I. Procedures

The following procedures, as addressed within the Garrett County Student Handbook: Rights, Responsibilities and Discipline, will be used to implement policy JK:

1. The code of conduct for students, which is to include the standards of conduct for students and the consequences for violations of the standards. (see Maryland Annotated Code, Education Article,
2. The procedures to be followed when a student is suspended or expelled.
3. The procedures to be followed when a parent or guardian of a student appeals a suspension or expulsion.
4. The educational services and/or the appropriate behavioral support services that are to be made available to a student who has been suspended or expelled out-of-school so that the student remains on track with classroom work and assignments.
5. The procedures to be followed for student arrests, student questioning on school premises, search and seizure, and reporting of crimes.
6. The procedures to be followed for incidents involving drugs, inhalants, other controlled substances, alcohol or tobacco.
7. The procedures to be followed in order to comply with the reporting requirements established by the State Board of Education with regard to arrests on school premises and delinquent acts.
8. The procedures to be followed with regard to the assignment of a school staff person to serve as the liaison between teachers and a suspended or expelled student and his/her parent or guardian.
9. The procedures to be followed to collect, monitor, analyze, and report student discipline data.
10. The procedures to be followed to provide ongoing professional development for school
administrators, instructional staff, school resource officers, and other staff that are responsible for the administration of the student discipline policy and the student Code of Conduct.

11. Corporal punishment and other disciplinary methods that are not to be used.

12. The standards that are to be followed to determine if a parent or guardian is responsible for making restitution to the school system for the acts of his/her child.

Last Modified by Karen Brewer on October 28, 2014