

## BUSINESS SESSION MINUTES

### MEETING OF THE GARRETT COUNTY BOARD OF EDUCATION Oakland, MD 21550

**Tuesday, February 18, 2014**

#### **Part I - Call to Order**

Mr. Thomas Carr, President, called the Business Meeting of the Board of Education to order at 7:18 p.m. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member, and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Ms. Miriam Sincell, Board attorney; Commissioner Bob Gatto, Ex-Officio Member; and John Major, III, student member, were also present. The meeting was held at Central Office in the Board Room.

#### **Part II – Consent Agenda**

1. Mrs. Downton made a motion to approve the consent agenda. Mr. Reckart seconded the motion. The Board unanimously approved the motion.
2. The Board approved the minutes from the January 14, 2014 Board Meeting
3. The Board approved the minutes from the January 30, 2014 Board Meeting
4. The Board approved routine Personnel actions.

#### **Part III – Superintendents Report**

##### **Announcements:**

February 24	Northern High School Blue Ribbon Celebration Reception Northern High School Cafeteria, 3:45 – 4:45 pm
	Advocacy Committee Meeting at Northern Middle School Community Room 6:00 pm
February 25	Draft Budget Board Meeting
March 5	House Bill 814 Testimony (State Grant to Counties with Small and Declining Student Enrollment) Room 130, House Office Building, Annapolis, MD, 1:00 pm
March 10	Blue Ribbon Reception & Banquet in Annapolis The Governor Calvert House, 58 State Circle, Annapolis Reception from 5:00 – 5:45 pm; Dinner/Program from 5:45 – 7:30 pm

## **Part V – New Business**

### **NSBA Policy Coding System**

Dr. Wilson mentioned that she presented the universal coding system for Policies and Procedures at an earlier Board Meeting and would like the Board to consider implementing this. Mrs. Sebold had some questions and concerns regarding the new policy coding system. She also mentioned she needed more time to review this. Dr. Wilson recommended that we table this discussion until the March Board Meeting.

### **Field Trip Requests**

Mrs. Baker presented two (2) field trip requests for Board Approval. The first field trip request was for the Northern High School cheer coach and team to attend a competition the weekend of February 21 – 23, 2014. The second field trip request was for Mr. Bender and the Southern High School Government classes to visit Washington, DC on March 20 – 21, 2014.

Mr. Rodney Reckart made a motion to accept the field trip requests. Mr. Paugh seconded the motion. The Board members unanimously approved the field trips.

## **Part VI – Continuing Business**

Mr. McKenzie presented the *Board Member Expenses Policy 725.301* for approval. Mrs. Downton made a motion to accept the policy. Mrs. Sebold seconded the motion. The Board members unanimously approved the policy.

Mr. Thornburg presented the *Liberal Leave for Non-Essential 12 Month Employees Policy 563.6* for final approval. Mr. Reckart made a motion to approve, Mr. Paugh seconded that motion. The Board members unanimously approved the policy.

## **Part VII – Board Business**

- A. Mr. John Major, Student Board Member, presented an update on MASC. They passed one policy after several hours of debating. They also provided training. The GCASC will meet at Perkins on February 22, 2014 at 9:00 am. Lobby Day is Monday, February 24<sup>th</sup> where students will interact with Maryland Legislators. Mr. Major is working on a conversation with Dr. Lowery on how to better inform students about the Common

Core State Standards. Mr. Major is continuing to work on an anti-bullying campaign and GCASC is trying to get the Southern High School's Student Council to be more involved with Northern High School's Student Council.

**B. Annual Selection**

The Annual Selection which included Committee assignments was reviewed. Mrs. Sebold made a motion to continue meeting the second Tuesday of every month at 4:00 pm. Mrs. Downton seconded that motion. The Board unanimously approved that motion.

Mrs. Sebold made a motion to renew the appointment of Ms. Miriam Sincell as the Board Attorney. Mrs. Downton seconded that motion. The Board unanimously approved that motion.

Mrs. Sebold made a motion to continue to work with The Rodeheaver Group, PC as the auditors. Mr. Paugh seconded that motion. The Board unanimously approved that motion.

Committee membership was then discussed. It was determined that some of the committees were no longer applicable. Dr. Wilson suggested that Mrs. Baker take the Committee listing information to the LEAD team meeting on Monday for review. She asked Mrs. Baker to bring a list of all applicable committees to the Policy Meeting on Tuesday.

**C. Mr. Carr presented the upcoming MABE Dates:**

Thursday, March 20, 2014     Kitty Blumsack at GCBOE Central Office

Friday, April 25, 2014        LSA – Social Media in Cumberland, MD

Friday, June 13, 2014        LSA Ethics in Hagerstown, MD

Mr. Carr then provided updates on recent MABE Events including the Legislative Luncheon, NSBA "Advocacy Institute", and Legislative Committee.

**Part VIII – Information Items**

Mr. Jim Morris, Coordinator of Research, Evaluation and Information, provided the 2012-13 Annual Report for review. He stated this is also available on the website.

Next Meeting

A special meeting of the Board of Education will be held on Tuesday, February 25, 2014 at Central Office. There will be an Executive Session meeting at 6:30 pm followed by a Budget Work Session at 7:00 pm.

**Part IX – Adjournment**

The Board adjourned the Business session at 8:28 p.m. Mr. Reckart made a motion to return to the Executive Session and Mrs. Sebold seconded that motion. The Board came out of Executive Session at 9:12 p.m. and adjourned at 9:13 p.m.



Mr. Thomas Carr  
President



Dr. Janet S. Wilson  
Secretary/Treasurer

Approved: