

BUSINESS SESSION MINUTES

MEETING OF THE GARRETT COUNTY BOARD OF EDUCATION Oakland, MD 21550

Tuesday, January 14, 2014

Part I - Call to Order

Mr. Thomas Carr, newly elected President, called the Business Meeting of the Board of Education to order at 7:01 p.m. Also in attendance were Mr. Rodney Reckart, Vice President; Mrs. Cynthia Downton, Associate Member; Mrs. Charlotte Sebold, Associate Member; Mr. Matthew Paugh, Associate Member, and Dr. Janet Wilson, Secretary -Treasurer / Superintendent of Schools. Ms. Miriam Sincell, Board Attorney; Commissioner Bob Gatto, Ex-Officio Member; and John Major, III, Student Member, were also present. The meeting was held at Central Office in the Board Room.

Part II – Consent Agenda

Mr. Carr, President stated there were two (2) additions to the Business Agenda. The 2014 Graduation Date would be added to Old Business and the New Mileage Reimbursement Rate would be added under New Business on the Business agenda.

Upon a motion by Mr. Rodney Reckart and seconded by Mrs. Cynthia Downton; the Board of Education unanimously approved to accept the amended consent agenda with the two (2) additions to the agenda.

Part III – Superintendent Report

January 20, 2014	Martin Luther King, Jr. Day – Schools Closed
January 23, 2014	End of Second Grading Period (Secondary)
January 23-24, 2014	Mountain Maryland PACE Reception
January 24, 2014	Professional Day – Students Dismissed 3 Hours Early
January 30, 2014	Report Cards Issued – Secondary
January 30, 2014	Special Board Business Meeting at 6:00 PM

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Special Upcoming Date:

April 24, 2014

Dr. Lowery will be visiting each Maryland Blue Ribbon School. She will be visiting Northern High School from 10:00-11:30 AM. (Dr. Lowery requests the Superintendent and Board Members attend this school visit as well.)

Part V – Hearing of Constituents

Ms. Monica Rinker, parent, expressed a concern as to why the transportation director was not present at the meeting with FEA and BFM since bussing issues were discussed. She also had concerns with advocacy participation and their purpose. She stated she also has concerns regarding overcrowding at Broad Ford and Yough Glades and the renovation of Southern Middle School. She wondered why the school system is not utilizing Dennett Road facility as suggested by a former advisory committee member at the meeting with FEA and BFM the night before. She does not want 4th and 5th grade classes to be moved to the middle schools. She stated she continues to attend all of the Board of Education meetings to become better educated regarding the Garrett County Public School System.

Part VI – Continuing Business

Mrs. Barbara Baker, Assistant Superintendent of Education Services, presented the second reading of 345.3, *Gifted and Talented and School-Wide Enrichment Policy* to be approved. Mr. Rodney Reckart made a motion to approve this policy revision; Mr. Matthew Paugh seconded that motion. The Board unanimously voted to accept the revisions to Board Policy 345.3.

Mr. Larry McKenzie, Director of Finance, presented the second reading of 725.4, *Purchasing Policy*. This policy once again ensures that all purchases have met the needs and requirements of the school system. Mrs. Downton made a motion to approve this policy; Mr. Paugh seconded the motion. The Board unanimously approved this policy.

Mr. Tim Thornburg, Director of Human Resources, presented the second reading of 532.5, *Personnel Files for Certificated Employees Policy*. Mrs. Sebold, made a motion to approve this policy; Mrs. Downton seconded that motion. The Board unanimously voted to accept the revisions to the Board Policy 532.5.

Mr. Tim Thornburg presented the second reading 635, *Personnel Files for Supporting Services Personnel Policy*. Mrs. Sebold made a motion to approve this policy; Mrs. Downton seconded that motion. The Board unanimously voted to accept the revisions to Board Policy 635.

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Mr. Tim Thornburg presented the second reading 563.121, *Use of Sick Leave by Certificated Employees Policy*. Mrs. Downton made a motion to approve this policy; Mr. Paugh seconded that motion. The Board unanimously voted to accept the revisions to Board Policy 563.121.

Mr. Tim Thornburg presented the second reading of 650, *Use of Sick Leave by Supportive Services Employees Policy*. Mrs. Downton made a motion to approve this policy; Mrs. Sebold seconded that motion. The Board unanimously voted to accept the revisions to Board Policy 650.

Mrs. Barbara Baker presented the Graduation Date as an action item. The May 31, 2014 graduation date at the CARC was requested by Mr. Edwards in the Work Session. Mr. Paugh made a motion to accept this date; Mrs. Downton seconded that motion. The graduation date was accepted unanimously by the Board.

Part VI – New Business

Mr. Larry McKenzie, Director of Finance, presented the Mileage Rate update. As it was initially proposed in the Work Session, Mr. McKenzie is proposing to change the mileage reimbursement from \$0.565 to \$0.560, which is the new IRS rate. Mr. Rodney Reckart, Vice President, made a motion to approve this date. Mr. Paugh, seconded that motion. The Board unanimously voted to accept the mileage rate of \$0.560.

Student Board Member Report

Mr. John R. Major III, Student Board Member, indicated he is still working on a Bullying Prevention Program and a Common Core presentation. He will be attending the Maryland Leadership Workshop at Frostburg State University. He will also be attending MASC meeting in Allegany County. Dr. Wilson asked John to provide MASC date and local dates to her so that she can plan to attend future meetings.

Thomas Carr, Board Member, presented an informational item on Maryland Association of Boards of Education (MABE). Mr. Carr has been attending MABE sessions. The Maryland Legislature will deal with approximately 300 bills this year that will affect education. Bullying is also being addressed by the legislature. MABE ethics and media workshops will be available for Board members.

Other

A schedule of dates for events was discussed: PACE reception is January 23-24; MABE Legislative Luncheon is January 29; Board of Education Budget Priorities meeting is scheduled

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for January 30th at 6:00 pm ; Board of Education Budget Meeting to adopt the fiscal year 2015 budget is March 25.

Also Dr. Wilson had a special request to move the February Board meeting to another Tuesday in February as she will be traveling to the AASA (The School Superintendents Association) Conference in Nashville, TN that week. The Board reviewed their calendars and set the Board meeting date to February 18, 2014. Mr. Carr stated the meeting will be held at Central Office.

Mr. Carr read a letter that the Board had written to the Garrett County Commissioners thanking them for support and funding of the public school system for Fiscal Year 2015.

Next Meeting

The next regular meeting of the Board of Education will be held on Tuesday, February 18, 2014 at Central Office.

Part IX – Adjourn

Mr. Reckart made a motion to adjourn the Business Session. The Board adjourned the Business Session at 8:03 p.m. and returned to Executive Session. The Board moved into Executive Session at 8:03 pm. The Board returned to the Business Session at 11:47 p.m. The Business Session was adjourned at 11:48 p.m.

Mr. Thomas Carr
President

Dr. Janet S. Wilson
Secretary/Treasurer

Approved: