

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**BUSINESS SESSION
Tuesday, February 10, 2015**

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Adriana Fratz, Student Board Member; Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Tim Thornburg, Director of Human Resources and Employee Relations; and Mr. Larry McKenzie, Director of Finance.

1. Business Meeting

A. Call to Order

Mr. Matthew Paugh called the meeting to order at 8:24 p.m.

2. Consent Agenda

A. Approval of Consent Agenda

Motion for approval of the Consent Agenda which included agenda, minutes, field trips, professional leave requests and COSA Conference.

A motion was made by Thomas Carr and seconded by Cynthia Downton. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

3. Superintendent's Report

A. Announcements

Dr. Janet S. Wilson, Superintendent of Garrett County Public Schools, will share with the Board on upcoming events and activities around the state.

February 14	Valentine's Day
February 16	President's Day (Schools Closed)
February 17	Budget Work Session 6:30 – 8:30 p.m.
February 24	MABE Boardmanship Academy – Understanding the Work of the State Board; 8:30 – 1:00 pm, MSDE, Baltimore
March 13	MABE Boardmanship Academy - The Law and Student Athletics: What Board Members Need to Know 9:00 a.m. – 12:00 p.m., MABE, Annapolis

Note: Letter received from MSDE approving Monday, April 6th as an instruction day if needed.

4. Public Comments

A. Guidelines for Public Comment

There was no public comment at the meeting

5. Continuing Business

A. IJJ Selection of Media and Text Materials Policy and Procedure - Action

Mrs. Penny Proudfoot, Supervisor of Staff Development, Curriculum and Media Services, presented to the Board Policy IJJ for approval with revisions.

Approve Policy IJJ, Selection of Media and Text Materials, as revised.

A motion was made by Thomas Carr and seconded by Monica Rinker. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

B. 347.32 Establishing Local School and County Media Complaint Review Committees Policy (Retire) - Action

Approve the retirement of Policy 347.32

A motion was made by Thomas Carr and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

C. Board Member Handbook - Action

Mr. Thomas Carr, Board Member, presented the Board of Education Handbook for final review and Board approval. Ms. Sebold requested a change regarding attendance at MABE trainings.

Approve the Board Member Handbook as amended.

A motion was made by Charlotte Sebold and seconded by Thomas Carr. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

D. FY2016 CIP – Action

1. Approve the FY2016 CIP as amended.

A motion was made by Cynthia Downton and seconded by Thomas Carr. Final Resolution: Motion Carries with a 3 to 1 vote: Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton; Nay: Monica Rinker

2. Amendment to move the NH HVAC Upgrade Construction from FY2019 to FY2016

A motion was made by Charlotte Sebold and seconded by Monica Rinker. (Discussion included Mr. Swift stating this would not be possible to complete in FY2016.)

Motion Fails: Nay: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

3. Move the NH Parking Lot & Bus Loop Renovation from FY2016 to FY2019.

A motion was made by Charlotte Sebold and seconded by Monica Rinker.

Motion Fails; Yea: Charlotte Sebold, Monica Rinker; Nay: Thomas Carr, Cynthia Downton and Matthew Paugh

4. Move the DR Maintenance FY2016 to FY2021.

A motion was made by Charlotte Sebold and seconded by Cynthia Downton. Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

E. QZAB Funding Bid Proposal - Action

Mr. William Swift, Director of Facilities, Maintenance, Operations and Security, requested that the Board approve the QZAB funding bid proposal for Yough Glades building automation system.

Approve the QZAB Funding Bid Proposal for Yough Glades building automation system.

A motion was made by Thomas Carr and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

F. Budget Amendment - Action

Mr. McKenzie presented a budget transfer request for the Board to approve before submitting to the County Commissioners for approval.

Approve the budget transfer request to be presented to the County Commissioners for approval.

A motion was made by Thomas Carr and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Charlotte Sebold, Thomas Carr, Cynthia Downton, Monica Rinker

6. Board Business

A. Student Board Member Report

Ms. Adriana Fratz, Student Board Member, stated the upcoming GCASC meeting is on February 14, 2015 at Perkins Restaurant. She provided information regarding the upcoming March 11th student workshop at Hickory Environmental Education Center. Ms. Fratz also spoke about the NASC LEAD conference that she and Ms. Michelle Harman recently attended. Ms. Fratz stated that a delegation of students will be meeting with politicians to discuss various topics and proposed bills on Lobbying Day on February 23, 2015 in Annapolis.

B. MABE Report

Mr. Carr provided an update on what is happening at the legislative level. He will be attending the MABE awards committee meeting and a conference planning meeting this week.

C. March Board Meeting Date Change

Due to conflicts in Board member's schedules, the March Board Meeting will be held on March 24, 2015.

7. Informational Items

A. February Home & School Connection

B. February School Activities

8. Adjournment

A. Adjourn the Meeting

A motion was made by Thomas Carr and seconded by Cynthia Downton.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

The Board adjourned the meeting at 9:21 p.m.