Board Members present included Dr. Matthew Paugh, Board President; Mr. Tom Woods, Board Vice President; and Board Members: Mr. Rodney Glotfelty, Mrs. Monica Rinker, and Mrs. Charlotte Sebold. Also present for the meeting: Ms. Barbara Baker, Secretary-Treasurer/Superintendent of Schools; Mr. Brandon Hoover, Board Attorney; Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration; Dr. Jane Wildesen, Director of Human Resources and Employee Relations; Mrs. Alison Sweitzer, Director of Finance; Mr. Richard Wesolowski, Director of Facilities, Maintenance Operations, Facilities, and Transportation; Mrs. Penny Proudfoot, Director of Elementary Education; Dr. Phil Lauver, Supervisor of Pupil Services;

The meeting was held at Central Office in the Board Room.

1. Opening

A. Call to Order
Dr. Matthew Paugh, Board President, called the meeting to order at 4:00 p.m.

B. Public Comment
There was no public comment at this part of the meeting.

C. Move to Executive Session - Action
The Board of Education met in an Executive Session on Tuesday, October 8, 2019, at Central Office in the Board Room at 4:01 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); and administrative function topics.
Rodney Glotfelty made a motion to close the meeting, and Tom Woods seconded the motion. Thereafter, the Board unanimously voted to close the session, with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods. The topics discussed in the closed session included the following:

I. Executive Session Minutes:
The Board reviewed the Executive Session minutes from the September 10, 2019, meeting. The Board discussed revisions and content included under Administrative Function. Tom Woods made a motion to approve the amended minutes, and Rodney Glotfelty seconded the motion. The Board approved the amended minutes in a 3:2 vote; Yea vote: Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods. The topics discussed in the closed session included the following:

II. Personnel pursuant to §3-305(b)(1):
   a. Superintendent Goal Progress Update
      Ms. Baker provided the Board with an update on her goals as Superintendent.
   b. Employee Concern
      The Board expressed concerns regarding an employee.

The Board considered these matters but did not take any action on these topics.

III. Administrative Function
Ms. Barbara Baker, Superintendent, discussed administrative function topics with the Board. The Board took these matters into consideration but took no action.

IV. Recess and Adjournment
The Board recessed the Executive Session at 5:45 p.m. The Board returned to Executive Session at 8:50 p.m. to continue Administrative Function topic discussions. Tom Woods made a motion to adjourn the Executive Session, and Monica Rinker seconded the motion. The Board unanimously approved adjourning the Executive Session at 9:30 p.m. with a yea vote from Rodney Glotfelty, Charlotte Sebold, Monica Rinker, and Tom Woods.

D. Re-Opening of Public Session
Dr. Matthew Paugh, Board President, called the meeting to order at 5:50 p.m.

2. New Business

A. FY2019 Financial Statements and Single Audit Results – Action
Mr. Daniel Porter, CPA for Rodeheaver Group, P.C. and Manager of the Board of Education audit; Ms. Brianna Callis, Associate; and Mrs. Alison Sweitzer, GCPS Director of Finance; presented FY2019 Financial Statements and Single Audit Results to the Board of Education.

Mr. Porter presented the financial report for the period ending June 30, 2019, including the Independent Auditors’ Report. Mrs. Sweitzer reviewed the FY2019 basic financial statements, unrestricted total revenue and expenditure budgets, long term disabilities, net OPEB (Other-Post Employment Benefits) obligations, and net pension liabilities.

Ms. Callis reviewed the Single Audit Report. The major program tested was the Special Education Cluster. The auditors’ report on compliance for the major federal award programs of the Board expresses an unmodified opinion. She indicated there were no instances of non-compliance found. Ms. Callis also indicated that there were no deficiencies reported in internal controls over compliance. In the opinion of the auditors, the schedule of expenditures of federal awards was fairly stated in all material respects in relation to the basic financial statements as a whole. Ms. Callis indicated that there were no areas of significant deficiencies. The Board was determined to be a low-risk auditee.

Tom Woods made a motion to accept the FY2019 Financial Statements and Single Audit Results as presented. Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

3. Welcome

A. Moment of Silence

B. Pledge of Allegiance - Student Board Member
Ms. Katherine Catulle, Student Member of the Board, led the Board and public in the Pledge of Allegiance.

C. Approval of the Agenda – Action
Ms. Barbara Baker, Superintendent, read the Closed Session Summaries for the September Board Meeting:

The Board of Education met in an Executive Session on Tuesday, September 10, 2019, at Southern Middle School in the front office conference room at 4:14 p.m. under authority §3-305 of the General Provisions Article of the Annotated Code of Maryland to discuss the following items: review of Executive Session minutes; personnel topics, pursuant to §3-305(b)(1); and administrative function topics.

Monica Rinker made a motion to close the meeting, and Rodney Glotfelty seconded the motion. Thereafter, the Board unanimously voted to close the session, with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods. The topics discussed in the closed session included the following:

I. Executive Session Minutes:

a. August 13, 2019 Executive Session Minutes

The Board reviewed the Executive Session minutes from the August 13, 2019, meeting. Rodney Glotfelty made a motion to approve the minutes, and Monica Rinker seconded the motion. The Board unanimously approved the amended minutes with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

b. August 14, 2019 Executive Session Minutes

The Board reviewed the Executive Session minutes from the August 14, 2019, meeting. Charlotte Sebold made a motion to approve the minutes and Monica Rinker seconded the motion. The Board unanimously approved the amended minutes. with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

II. Personnel pursuant to §3-305(b)(1):

a. Professional Leave Requests:

Mrs. Karen DeVore, Executive Director of Curriculum, Instruction, and Administration, presented a professional leave request for the Institute for Multi-Sensory Education (IMSE) School Improvement Plan (SIP) Parent Involvement Planning Conference to the Board for their approval. Rodney Glotfelty made a motion to approve the SIP Parent Involvement Planning Conference professional leave request, and Tom Woods seconded the motion. The board unanimously approved the motion with a yea vote from Rodney Glotfelty, Monica Rinker, Charlotte Sebold, and Tom Woods.

b. Certified Staffing Recommendations

Dr. Jane Wildesen, Director of Human Resources, requested the Board approve two certificated staffing recommendations. Dr. Wildesen also shared non-certificated employees recently approved by the Superintendent. The Board took this matter into consideration and voted on the certificated recommendations during the Public Session.

c. Employee Appeal Update

Mr. Brandon Hoover, Board Attorney, provided the Board with a procedural update regarding the status of an employee appeal. Ms. Baker excused herself from this discussion.

III. Administrative Function

Ms. Barbara Baker, Superintendent, discussed administrative function topics with the Board. The Board took these matters into consideration but took no action.

IV. Adjournment

Rodney Glotfelty made a motion to adjourn the Executive Session, and Charlotte Sebold seconded the motion. The Board unanimously approved adjourning the Executive Session at 5:35 p.m. with a yea vote from Rodney Glotfelty, Charlotte Sebold, Monica Rinker, and Tom Woods.

H. Announcements

Ms. Barbara Baker, Superintendent, shared upcoming school-based events and meetings.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Oct 10</td>
<td>Staff Development Students dismissed 3 hours early</td>
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<tr>
<td>Oct 11</td>
<td>Autumn Glory Schools closed</td>
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<tr>
<td>Oct 14-18</td>
<td>National School Lunch Week</td>
</tr>
<tr>
<td>Oct 21-25</td>
<td>National School Bus Safety Week</td>
</tr>
<tr>
<td>Oct 29</td>
<td>End of First Grading Period</td>
</tr>
<tr>
<td>Nov 4</td>
<td>Parent Teacher Conference Schools closed</td>
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4. Recognitions

A. "I Can Swim" Program – Month of October

Dr. Matthew Paugh, Board President, recognized the "I Can Swim!" Program and the partnership with Garrett College with a proclamation for the month of October. Dr. Richard Midcap, President of Garrett College, received the proclamation on behalf of the program and thanked the Board for their partnership and support of the program.

B. National School Bus Safety Week – October 21-25, 2019

Mrs. Monica Rinker, Board Member, recognized National School Bus Safety Week - October 21 - 25, 2019, with a proclamation. Mr. Richard Wesolowski, Director of Maintenance, Operations, Facilities, and Transportation; bus contractors, Leonard Custer and Jennifer Meyers; and bus drivers, Melissa Frantz and Robert Biser were also present for this recognition.

C. Maryland Chapter of the National Wrestling Hall of Fame - Dave Taylor

Mr. Tom Woods, Board Vice President, recognized Mr. Dave Taylor, Coach of the Southern Garrett High School Rams Wrestling Team, for being inducted into the Maryland Chapter of the National Wrestling Hall of Fame on October 6, 2019 in Annapolis, MD.

5. Public Comments
Mr. Evan West, Uniserve Director for the Garrett County Education Association, spoke to the Board regarding the Coalition for the Blueprint for Maryland’s Future forum on October 28, 2019. This event will address the Kirwan Commission and state funding for school systems.

Mr. Mike Henderson, Community Member, spoke to the Board recommending new schools be built instead of renovating schools and repairing building systems.

6. Curriculum, Instruction, and Administration (CIA) Report

**Broad Ford Elementary School Presentation**

Mrs. Dawna Ashby, Principal, and Mrs. Kim Weimer, Fourth Grade Teacher, presented the "Be the Change" project which is implemented at the fourth-grade level at Broad Ford Elementary School. It is a yearlong service learning project that students work on throughout the year and present at the end of the school. Levi Roderick, a fifth-grade student that participated in the project last year, spoke to the Board regarding his project which supports local veterans.

7. Continuing Business

A. Strategic Facilities Committee Update

Dr. Paugh provided an update on the Strategic Facilities Committee on behalf of Dr. David Lever, facilitator of the committee. The report summarized the feedback received at the September Community Feedback Sessions. It also listed the revised planning recommendations. Those recommendations included security vestibules, disruptive behavior spaces, building systems, and open space classrooms. By split vote, the Committee approved a recommendation for the the Board of Education to establish a committee or study group to examine the concept of a single high school, including its educational program, feasibility, cost, location, and community impact. The Committee deferred action on the Southern Middle and Broad Ford Elementary School renovation project pending feedback from the County Commissioners on the feasibility of financing the project.

B. FY2021 CIP – Action

Mr. Richard Wesolowski, Director of Maintenance, Operations, Facilities, and Transportation, presented the Board with the FY2021 CIP for their approval. The Board discussed the FY2021 - FY2026 capital projects in detail. Projects recommended for FY2021 include the Southern Garrett High School front exterior renovation and the feasibility study for the Southern Middle School / Broad Ford Elementary School renovation. The other projects on the CIP did not include fiscal years but rather 'TBD', to be determined. This was noted so that the Board can determine the timeframe for implementing the projects at a later point.

Tom Woods made a motion to approve the CIP as presented, and Rodney Glotfelty second the motion.

Charlotte Sebold made a motion to amend the CIP by adding the Broad Ford Elementary School roof replacement and Monica Rinker seconded the motion. The motion failed in a 2:3 vote; Yea: Monica Rinker, Charlotte Sebold; Nay: Tom Woods, Rodney Glotfelty, Matthew Paugh

Monica Rinker made a motion to amend the CIP by removing the Northern Garrett High School parking lot paving, lighting, and safety projects. Charlotte Sebold seconded the motion. Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

Monica Rinker made a motion to amend the CIP by removing the Grantsville and Friendsville Elementary Schools' open space conversion projects, and Charlotte Sebold seconded the motion. After further discussion, the motion failed in a 1:3 vote; Yea: Monica Rinker; Nay: Tom Woods, Rodney Glotfelty, Charlotte Sebold

Monica Rinker made a motion to amend the CIP by adding the Southern Garrett High School HVAC project with a date to be determined. Charlotte Sebold seconded the motion. Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

Dr. Paugh called for a vote on the amended CIP. Final Resolution: Motion Carries with a 3:2 vote; Yea: Tom Woods, Rodney Glotfelty, Matthew Paugh; Nay: Monica Rinker, Charlotte Sebold

8. Policies and Procedures

**JLDBD Team Threat Assessment Policy and Procedure - New**

Dr. Phil Lauver, Supervisor of Pupil Services, presented the new JLDBD Team Threat Assessment Policy and Procedure to the Board for their first review. The policy and procedure were created to establish guidelines by which school safety will be provided for the school system and the school community by implementing behavioral threat assessment procedures.

9. Board Business

A. Student Member of the Board Report

Ms. Katie Catulle, Student Member of the Board, provided an update to the Board regarding student activities and Garrett County Association of Student Council (GCASC) events.

B. Board Member Updates

Mrs. Sebold spoke about the MABE Annual Conference including the sessions / workshops. Mr. Glotfelty spoke about the motivational speaker and sessions he attended at the MABE conference. Mr. Woods attended the new garden dedication at Friendsville Elementary School and the College Expo at Garrett College. Mrs. Rinker spoke about school visits and Swan Meadow’s Harvest Sale.

10. Informational Items

A. October 2019 School Activities

B. October 2019 Home and School Connection

11. Recess and Adjournment

Monica Rinker made a motion to return to Executive Session to continue Administrative Function topic discussions and Charlotte Sebold seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold. The Board returned to executive session at 8:40 p.m.

The Board returned to the Public Session at 9:39 p.m. Charlotte Sebold made a motion to adjourn the Public Session and Tom Woods seconded the motion. Final Resolution: Motion Carries; Yea: Tom Woods, Monica Rinker, Rodney Glotfelty, Charlotte Sebold

The Board adjourned the Public Session at 9:40 p.m.