

**Garrett County Board of Education**  
**40 S Second Street**  
**Oakland, MD 21550**

**BUSINESS SESSION**  
**Wednesday, December 10, 2014**

**Board Members present included Mr. Thomas Carr, President; Mr. Rodney Reckart, Vice President, Board Members: Mr. Matthew Paugh, Mrs. Cynthia Downton and Mrs. Charlotte Sebold. Also present for the meeting: Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools, Ms. Adriana Fratz, Student Board Member; Mrs. Barbara Baker, Assistant Superintendent of Educational Services; Mr. Tim Thornburg, Director of Human Resources and Employee Relations; Mr. Larry McKenzie, Director of Finance, and Ms. Miriam Sincell, Attorney for the Board.**

1. Business Meeting

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A. Call to Order

Mr. Carr called the meeting to order at 7:31 p.m.

2. Consent Agenda

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A. Approval of Consent Agenda – Action

Includes: Work Session Minutes, Business Session Minutes from November 17, 2014 Board Meeting and the Business Session agenda as amended (addition of Addendum to the Superintendent Contract to Continuing Business).

Motion was made by Cynthia Downton and seconded by Rodney Reckart.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

3. Superintendent's Report

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A. Announcements

Dec 11	Boardmanship Academy - The Open Meetings Act	MABE Office in Annapolis, 9:00 a.m. – 12:00 p.m
Dec 15	Western Maryland Delegation Breakfast	Center for Career and Technology Education, Cresaptown, 8:30 a.m. - 11:00 a.m.
Dec 23	Students Dismissed 3 hours early	
Dec 24 – Jan 2	Schools Closed	Winter Break

4. Public Comments

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Mrs. Monica Rinker, Board Member Elect, spoke about the MABE New Board Member Orientation she had attended the prior week.

5. Continuing Business

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A. AC Equal Opportunity in Employment Policy - Action

Mr. Tim Thornburg, Director of Human Resources and Employee Relations presented the Policy AC, Equal Opportunity in Employment with revisions.

Resolution: Approve the revised AC Equal Opportunity in Employment Policy.

Motion was made by Rodney Reckart and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

**B. Substitute Pay Rates - Action**

Mr. Tim Thornburg presented the recommended pay rate increases for substitute teachers and substitute instructional assistants. The Board requested to vote on the two pay rate increases separately.

1. Resolution: Approve the pay rate increase for substitute instructional assistants to \$8.50/hour including the longevity pay rate.

Motion was made by Rodney Reckart and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

2. Resolution: Approve the substitute pay rate increase for teachers by \$25.00 a day with \$130.00 for longevity.

Motion was made by Charlotte Sebold and seconded by Rodney Reckart.

Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

**C. Addendum to the Superintendent Contract - Action**

Resolution: Add addendum to the Superintendent Contract

Motion was made by Cynthia Downton and seconded by Rodney Reckart.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

**D. GCPS System's Participation in the EIS Study - Action**

Resolution: Approve the GCPS System's Participation in the EIS Study

Motion was made by Rodney Reckart and seconded by Cynthia Downton.

Final Resolution: Motion Carries with a 3:2 vote; Yea: Thomas Carr, Rodney Reckart, Cynthia Downton. Nay: Charlotte Sebold, Matthew Paugh

**E. Legislative Agenda - Action**

Resolution: Approve the Legislative Priorities for the Western Maryland Delegation as amended.

Motion was made by Cynthia Downton and seconded by Charlotte Sebold.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

**6. Board Business**

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**A. Student Board Member Report**

Ms. Fratz discussed the December activities the student council members at Northern Garrett High School were participating in including a Silent Night auction and Winter Wish Program.

Ms. Fratz also mentioned the National Honor Society Induction Ceremony had been held this month, and the November GCASC meeting received a good turnout from the middle and high schools. GCASC has been working on an outreach to include the elementary schools. The next GCASC meeting is on Saturday, December 13, 2014.

**B. Board President Report**

Mr. Carr spoke about MABE Budget and Planning Committee meeting he recently attended. He also had a sign-up for Board members to sign up for the Federal Relations Committee, a Maryland Association of Boards of Education (MABE) committee.

**C. Christmas Card Artwork Winner**

Mr. Carr shared the Christmas card winner with the Board members. The student will be recognized at the January 13, 2015 Board meeting.

**7. Informational Items**

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**A. December School Activities****B. December Home & School****8. Adjournment**

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**A. Adjourn the Meeting**

Resolution: Motion to adjourn the meeting and return into closed session.

Motion was made by Rodney Reckart and seconded by Matthew Paugh to adjourn the meeting.

Final Resolution: Motion Carries; Yea: Matthew Paugh, Cynthia Downton, Charlotte Sebold, Rodney Reckart

The meeting adjourned at 8:20 p.m. and the Board went into closed session to discuss administrative function items.