

**Garrett County Board of Education
40 S Second Street
Oakland, MD 21550**

**BUSINESS SESSION
Tuesday, January 13, 2015**

Board Members present included Mr. Matthew Paugh, President; Mrs. Charlotte Sebold, Vice President, Board Members: Mr. Thomas Carr, Mrs. Cynthia Downton and Mrs. Monica Rinker. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Adriana Fratz, Student Board Member; Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Tim Thornburg, Director of Human Resources and Employee Relations; Mr. Larry McKenzie, Director of Finance, and Ms. Miriam Sincell, Attorney for the Board.

1. Business Meeting

A. Call to Order

Mr. Matthew Paugh called the meeting to order at 8:36 p.m.

2. Consent Agenda

A. Approval of Consent Agenda

Includes: Work Session Minutes and Business Session Minutes from December 10, 2014; Business Session Agenda, field trip requests.

Motion by Cynthia Downton, second by Monica Rinker.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

3. Superintendent's Report

A. Announcements

January 19	Dr. Martin Luther King, Jr. Day – No School
January 21	Staff Development – Students dismissed 3 hours early
January 22 – 23	Mountain Maryland PACE Conference, Loews Hotel in Annapolis
January 27	End of Second Grading Period
January 28	Professional Day – Students Dismissed 3 Hours Early
January 29	MABE Annual Legislative Luncheon – Miller Senate Building, Annapolis, 11:00 a.m. – 1:00 pm
January 30	Parent/Teacher Conferences – Schools Closed

4. Public Comments

There was no public comment at the meeting.

5. Continuing Business

A. JQB Student Meal Charge Policy - Action

Mr. Scott Germain, Supervisor of Food and Nutrition Services, requested the Board approve the new JQB Student Meal Charge Policy.

A motion was made by Thomas Carr and seconded by Charlotte Sebold. Final Resolution: Motion carries in a 3 to 1 vote. Yea: Thomas Carr, Monica Rinker, Charlotte Sebold;
Nay: Cynthia Downton

B. EEAEAA Bus Accident Response Plan Policy - Action

Mrs. Barbara Baker, Assistant Superintendent of Educational Services, presented this policy for Board approval for Mr. Ed Wildesen, Director of Transportation. She recommended the Board approve EEAEAA, Bus Accident Response Plan Policy.

A motion was made by Cynthia Downton and seconded by Thomas Carr. Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, Charlotte Sebold

C. JFABE Admission / Re-Admission of Expelled Students Policy - Action

Mrs. Barbara Baker, Assistant Superintendent of Educational Services, recommended the Board approve Policy JFABE, Admission / Re-Admission of Expelled Students.

A motion was made by Thomas Carr and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

D. GBGC Recognition of Employee Service Policy - Action

Mr. Tim Thornburg, Director of Human Resources and Employee Relations, recommended the Board approve Policy GBGC Recognition of Employee Service, as revised.

A motion was made by Cynthia Downton and seconded by Charlotte Sebold. Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

6. New Business

A. Federal Mileage Reimbursement Rates - Action

Mr. Larry McKenzie, Director of Finance, recommended the Board approve an increase in the mileage reimbursement to .575 cents per mile based on the federal mileage reimbursement rate change.

A motion was made by Thomas Carr and seconded by Cynthia Downton.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

B. School Calendar - Action

1. Reinstate March 30, 31, April 1, and April 2 as instruction days to make-up the inclement weather days.

A motion was made by Thomas Carr and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

2. Request a waiver day, April 6th, of the State Board, as a potential make-up day for inclement weather day.

A motion was made by Thomas Carr and seconded by Cynthia Downton.

Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

3. If total number of snow days exceeds 10 days by February 13th, the Board will utilize April 6th as a make-up day (pending approval from the State Board).

A motion was made by Thomas Carr and seconded by Monica Rinker.

Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

7. Board Business

A. Student Board Member Report

Ms. Fratz stated the Leadership Conference has been moved to Thursday, January 12, 2015. Workshops and team building exercises will be included. The next GCASC will be on January 24, 2015 at Perkins at 9:00 am.

Southern Garrett High School hosted a RAM rumble which raised money for gifts for foster students and Northern Garrett High School collected items for the Dove Center. The regional student council leadership meeting will be held in March.

B. Board President Report

Mr. Carr provided an update on the Legislative Meeting and concerns with school construction budgets. ASBO will be teaming up with MABE and PSSAM to lobby.

8. Board Annual Selection

A. Meeting Date, Time, and Place - Action

Mr. Paugh asked the Board to vote on approving the second Tuesday of every month as the Board meeting date and 4:00 pm start time for the Executive Session as well as the central office Board Room as the location.

Motion was made by Thomas Carr and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

B. Board Attorney - Action

Mr. Paugh asked the Board to vote on approving Ms. Miriam Sincell as the Attorney for the Board.

Motion was made by Thomas Carr and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

C. Audit Firm - Action

Mr. Paugh asked the Board to vote on approving The Rodeheaver Group, P.C. as the audit firm for the Board and GCPS.

A motion was made by Thomas Carr and seconded by Cynthia Downton.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

D. Committee Assignments

The Board selected members to take committee assignments for 2015.

9. Informational Items

A. January School Activities

B. January Home and School

C. GCPS 2013-14 Annual Report

D. Transportation Newsletter Winter 2015

10. Recess

A. Recess the Meeting

A motion was made by Thomas Carr and seconded by Cynthia Downton.

Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

The meeting was recessed at 9:34 p.m. to go into Executive Session to discuss administrative function items. The Board went back into the Business Session at 11:18 p.m. Mrs. Downton made a motion to adjourn the meeting and Mrs. Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Thomas Carr, Cynthia Downton, Monica Rinker, and Charlotte Sebold

The Board adjourned the meeting at 11:20 p.m.