Board Members present included Mr. Matthew Paugh, Board President; Dr. Nathan Sorber, Board Vice President; and Board Members: Mrs. Monica Rinker, Mrs. Charlotte Sebold, and Mr. Tom Woods. Also present for the meeting: Ms. Barbara Baker, Secretary / Superintendent of Schools; Mr. Brandon Hoover, Board Attorney; Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration; Dr. Jane Wildesen, Director of Human Resources; Mrs. Alison Sweitzer, Director of Finance; Mr. Richard Wesolowski, Director of Transportation; Mr. William Swift, Director of Facilities, Maintenance, Operations and Security; Mr. Paul Edwards, Director of Secondary Education; Mrs. Penny Proudfoot, Director of Elementary Education; and Ms. Katherine Catulle, Student Board Member.

The meeting was held at Southern Garrett High School in the cafeteria.

1. Opening

   A. Opening of Meeting
   Mr. Matthew Paugh, Board President, called the meeting to order at 4:00 p.m.

   B. Public Comment
   There was no public comment at this part of the meeting.

   C. Move to Executive Session
   Tom Woods made a motion to close the meeting, and this was seconded by Charlotte Sebold. Thereafter, the Board unanimously voted to close the session with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

   D. Executive Session - Closed to the Public

   October 9, 2018 Executive Session Summary:

   The Board of Education met in an Executive Session on Tuesday, October 9, 2018, at Southern Garrett High School in the Guidance Office conference room at 4:03 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); and administrative function topics, which is specifically excluded from the Open Meetings Act by virtue of §3-103(a)(1)(i) of the General Provisions Article of the Annotated Code of Maryland.

   Tom Woods made a motion to close the meeting, and this was seconded by Charlotte Sebold. Thereafter, the Board unanimously voted to close the session, with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods. The closed session began at 4:03 p.m. The topics discussed and actions taken include the following:
I. Executive Session Minutes:

The Board reviewed the Executive Session minutes from the September 11, 2018, meeting. Nathan Sorber made a motion to accept the minutes, and Tom Woods seconded the motion. The Board unanimously voted to approve the minutes, with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

The Board reviewed the Executive Session minutes from the September 26, 2018, meeting. Tom Woods made a motion to accept the minutes, and Monica Rinker seconded the motion. The Board unanimously voted to approve the minutes, with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

II. Personnel topics, pursuant to §3-305(b)(1):

Certificated Staffing Recommendation

Dr. Jane Wildesen, Director of Human Resources, presented a certificated staffing recommendation to the Board for their approval. Dr. Wildesen also shared the non-certificated employees that were approved by the Superintendent.

The Board took this matter under consideration and voted on the certificated recommendation during the Public Session under the Consent Agenda.

III. Administrative Function pursuant to §3-103(a)(1)(i):

The Board discussed various administrative function topics. The Board considered all of the administrative function topics but no actions were taken by the Board.

IV. Adjournment

Tom Woods made a motion to adjourn the Executive Session and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 5:45 p.m., with a yea vote from Charlotte Sebold, Monica Rinker, Nathan Sorber, and Tom Woods.

2. Welcome

A. Re-Opening of Public Session

The Public Session reconvened at 5:55 PM.

B. Moment of Silence

C. Pledge of Allegiance - Student Board Member

Ms. Katherine Catulle, Student Member of the Board, led the Board and public in the Pledge of Allegiance.

D. Approval of the Agenda - Action
Tom Woods made a motion to approve the public session agenda, and Nathan Sorber seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

**E. Approval of the September 11, 26, and 27, 2018 Public Session Minutes - Action**
Nathan Sorber made a motion to approve the September 11, 2018, public session minutes, and Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

Nathan Sorber made a motion to approve the September 26, 2018, public session minutes, and Tom Woods seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

Monica Rinker made a motion to approve the September 27, 2018, public session minutes, and Nathan Sorber seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

**F. Consent Agenda - Action**
The Consent Agenda included the certificated staffing recommendations.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Location</th>
<th>Effective Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katherine Landen</td>
<td>Judy Center Teacher</td>
<td>CR/YG</td>
<td>September 26, 2018</td>
</tr>
</tbody>
</table>

Tom Woods made a motion to approve the consent agenda, and Nathan Sorber seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

**G. Closed Session Summaries**
Ms. Barbara Baker, Superintendent, read the Closed Session Summaries for the September 11 and 26, 2018, Board Meetings.

**September 11, 2018 Executive Session Summary:**

The Board of Education met in an Executive Session on Tuesday, September 11, 2018, at Central Office in the Board Room at 4:15 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); negotiations topic, pursuant to §3-305(b)(9); legal topic, pursuant to §3-305(b)(7); and administrative function topics, which is specifically excluded from the Open Meetings Act by virtue of §3-103(a)(1)(i) of the General Provisions Article of the Annotated Code of Maryland.

Nathan Sorber made a motion to close the meeting, and this was seconded by Tom Woods. Thereafter, the Board unanimously voted to close the session, with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods. The closed session began at 4:15 p.m. The Board recessed the Executive Session at 6:04 p.m. The Executive Session reconvened at 8:34 p.m. The topics discussed and actions taken include the following:

**Executive Session Minutes:**
The Board reviewed the Executive Session minutes from the August 14, 2018, meeting. Tom Woods made a motion to accept the minutes, and Nate Sorber seconded the motion. The Board unanimously voted to approve the amended minutes, with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

**Personnel topics, pursuant to §3-305(b)(1):**
a. **Professional Leave Request**
Mrs. Karen DeVore, Executive Director of Curriculum, Instruction and Administration, presented two professional leave requests to the Board for their approval.

Tom Woods made a motion to approve the NEXUS Science Project professional leave request and Charlotte Sebold seconded the motion. The Board unanimously approved the professional leave request with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

Tom Woods made a motion to approve the PBIS-SWIS Facilitator professional leave request and Monica Rinker seconded the motion. The Board unanimously approved the professional leave request with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

b. **Staffing Recommendation(s)**
Dr. Jane Wildesen, Director of Human Resources, presented certificated staffing recommendations to the Board for their approval. Dr. Wildesen also shared the non-certificated employees that were approved by the Superintendent.

The Board took this matter under consideration and voted on the certificated recommendations during the Public Session under the Consent Agenda.

c. **Superintendent Evaluation**
The Board discussed the Superintendent Evaluation.

**Negotiations, pursuant to §3-305(b)(9):**
**Plan Provisions for OPEB**
Mrs. Alison Sweitzer, Director of Finance, and Dr. Jane Wildesen, Director of Human Resources, shared with the Board the Plan Provisions for Other Post-Employment Benefits document which outlines the retiree benefits that have been in place since prior to June 30, 2018. As the Board’s assets are now independent from the county and Garrett College, there must also be an independent and separate document outlining the benefits and eligibility. The benefits have not changed but the County and College will not reciprocate benefits for their new hires after June 30, 2018.

**Legal Advice, pursuant to §3-305(b)(7):**
Mr. Brandon Hoover, Board Attorney, shared his recommendations regarding personal injury coaches for the school system.

**Administrative Function, pursuant to §3-103(a)(1)(i):**
The Board discussed various administrative function topics. The Board considered all of the administrative function topics but no actions were taken by the Board.
**Recess and Adjournment**
The Board recessed the Executive Session at 6:04 p.m. The Executive Session reconvened at 8:34 p.m. Tom Woods made a motion to adjourn the Executive Session and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 11:45 p.m., with a yea vote from Charlotte Sebold, Monica Rinker, Nathan Sorber, and Tom Woods.

**September 26, 2018 Closed Session Summary:**

The Board of Education met in an Executive Session on Wednesday, September 26, 2018, at Greene Turtle Restaurant in McHenry, MD, at 12:46 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following item: personnel topics, pursuant to §3-305(b)(1).

Charlotte Sebold made the motion to go into executive session to review the Superintendent’s Evaluation. Tom Woods seconded the motion, and all Board Members were in favor with a yea vote from Monica Rinker, Charlotte Sebold, Nathan Sorber, and Tom Woods.

**Personnel topic, pursuant to §3-305(b)(1): Superintendent Evaluation**

Dr. Sorber left the meeting at 2:35 pm.

Monica Rinker made a motion to close the Executive Session and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Monica Rinker, Tom Woods, and Charlotte Sebold

The Executive Session adjourned at 3:12 p.m.

**H. Announcements**

Ms. Barbara Baker, Superintendent, shared upcoming events and activities with the Board and public:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Oct 11</td>
<td>Staff Development</td>
</tr>
<tr>
<td></td>
<td>(Three-hour early dismissal for students)</td>
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<tr>
<td>Oct 12</td>
<td>Autumn Glory (Schools Closed)</td>
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<td>Teacher of the Year Gala</td>
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<td>Martins West in Baltimore, MD</td>
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<td>5:30 - 9:30 p.m.</td>
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<tr>
<td>Oct 15 - 19</td>
<td>National School Lunch Week</td>
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<tr>
<td>Oct 22 - 26</td>
<td>National School Bus Safety Week</td>
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3. Recognition / Proclamation

A. "I Can Swim" Program - Month of October
Mr. Tom Woods, Board Member, recognized the I Can Swim Program by declaring October as I Can Swim! Month. He presented a proclamation to Ms. Cherie Krug, Executive Director of Garrett College Foundation. Garrett College has partnered with Garrett County Public Schools since 2011 to support this program which offers free water safety instructions and swim lessons to Garrett County students. She stated the program has served over 2200 students since its inception.

B. National School Bus Safety Week Proclamation
Mrs. Monica Rinker, Board Member, recognized National School Bus Safety Week - October 22 - 26, 2018, by presenting a proclamation to Mr. Richard Wesolowski, Director of Transportation. Mr. Wesolowski also shared a proclamation he received from Governor Hogan which recognized School Bus Safety Week in Maryland.

4. Continuing Business

A. RISE Strategic Plan Update - Information
Ms. Barbara Baker, Superintendent, provided an update on the RISE Strategic Plan. Also present at the meeting were the chairpersons and some of the members of the RISE Plan subcommittees including Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration; Mr. Richard Wesolowski, Director of Transportation; Mr. Paul Edwards, Director of Secondary Education; and Mrs. Penny Proudfoot, Director of Elementary Education. After reviewing the strategic issues and the overarching goals and values of the Board of Education, the committees proposed to the Board different grade-band alignment options and alternate options as possible solutions in the strategic process at the September Board Meeting. The Board requested public feedback regarding those options.

The Board received feedback from the public on the proposed grade-band alignment options and the alternate options. Ms. Baker presented the RISE Plan Timeline; Capital Budget (long term focus/issues) versus the Operating Budget (short term focus/issues); Capital funding by the state and local government; Facility utilization, age, and conditions; and Critical needs of the school buildings. Each committee (Secondary, Elementary, and Administrative) reported on the options with pros/cons, suggestions, and discussions. Mrs. Baker outlined the next steps: Educational Services and Administrative Services Committees will come together to review, research, collaborate, brainstorm, and identify strategies and solutions to address key strategic issues.

Ms. Baker stated the footprint may look like the following:
Northern Garrett High and Southern Garrett High would house grades 7-12.
Route Forty, Grantsville, Friendsville, Crellin, and Yough Glades Schools would house PK-6. Southern Middle would be renovated as a PK-6 educational facility to house the Broad Ford community. The Accident Elementary community would shift to the Northern Middle facility. In these two facilities, there would be space for Special Education, Head Start, Judy Center, and other birth to 6th grade support and programming.
Swan Meadow will remain open, and the grade band configuration will be researched.

The following options were removed at this time:
One comprehensive high school - This is a ten-year project & requires much more work outside of the scope of this RISE Plan.
Grade banding PK-2, 3-6, & 7-12 - This alignment has not received favorable initial research through the work of the committee thus far.
Regional grade bands – The committees feel that this option should only be temporary in nature.

5. New Business
A. Comprehensive Maintenance Plan for Educational Facilities of Garrett County - Action
Mr. William Swift, Director of Facilities, Maintenance, Operations, and Security, presented the Comprehensive Maintenance Plan (CMP) for Educational Facilities of Garrett County to the Board for their review and approval. He stated that this plan will be presented to the state for capital funding.

Mrs. Rinker requested that the staff members listed on the Maintenance Vehicle Replacement Schedule and Report be updated. Tom Woods made a motion to approve the CMP with recommended changes and Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

B. FY2018 Carryover Budget Amendment - Action
Mrs. Alison Sweitzer, Director of Finance, presented the FY2018 Carryover Budget Amendment for the Board to review and approve. She discussed the Fund Balance as of June 30, 2018, and the FY2019 Budget Amendment request. She also discussed the different categories of funds including government and fiduciary funds and the FY2018 fund balance analysis as of June 30, 2018.

Mrs. Sweitzer requested the transfer fund balance to be amend the FY2019 Operating Budget by $1,643,455 in the FY2019 Operating Budget to the categories of Instructional Needs ($400,000), Support Service Needs ($400,000), and Future Budgetary Needs ($811,445).

Tom Woods made a motion to accept the carryover budget amendment request with the proposed change detailed below:
- $400,000 Instruction Needs
- $400,000 Support Service Needs
- $811,445 Future Budgetary Needs
$32,000 for mid-level administration needs (2 employee contracts for secretarial support at Broad Ford Elementary and Southern Middle School until 6/30/19).

Monica Rinker seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

6. Public Comments

- Mr. Don Coble, a community member, commented on the need for community schools.
- Mr. Mike Henderson, parent, commented on the options of the RISE Plan and preserving what Garrett County has.
- Mr. Fred Fox, community member, remarked on the RISE Plan and the need for community schools to boost economic development.
- Ms. Amy Rowe, member of Route 40 Elementary School PTO, commented on the RISE Plan and the need for community schools.
- Ms. Rebecca Gordon, parent, remarked on the RISE Plan and the need for community schools.
- Stephanie Lewis, teacher, commented on the need to retain staff in the schools to maintain the educational stability.
- Ms. Lora Portelli-Lohr, parent and PTO member, addressed the Board on the need for community schools in Garrett County.
- Mr. Rodney Bird, parent, commented on the lack of gymnasium use for youth sports and non-profit organizations if there are no community schools.
- Ms. Lynda Savopoulos, teacher, remarked on the need for community schools and the need for research and data for guidance regarding the RISE Plan options.

7. Policies and Procedures

A. EEA Student Transportation Policy - Action

Mr. Wesolowski indicated that this policy provides the parameters for the student transportation service for Garrett County Public Schools.

A motion was made by Nathan Sorber to approve the policy and seconded by Tom Woods. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

B. EEC Communication of Student Transportation Policy – Action

Mr. Wesolowski stated the policy was updated in the new policy format and identifies the communication methods for all GCPS Student Transportation messages.

A motion was made by Monica Rinker to approve the policy with a minor wording change.

The word ‘which’ was added to the following statement: The Board of Education identifies the communication methods GCPS Student Transportation Policies and Procedures which are made available to parents, students, school administrators, school staff, school bus contractors and the public.

Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber
8. Board Business

A. Student Board Member Report
Ms. Katherine Catulle, Student Member of the Board, provided an update on school activities at Northern Garrett High School and Southern Garrett High School as well as student activities of the Garrett County Association of School Council (GCASC). She also attended the College Expo at Garrett College and noted that the high school robotics team 1629 sent representatives to the MABE Annual Conference to provide demonstrations and share information regarding their robotics team.

B. Board Member Updates
Mrs. Sebold stated that she attended the documentary premiere, “Wings of a Dove” which featured Crellin Elementary School’s steel drum music program. Mrs. Rinker spoke about Reading Day in Oakland and the school visits she attended with the Superintendent. Mr. Woods talked about the Dennett Road Educational Complex where the Maintenance Department currently resides. Mr. Brandon Hoover, Board Attorney, spoke about the MABE Annual Conference and the work sessions he attended which included school safety and board communication. Mr. Matthew Paugh thanked the board for attending the strategic planning committee meetings.

9. Informational Items

A. October 2018 School Activities
B. October 2018 Home and School Connection

10. Adjournment

A motion was made by Nathan Sorber to adjourn the meeting, and Tom Woods seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Charlotte Sebold, Monica Rinker, Nathan Sorber

The Board meeting adjourned at 9:47 p.m.