Bid Order – Action**

Mr. Larry McKenzie, Director of Finance, presented the FY2016 Paper Bid Orders.

A motion was made by Cynthia Downton to approve the FY2016 Paper Bid Order with Contract Paper Group and this was seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

### **B. Special Education Staffing Plan - Action**

Mrs. Heather Raybold, Supervisor of Special Education, presented the 2015-16 Special Education Staffing Plan to the Board.

A motion was made by Charlotte Sebold to approve the 2015-16 Special Education Staffing Plan, and this was seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

### **C. Educational Facilities Master Plan - Action**

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, presented the Educational Facilities Master Plan 2015-16 to the Board.

A motion was made by Cynthia Downton to approve the Educational Facilities Master Plan and this was seconded by Thomas Carr. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

## **7. Board Business**

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### **A. Student Board Member Report**

Ms. Lauren Frick, Student Member of the Board, expressed concerns that students are having with scheduling the AP classes. Dr. Wilson stated she would follow up on this matter.

### **B. MABE Report**

Mr. Thomas Carr, Board Member, stated that he and Mr. Thornburg, Director of Human Resources, will continue to serve on the Legal Services Association committee.

Mr. Carr and Mr. Jim Morris, Supervisor of Research Evaluation and Information, and Public Information Officer, attended the MABE workmanship seminar entitled "Telling Your Story: Communicating Your School System's Message". Mr. Carr suggested that the Board members take turns sharing the positive news regarding the school system.

## **8. Recess and Adjournment**

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### **A. Recess and Adjournment the Meeting**

The Board members recessed the Business Session at 8:01 p.m. to go back into the Executive Session to continue discussion on Personnel topics and Administrative Function. The Board returned to the Business Session at 10:15 p.m. to take action on a personnel topic: Administrative Reorganization.

Cynthia Downton made a motion to approve the Administration Reorganization and Thomas Carr seconded the motion. Motion Carries in a 3:1 vote: Yea: Thomas Carr, Cynthia Downton, Charlotte Sebold; Nay: Monica Rinker

The Board members recessed the Business Session at 10:16 p.m. to go back into the Executive Session to discuss a Board Administrative topic. The Board returned to the Business Session at 10:29 p.m. to adjourn the meeting.

Thomas Carr made a motion to adjourn the Business session and Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

The meeting adjourned at 10:30 p.m.